



# CITY OF DAHLONEGA

## City Council Work Session Agenda

June 15, 2026, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

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### I. CALL TO ORDER

### II. APPROVAL OF AGENDA

### III. BOARDS AND COMMITTEES

- (1.) Cemetery Committee - May 2026  
Chris Worick, Cemetery Committee Chairman
- (2.) Downtown Dahlonega Main Street Program - May 2026  
Ariel Alexander, Dahlonega Main Street Program Director

### IV. DEPARTMENT REPORTS AVAILABLE AT:

<https://dahlonega.gov/category/department-reports/>

- (1.) Administration - May 2026  
Allison Martin, City Manager
- (2.) Community Development - May 2026  
Allison Martin, City Manager
- (3.) Police - May 2026  
George Albert, Chief of Police
- (4.) Public Works - May 2026  
Mark Buchanan, City Engineer
- (5.) Water and Wastewater Treatment - May 2026  
John Jarrard, Water and Wastewater Treatment Director

### V. APPOINTMENTS, PROCLAMATIONS, AND RECOGNITIONS

- (1.) Appointment of Molly Callender to the Dahlonega Housing Authority  
Sam Norton, Mayor
- (2.) Appointment of Joyce Westmoreland to the Dahlonega Housing Authority  
Sam Norton, Mayor

**VI. PRESENTATIONS**

- (1.) City Manager's Proposed Fiscal Year 2027 Budget  
Allison Martin, City Manager
- (2.) Presentation of Proclamation to City by Bentley Brandon  
Bentley Brandon

**VII. AGREEMENTS AND CONTRACTS**

- (1.) Municipal Funding Acquisition Agreement with GFAAC, LLC  
Allison Martin, City Manager
- (2.) Municipal Court Judge Service Agreement Renewal  
Doug Parks, City Attorney

**VIII. OTHER ITEMS**

- (1.) Cemetery Committee Bylaws Amendment  
Chris Worick, Cemetery Committee Chairman
- (2.) Proposal for Downtown Dahlonega Shuttle Program and Employee Parking  
Ariel Alexander, Dahlonega Main Street Program Director
- (3.) Creation of a Festival Committee  
Tony Owens, Councilmember
- (4.) Friendly Faces Ambassador Program  
Ariel Alexander, Dahlonega Main Street Program Director
- (5.) TSW Zoning Ordinance Update - June 2026  
Allison Martin, City Manager

**IX. STAFF / COUNCIL ANNOUNCEMENTS AND COMMENTS - PLEASE LIMIT TO THREE MINUTES PER SPEAKER**

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

**X. ADJOURNMENT**



# Department Report

Report Title: Cemetery Committee— May 2026

Report Highlight: May 2026

Name and Title: Chris Worick, Chairman, Dahlonge Cemetery Committee

The Dahlonge Cemetery Committee held its May meeting on Thursday, May 28<sup>th</sup> at 6 pm at Dahlonge City Hall.

Recently Completed:

- The Cemetery Committee unanimously voted to amend its Bylaws to include a new paragraph which addresses frequent absences at scheduled meetings by committee members and possible removal from the committee. This recommendation is being forwarded to the City Attorney and City Council for final approval to amend our bylaws. (See attachment.)

Underway:

- The committee is conducting a comparison on two gravestone cleaners to determine which one is better and cost saving. The cleaning solution which has been recommended and used for years is known as D2. A new product named “Endurance” has recently come to the committee’s attention which is about ten dollar per gallon cheaper than D2, and may have the same, or better results. We cleaned two headstones in Mt. Hope using D2 on one and Endurance on the other. We have been checking weekly and photographing the headstones to compare the results.



Grave of Lonnie Huff  
Before Cleaning with D2



After Cleaning



Grave of Florence Huff  
Before Cleaning with Endurance



After Cleaning

Upcoming:

- The Cemetery Committee voted on a final choice for new plants and trees to be placed at the entrance of Mt. Hope. All of the new plants are advertised to be drought resistant, heat tolerant, deer resistant, and low growth and low maintenance. Note: The recommended time for new planting is in early Fall before the first frost.



**Current view of Mt. Hope entrance**



**Conceptual view with new bushes and trees**



## Department Report

Report Title: Downtown Dahlonega Main Street Program – May 2026  
Report Highlight: 2026 Summer Programs  
Name and Title: Ariel Alexander, Director, Dahlonega Main Street Program

### Recently Completed:

- Held the May First Friday Concert with Ugly Cousin. Public House of Dahlonega was the sponsor and drink vendor, with Shenanigans Irish Pub and Bear Necessities Café serving food.
- The Farmers Market season kicked off on May 2. We have 24 vendors currently scheduled for May and June.
- Attended the May 4 City Council Meeting.
- Attended Dahlonega Downtown Business Association Meeting on May 5.
- Held After-Action Review for the Bear on the Square Mountain Music Festival.
- Performed weekly downtown walkthroughs and office hours with merchants.
- Supported event permitting and setup for the Dahlonega Arts and Wine Festival.
- Submitted FY2027 Budget requests.
- Met with Daughters of American Revolution and the American Legion regarding partnerships for downtown programs.
- Attended the Dahlonega Old Fashioned Christmas meeting on May 20. Main Street is chairing the food truck committee this year.
- Managed regular postings for City Hall social media and the Main Street accounts.
- Attended City Council planning retreat in Rome.
- Managed permitting of Hancock Park rentals.

### Underway:

- Actively seeking sponsorships for the First Friday Series.
- Partnering with a local business to offer yoga in the park on Monday evenings.
- Main Street Movies schedule was selected by a community survey:
  - June 12: Superman
  - July 10: Lilo & Stitch
  - August 14: Wicked: For Good
- The Dahlonega 4<sup>th</sup> of July Celebration schedule has been finalized:
  - 7:00 a.m. Firecracker 5K sponsored by Lumpkin County Sheriff's Office
  - 10:45 a.m. Declaration of Independence Reading at Gold Museum
  - 11:00 a.m. Patriotic Parade (deadline to register is June 19)
  - 12:00 p.m. Kids Zone and Food Truck Alley open in Hancock Park
  - 2:30 p.m. Watermelon Eating Contest in Hancock Park
  - 6:30 p.m. Free Concert in Hancock Park: The Inconceivable
  - 8:00 p.m. DJ starts at UNG Drill Field
  - Fireworks Show at Dark at UNG Drill Field



# Department Report

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Report Title: Administration – May 2026  
Report Highlight: EPA approved the Koyo project – 45 days away from documents and our grant writers got that in writing!  
Name and Title: Allison Martin, City Manager

## Recently Completed:

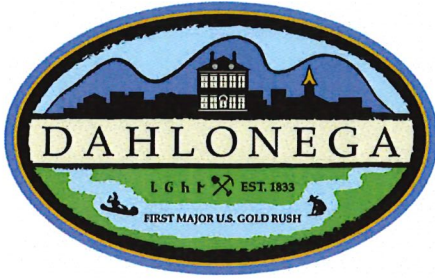
- Zoning Ordinance work continued looking at potential revisions and maps.
- Utility Director extended job offer.
- Draft of financial policies and procedures – first review completed
- Preliminary work on training for planning commission/joint with Lumpkin County – host locally.

## Underway:

- Revenue compliance audits are about 95% complete.
- Inventory module design and implementation planning.
- Internal audit of assets – 95% complete
- Update employee evaluation forms and document procedures for employee review processes and performance development plans.
- Staff continue to review forms for needed updates.

## Near Term:

- Develop and implement employee meetings to provide appropriate training and update HR forms;
- Review additional finance files in long-term storage to determine what should be destroyed per the retention schedule.
- Audit of Utility Billing address points against MSAG/E911/USPS data.



**City of Dahlonega**  
**465 Riley Road**  
**Dahlonega, GA 30533**  
 Telephone: 706-864-6133 Fax: 706-864-4837

Activity report for May 2026

Community Development Department

(12) Permits were issued for May.

3- Residential	0- Annex	1-Sign permits	0-Variances	0-Tree Removal
-Zoning	1-minor Plats	0-Final Plats	0-Pool	0-ZVL
1 -Commercial	3- Cemetery	1 - land Disturbance	1 - COA	0 Demo

108- Total open active permits

47- Residential Permits	3 Pool permits	15- Commercial permits	1- Tree
22- Land Disturbances Permits	1- Sign permits	4- Cemetery permits	0-ZVL
3- Rezoning Permits	0- Variances	3 - BZA permit- Annex	0- Demo
0 -Minor/Final Permits	3- COA Permit	0- Outdoor dining permit	1- STR

Analytic Records submitted for May.

23 - Records were created.	124- Inspections.
\$30,279.32 - Collected revenue.	13- Permits were issued.

Breakdown of inspections for May.

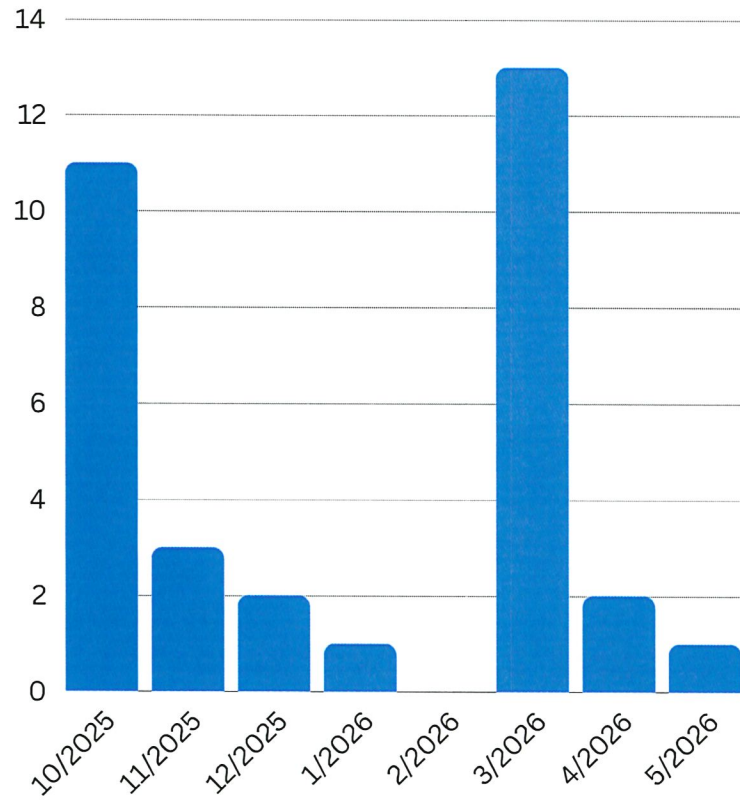
68 -Residential. (Business)	1- Commercial.	52 - Land Disturbances.	3-other
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Projects Under Review.

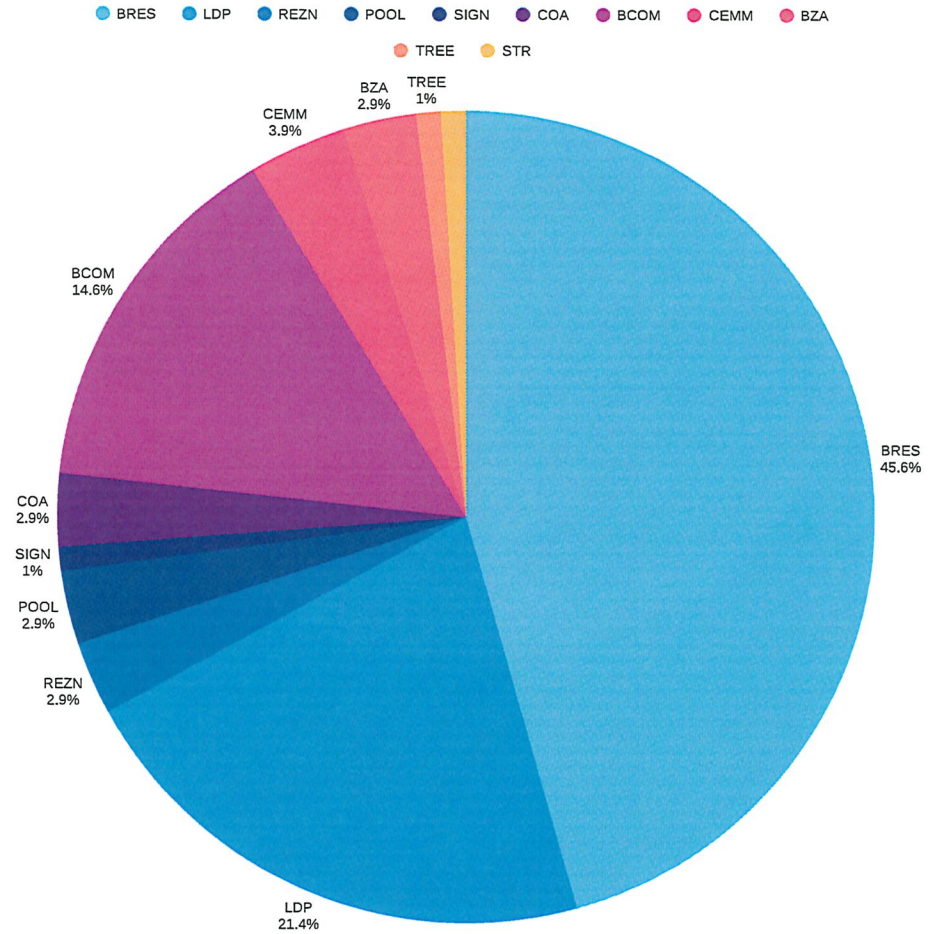
Approved projects.

Express Oil Change -STEM Site Plan

Bear Paw Golf Course- - Sherman Green 3 -Dahlonega Baptist Church



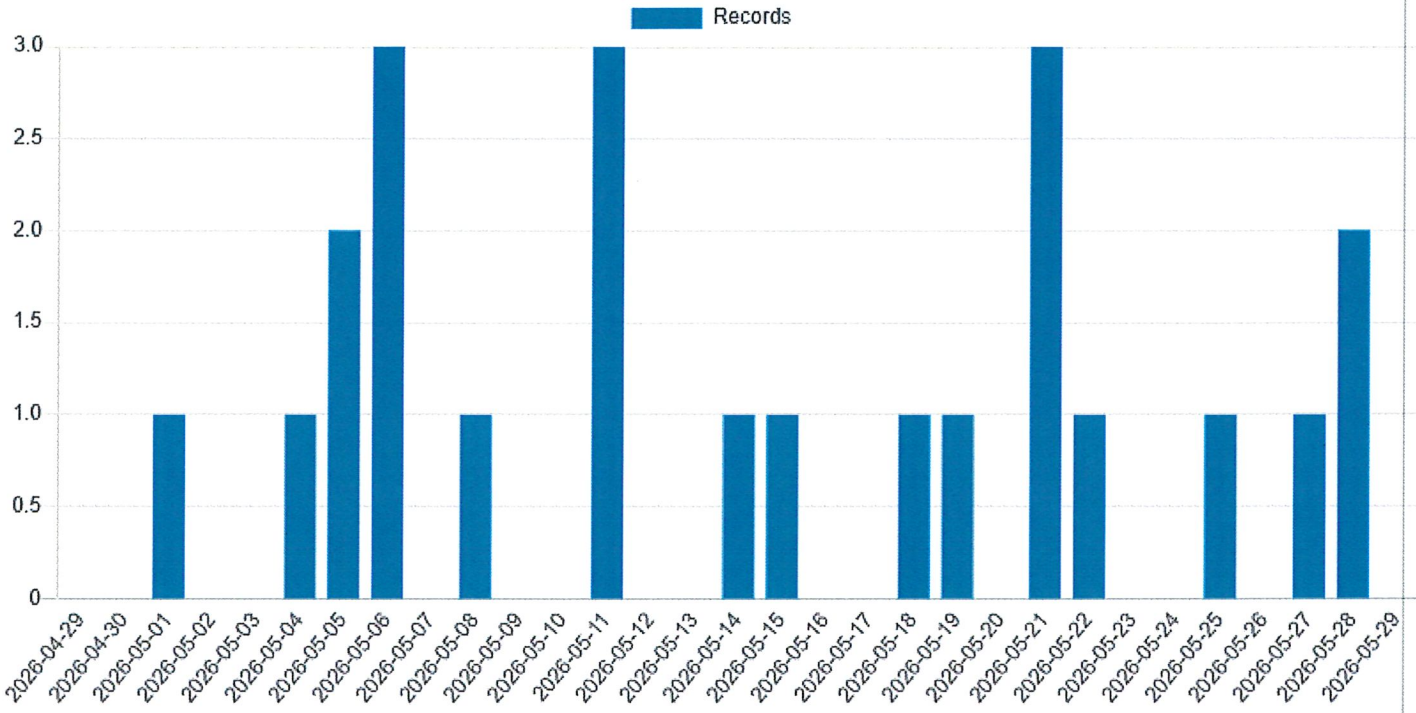
**NEW HOUSING PERMITS YTD**



**TOTAL ACTIVE CURRENT PERMITS**

# Analytics

### Records submitted over time



### Totals



23

Records Created



\$30,279.32

Revenue Collected



124

Inspections Done



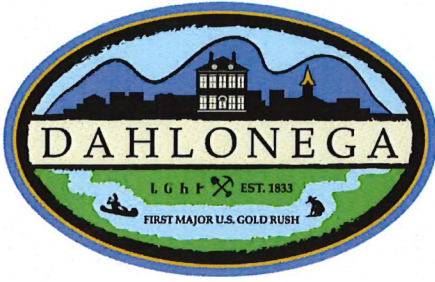
13

Permits Issued

### Filter Results

All Records

Date



**City of Dahlonega**  
**465 Riley Road**  
**Dahlonega, GA 30533**  
Telephone: 706-864-6133 Fax: 706-864-4837

### City of Dahlonega activity report for May 2026.

- |  |                                |
|--|--------------------------------|
| 4-Animal Complaints.                   | 0- Disrepair structure notice. |
| 2- Debris/removal of items.            | 41- LDP inspection.            |
| 3-Excessive trash.                     | 2- Other complaints.           |
| 178- Sign Removals.                    | 2- Inoperable vehicle.         |
| 2- Sign Violation Notices.             | 3- Signage Complaints.         |
| 1- Traffic-Vehicle Assistance.         | 0- Property Owner complaints.  |
| 0 -Lighting Complaints                 | 0 Occupational letters         |
| 2- Vehicle Parking Complaints          | 3 Business inspection          |
| 0-Noise Complaints.                    | 1 Tree Complaint               |
| 0- Courtesy grass cutting.             | 2 Alcohol Violation            |
| 2-Soil Erosion Complaint.              | 1 Outdoor sales Violation      |
| 3-Commercial Dumpster trash complaint. |                                |

*Permits Issued For May 2026*

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status		
LDP-26-7	Land Disturbance Permit	Jermiah McNeit	5/14/2026 17:36	158 Crown Mountain Drive, Dahlonega, GA 30533	Active		City Approved
LDP-26-5	Land Disturbance Permit	JOE KEMP	4/17/2026 16:56	40 Shamans Way, Dahlonega, GA 30533	Active		City Approved
LDP-26-4	Land Disturbance Permit	Ian Evans	4/9/2026 17:11	132 LEGION RD, DAHLONEGA, GA 30533	Active		City approved
LDP-26-3	Land Disturbance Permit	Thomas Pierce	3/8/2026 10:37	315 Rockhound Drive, Dahlonega, GA 30533	Active		City Approved
LDP-26-2	Land Disturbance Permit	Cody Lanman	2/12/2026 9:14	0 Galaxy Circle (NGC 32 College Circle, Dahlonega, Georgia 30533	Active		City Approved
LDP-26-1	Land Disturbance Permit	Bradley Dunckel	2/5/2026 14:24	0 BIRCH RIVER DRIVE GOLF COURSE PHASE, DAHLONEGA, GA 30533	Active		GSWCC Approved
LDP-25-9	Land Disturbance Permit	ALAN OURS	10/16/2025 12:41	1 ROCK HOUSE ROAD, Unit 078 030, DAHLONEGA, GA 30533	Active		under review
LDP-25-8	Land Disturbance Permit	LC PARK & REC	9/5/2025 14:30	1325 MECHANICSVILLE RD, DAHLONEGA, GA 30533	Active		GSWCC approved
LDP-25-6	Land Disturbance Permit	Mark Buchanan	7/9/2025 16:49	1680 Morrison Moore Parkway, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-25-4	Land Disturbance Permit	Doug Sherrill	5/28/2025 17:05	0 River Crest Drive, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-25-3	Land Disturbance Permit	William Hardman	5/22/2025 16:09	238 Crown Mountain Ridge, Unit lot 6, Dahlonega, GA 30533	Active		GSWCC approved
LDP-25-2	Land Disturbance Permit	DES Submittals	5/13/2025 11:54	3544 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active		City approved
LDP-25-1	Land Disturbance Permit	DES Submittals	5/5/2025 9:13	318 GROVE ST N, DAHLONEGA, GA 30533	Active		GSWCC Approved
LDP-24-14	Land Disturbance Permit	Scott Hinchman	11/20/2024 11:09	290 Sunset, Dahlonega, GA 30533	Active		City Approved
LDP-24-12	Land Disturbance Permit	Hank Haynes	10/18/2024 13:25	82 College Circle, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-24-11	Land Disturbance Permit	Garry Osley	9/20/2024 9:39	0 BEAR PAW RIDGE, Unit Phase 2, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-24-10	Land Disturbance Permit	Roberta Green	9/18/2024 18:13	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-24-8	Land Disturbance Permit	DES Submittals	8/26/2024 12:33	0 Summit Drive, DAHLONEGA, GA 30533	Active		City Approved
LDP-24-7	Land Disturbance Permit	Beth Bowersox	7/24/2024 17:29	0 Summit Drive, Unit 077 248, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-23-9	Land Disturbance Permit	Kate Murray	7/27/2023 10:33	0 Dawsonville Highway, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-22-20	Land Disturbance Permit	Ron Link	10/25/2022 17:10	0 Stoneybrook Drive, DAHLONEGA, GA 30533	Active		under review
LDP-22-9	Land Disturbance Permit	The Peaks of Dahlonega	4/30/2022 19:08	0 Morrison Moore, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-22-8	Land Disturbance Permit	Roberta Green	4/26/2022 11:32	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active		GSWCC Approved
LDP-25-7	Land Disturbance Permit	LC PARK & REC	8/11/2025 9:33	1325 MECHANICSVILLE RD, DAHLONEGA, GA 30533	Complete		City approved
LDP-25-5	Land Disturbance Permit	SARAH FORD	5/30/2025 10:55	2001 INDIAN DR, DAHLONEGA, GA 30533	Complete		GSWCC Approved
LDP-24-13	Land Disturbance Permit	DES Submittals	10/22/2024 11:56	4 HAPPY HOLLOW RD, DAHLONEGA, GA 30533	Complete		City Approved
LDP-24-5	Land Disturbance Permit	Jousha Mura	5/14/2024 17:26	15 Aspen Court, Unit Club House Pool, Dahlonega, GA 30533	Complete		City approved
LDP-24-4	Land Disturbance Permit	Sylvie Germana	4/26/2024 16:33	90 Pinetree Way, Unit 079-117, Dahlonega, GA 30533	Complete		City approved
LDP-24-3	Land Disturbance Permit	Paul Wingo	3/15/2024 11:16	132 LEGION RD, DAHLONEGA, GA 30533	Complete		City approved
LDP-24-2	Land Disturbance Permit	Roger James Kathy Tror	2/13/2024 15:06	0 Crown Mountain Way, Unit lot 23, Dahlonega,, GA 30533	Complete		City approved
LDP-24-1	Land Disturbance Permit	Mark Buchanan	1/8/2024 15:21	0 Park Street, Dahlonega, GA 30533	Complete		City approved
LDP-23-12	Land Disturbance Permit		11/10/2023 12:24	88 LAUREL HEIGHTS DR, DAHLONEGA, GA 30533	Complete		GSWCC Approved
LDP-23-11	Land Disturbance Permit	Bobby Self	11/10/2023 10:23	301 TIMBERLANE DRIVE, Unit LOT 3, DAHLONEGA, GA 30533	Complete		City Approved
LDP-23-10	Land Disturbance Permit	TIM MARTIN	9/5/2023 13:22	241 CROWN MOUNTAIN WAY, DAHLONEGA, GA 30533	Complete		City Approved
LDP-23-7	Land Disturbance Permit	James Thrailkill	6/22/2023 11:11		Complete		City Approved
LDP-23-6	Land Disturbance Permit	Thomas Pierce	5/22/2023 19:56	250 Golden Bear Pass, Dahlonega, GA 30533	Complete		City Approved
LDP-23-5	Land Disturbance Permit	Paul Wingo	4/11/2023 15:27	0 Old River Road, Unit 060 055, Dahlonega, Ga 30533	Complete		GSWCC Approved
LDP-23-4	Land Disturbance Permit	Kate Murray	3/9/2023 11:03	2718 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Complete		GSWCC Approved
LDP-23-2	Land Disturbance Permit	James Neff	1/27/2023 13:37	254 RILEY RD, DAHLONEGA, GA 30533	Complete		GSWCC Approved
LDP-23-3	Land Disturbance Permit	Kevin Brown	2/27/2023 15:54	488 MORRISON MOORE PKWY E, DAHLONEGA, GA 30533	Complete		City approved
LDP-23-1	Land Disturbance Permit	Steve Eiberger	1/19/2023 15:46	0 Stephen Street, Dahlonega, GA 30533	Complete		GSWCC Approved
LDP-22-21	Land Disturbance Permit	Qi Lin	10/26/2022 12:27	2001 INDIAN DR, DAHLONEGA, GA 30533	Complete		City approved
LDP-22-18	Land Disturbance Permit	Lorraine Canada	7/20/2022 14:26	45 MORRISON MOORE PKWY W, Unit A, DAHLONEGA, GA 30533	Complete		City approved

*INSPECTION MAY 2026*

Record #	Record Type	Inspection Type	Result	Inspector	Completion Date	Note														
BRES-26-33	Building Permit - Residential	Footing - Inspect Foot	Pass	Steve Holder	5/28/2026 15:40															
BRES-26-29	Building Permit - Residential	Concrete Slab-On Gr	Pass	Timothy Martin	5/28/2026	3rd Party report received on 5/28/2026.														
BRES-25-99	Building Permit - Residential	Insulation	Pass	Steve Holder	5/28/2026															
BRES-25-62	Building Permit - Residential	Insulation	Pass	Steve Holder	5/27/2026															
LDP-26-5	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/26/2026															
BRES-26-25	Building Permit - Residential	Residential Final Ins	Pass	Steve Holder	5/26/2026															
LDP-25-6	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/26/2026															
LDP-25-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/26/2026															
LDP-25-2	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/26/2026															
BRES-25-99	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/22/2026 10:14															
BRES-26-23	Building Permit - Residential	Insulation	Pass	Steve Holder	5/22/2026															
BRES-26-22	Building Permit - Residential	Insulation	Pass	Steve Holder	5/22/2026															
BRES-26-13	Building Permit - Residential	Insulation	Pass	Steve Holder	5/22/2026															
BRES-26-12	Building Permit - Residential	Insulation	Pass	Steve Holder	5/22/2026															
LDP-26-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/22/2026															
BCOM-26-2	Building Permit - Commercial	Temporary Perm Pow	Pass	Timothy Martin	5/22/2026	Three-phase - 4 wire 400 watts - 3-200 amps disconnects in Milbank panel box labeled. Wire lugs torq properly, sy														
LDP-25-4	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/22/2026															
LDP-24-12	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/22/2026															
LDP-22-9	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/22/2026															
BRES-26-34	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/21/2026															
LDP-25-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/21/2026															
LDP-24-11	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/21/2026															
LDP-24-7	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/21/2026															
BRES-26-24	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
BRES-26-23	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
BRES-26-22	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
BRES-26-21	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-20	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-19	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-18	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-17	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-16	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-15	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-14	Building Permit - Residential	Temporary Perm Pow	Pass	Steve Holder	5/20/2026															
BRES-26-13	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
BRES-26-12	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
LDP-25-6	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/20/2026															
BRES-25-62	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/20/2026															
LDP-25-2	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/20/2026															
LDP-24-14	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/20/2026															
LDP-23-9	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/20/2026															
BRES-26-6	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/19/2026															
BRES-26-5	Building Permit - Residential	Residential Final Ins	Pass	Steve Holder	5/19/2026															

LDP-25-1	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/19/2026															
BRES-25-100	Building Permit - Residential	Insulation	Pass	Steve Holder	5/18/2026 10:30															
BRES-26-35	Building Permit - Residential	Footing - Inspect Foo	Pass	Timothy Martin	5/18/2026	3rd party report under attachment dated May 18th, 2026														
BRES-26-29	Building Permit - Residential	Erosion Controls B.M	Fail	Steve Holder	5/18/2026	Clean out silt fence around back of site.														
BRES-26-29	Building Permit - Residential	Residential Construc	Pass	Steve Holder	5/18/2026															
POOL-26-1	Pool/Spa Permit	Pool - General	Fail	Steve Holder	5/18/2026	Bond wire not in place														
BRES-25-100	Building Permit - Residential	Residential Combo R	Pass	Steve Holder	5/18/2026															
LDP-25-8	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/18/2026															
LDP-22-9	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/18/2026															
BRES-26-36	Building Permit - Residential	Insulation	Pass	Timothy Martin	5/15/2026															
BRES-26-35	Building Permit - Residential	Erosion Controls B.M	Pass	Timothy Martin	5/14/2026															
BRES-26-24	Building Permit - Residential	House Wrap	Pass	Steve Holder	5/14/2026															
BRES-26-23	Building Permit - Residential	House Wrap	Pass	Steve Holder	5/14/2026															
BRES-26-22	Building Permit - Residential	House Wrap	Pass	Steve Holder	5/14/2026															
BRES-26-13	Building Permit - Residential	House Wrap	Pass	Steve Holder	5/14/2026															
BRES-26-12	Building Permit - Residential	House Wrap	Pass	Steve Holder	5/14/2026															
LDP-25-6	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/14/2026															
LDP-25-4	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/14/2026															
LDP-24-11	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/14/2026															
BRES-26-36	Building Permit - Residential	Residential Combo R	Pass	Timothy Martin	5/13/2026	tankless water heater wasn't installed, will check on wall covering. Please enclosed the ceiling space above the HVAC														
LDP-25-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/13/2026															
LDP-25-2	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/13/2026															
LDP-24-7	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/13/2026															
BRES-25-100	Building Permit - Residential	Residential Combo R	Fail	Steve Holder	5/12/2026	Deck not bolted to structure. 2 draft stopping needed at chases in basement. 3 nail guards needed at basement water														
LDP-24-14	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/12/2026															
LDP-24-12	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/12/2026															
BRES-26-24	Building Permit - Residential	Wall Sheathing Inspe	Pass	Steve Holder	5/11/2026															
BRES-26-23	Building Permit - Residential	Wall Sheathing Inspe	Pass	Steve Holder	5/11/2026															
BRES-26-22	Building Permit - Residential	Wall Sheathing Inspe	Pass	Steve Holder	5/11/2026															
BRES-26-13	Building Permit - Residential	Wall Sheathing Inspe	Pass	Steve Holder	5/11/2026															
BRES-26-12	Building Permit - Residential	Wall Sheathing Inspe	Pass	Steve Holder	5/11/2026															
LDP-26-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/11/2026															
OD-26-1	Outside Sales and Dining Operations	Outside Sales and Di	Pass	Timothy Martin	5/8/2026	Outdoor food only at this time. The Restaurant has no alcohol beverages.														
BRES-25-93	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-92	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-91	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-90	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-89	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-88	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-87	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
BRES-25-86	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	5/8/2026	Approved pending Site														
LDP-24-14	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/8/2026															
LDP-24-7	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/8/2026															
LDP-26-5	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/7/2026															

BCOM-26-8	Building Permit - Commercial	Commercial framing	Pass	Vince Hines	5/7/2026														
LDP-25-1	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/7/2026														
LDP-24-12	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/7/2026														
LDP-23-9	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/7/2026														
LDP-22-9	Land Disturbance Permit	B.M.P Inspection	Partial Pass	Timothy Martin	5/7/2026														
BRES-26-31	Building Permit - Residential	Residential Construc	Pass	Timothy Martin	5/6/2026 11:26														
BRES-26-31	Building Permit - Residential	Residential T-Pole Ins	Pass	Timothy Martin	5/6/2026														
LDP-25-8	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/6/2026														
LDP-25-4	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/6/2026														
LDP-25-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/6/2026														
LDP-25-6	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/5/2026														
LDP-25-2	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/5/2026														
LDP-24-11	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	5/5/2026														
BRES-26-21	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-20	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-19	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-18	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-17	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-16	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-26-15	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	5/4/2026	Insulation Inspection													
BRES-26-14	Building Permit - Residential	Insulation	Pass	Vince Hines	5/4/2026														
BRES-25-100	Building Permit - Residential	House Wrap	Pass	Vince Hines	5/4/2026														
BRES-25-99	Building Permit - Residential	House Wrap	Pass	Vince Hines	5/4/2026														
BRES-26-33	Building Permit - Residential	Residential T-Pole Ins	Pass	Vince Hines	4/30/2026														
BRES-26-21	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-20	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-19	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-18	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-17	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-16	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-15	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-14	Building Permit - Residential	Residential Combo R	Pass	Vince Hines	4/30/2026														
BRES-26-29	Building Permit - Residential	Footing - Inspect Foo	Pass	Timothy Martin	4/29/2026	3rd Party Inspection- under attachments													
BRES-25-97	Building Permit - Residential	Wall Sheathing Inspe	Pass	Vince Hines	4/29/2026														
LDP-24-14	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/29/2026														
LDP-24-12	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/29/2026														
LDP-24-7	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/29/2026														
POOL-26-1	Pool/Spa Permit	Residential Pool Insp	Pass	Vince Hines	4/28/2026														
BRES-25-95	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	4/28/2026														
LDP-25-3	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/28/2026														
LDP-24-11	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/28/2026														
LDP-22-20	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/28/2026														
BRES-26-7	Building Permit - Residential	Residential Final Insp	Pass	Vince Hines	4/27/2026														
LDP-25-4	Land Disturbance Permit	B.M.P Inspection	Pass	Timothy Martin	4/27/2026														

*Total Active Permits As of May 29, 2026*

Record #	Record Type	Applicant Name	Date Submitted	Address	Record Status
BCOM-24-30	Building Permit - Commercial	Jessica Ellington	10/11/2024 11:44	270 WALMART WAY, DAHLONEGA, GA 30533	Active
BCOM-24-9	Building Permit - Commercial	Steve Leibel Steve Leibel	4/23/2024 15:20	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
BCOM-25-11	Building Permit - Commercial	James Danials	6/6/2025 14:38	312 Grove Street North, Dahlonega, GA 30533	Active
BCOM-25-20	Building Permit - Commercial	Charles Padgett	9/30/2025 11:42	2001 INDIAN DR, DAHLONEGA, GA 30533	Active
BCOM-25-24	Building Permit - Commercial	Christopher Hayes	12/12/2025 14:33	50 Calhoun Mine Road, Dahlonega, GA 30533	Active
BCOM-26-1	Building Permit - Commercial	Ryan Puckett	1/23/2026 12:36	582 GROVE ST N, Unit A, DAHLONEGA, GA 30533	Active
BCOM-26-12	Building Permit - Commercial	Bradley McEntyre	5/11/2026 10:30	168 MAIN ST W, DAHLONEGA, GA 30533	Active
BCOM-26-2	Building Permit - Commercial	Brian Ahearn	2/11/2026 16:51	833 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
BCOM-26-3	Building Permit - Commercial	Michael Margelli	2/13/2026 14:38	340 WALMART WAY, Unit B, DAHLONEGA, GA 30533	Active
BCOM-26-4	Building Permit - Commercial	Corbyn Smith	2/23/2026 15:11	889 WIMPY MILL ROAD, Unit STE 2A, DAHLONEGA, GA 30533	Active
BCOM-26-5	Building Permit - Commercial	Solar Energy Partners	2/27/2026 10:41	473 MORRISON MOORE PKWY E, DAHLONEGA, GA 30533	Active
BCOM-26-6	Building Permit - Commercial	Colby Strom	3/17/2026 12:02	21 GROVE ST N, Unit A, DAHLONEGA, GA 30533	Active
BCOM-26-7	Building Permit - Commercial	Marie Brunson	4/7/2026 17:06	132 LEGION RD, DAHLONEGA, GA 30533	Active
BCOM-26-8	Building Permit - Commercial	Paul Hanson	4/9/2026 14:24	132 LEGION RD, DAHLONEGA, GA 30533	Active
BRES-23-24	Building Permit - Residential	Igor Bentley	3/9/2023 13:39	123 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-25	Building Permit - Residential	Igor Bentley	3/9/2023 13:49	131 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-23-26	Building Permit - Residential	Igor Bentley	3/9/2023 15:21	137 Stoneybrook Drive, Dahlonega, GA 30533	Active
BRES-25-100	Building Permit - Residential	Stephen Osley	12/19/2025 14:33	25 Overlook Road, Unit Lot 10A, Dahlonega, GA 30533	Active
BRES-25-2	Building Permit - Residential	James Allison	1/15/2025 10:42	402 Crown Mountain Drive, Dahlonega, GA 30533	Active
BRES-25-25	Building Permit - Residential	Darryl Peterson	3/12/2025 15:45	88 Laurel Heights, Dahlonega, GA 30533	Active
BRES-25-33	Building Permit - Residential	Stanley Jones	4/1/2025 17:15	17 Cherokee Trail, Unit D06 036, Dahlonega, GA 30533	Active
BRES-25-46	Building Permit - Residential	Gary Nicholson	5/2/2025 10:48	329 CLOUDLAND RD N, DAHLONEGA, GA 30533	Active
BRES-25-57	Building Permit - Residential	William Bertram	6/6/2025 16:59	61 BOYD CIR, DAHLONEGA, GA 30533	Active
BRES-25-62	Building Permit - Residential	Krista Dockery	6/30/2025 16:30	52 Riley Road, Unit B, Dahlonega, GA 30533	Active
BRES-25-63	Building Permit - Residential	Krista Dockery	6/30/2025 16:47	52 Riley Road, Unit A, Dahlonega, GA 30533	Active
BRES-25-71	Building Permit - Residential	Stephen Osley	8/7/2025 13:52	40 Overlook Cove, Unit 3A, Dahlonega, GA 30533	Active
BRES-25-73	Building Permit - Residential	Sandy Kemp	9/2/2025 12:18	1037 Bear Paw Ridge, Unit 1A, Dahlonega, GA 30533	Active
BRES-25-74	Building Permit - Residential	Steve Honnold	9/3/2025 14:24	282 MARTIN ST, DAHLONEGA, GA 30533	Active
BRES-25-75	Building Permit - Residential	Burton Runyon	9/8/2025 11:59	238 Crown Mountain Ridge, Unit lot 6, Dahlonega, GA 30533	Active
BRES-25-79	Building Permit - Residential	Stephen Osley	9/29/2025 16:17	30 Overlook Cove, Unit 2A, Dahlonega, GA 30533	Active
BRES-25-80	Building Permit - Residential	Denny Holland	9/30/2025 10:45	85 CAVENDER RUN, DAHLONEGA, GA 30533	Active
BRES-25-97	Building Permit - Residential	David Foronda	11/24/2025 8:51	30 Golden Autumn Drive, Unit 80, Dahlonega, GA 30533	Active
BRES-25-98	Building Permit - Residential	Danny Burnett	11/26/2025 11:22	21 Golden Bear Pass, DAHLONEGA, GA 30533	Active
BRES-25-99	Building Permit - Residential	Stephen Osley	12/19/2025 13:57	150 Stamp Mill Drive, Unit Lot 133, Dahlonega, GA 30533	Active
BRES-26-1	Building Permit - Residential	Samuel Kirkland	1/7/2026 12:57	40 Old Stamp Mill Road N, Unit 35, Dahlonega, GA 30533	Active
BRES-26-12	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 10:32	57 Rustin Ridge, Unit 324, Dahlonega, GA 30533	Active
BRES-26-13	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 10:51	55 Rustin Ridge, Unit 323, Dahlonega, GA 30533	Active
BRES-26-14	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 11:07	53 Rustin Ridge, Unit 322, Dahlonega, GA 30533	Active
BRES-26-15	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 11:39	51 Rustin Ridge, Unit Lot 321, Dahlonega, GA 30533	Active
BRES-26-16	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 11:52	49 Rustin Ridge, Unit Lot 320, Dahlonega, GA 30533	Active
BRES-26-17	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 12:36	47 Rustin Ridge, Unit 319, Dahlonega, GA 30533	Active
BRES-26-18	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 12:51	45 Rustin Ridge, Unit Lot 318, Dahlonega, GA 30533	Active
BRES-26-19	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 13:03	43 Rustin Ridge, Unit Lot 317, Dahlonega, GA 30533	Active

BRES-26-20	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 13:17	37 Rustin Ridge, Unit Lot 316, Dahlonega, GA 30533	Active	
BRES-26-21	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 13:45	35 Rustin Ridge, Unit Lot 315, Dahlonega, GA 30533	Active	
BRES-26-22	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 14:58	59 Rustin Ridge, Unit Lot 325, Dahlonega, GA 30533	Active	
BRES-26-23	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 15:12	61 Rustin Ridge, Unit Lot 326, Dahlonega, GA 30533	Active	
BRES-26-24	Building Permit - Residential	Janie (D R Horton, Inc.) Sutto	3/11/2026 16:17	63 Rustin Ridge, Unit Lot 327, Dahlonega, GA 30533	Active	
BRES-26-25	Building Permit - Residential	Kelannah Allen	3/17/2026 15:45	530 West Circle, Dahlonega, GA 30533	Active	
BRES-26-27	Building Permit - Residential	Dewey Neese	3/20/2026 11:40	447 MOUNTAIN TRACE DR, DAHLONEGA, GA 30533	Active	
BRES-26-28	Building Permit - Residential	Garry Shirley	3/23/2026 8:58	19 SAUTEE CT, DAHLONEGA, GA 30533	Active	
BRES-26-29	Building Permit - Residential	Steve Eiberger	3/26/2026 12:36	1044 Bear Paw Ridge, Unit 080 369 lot 9B, Dahlonega, GA 30533	Active	
BRES-26-3	Building Permit - Residential	Randy Hampton	1/16/2026 15:56	130 PARK ST S, DAHLONEGA, GA 30533	Active	
BRES-26-31	Building Permit - Residential	Thomas Pierce	4/3/2026 12:25	315 Rockhound Drive, Unit 842, Dahlonega, GA 30533	Active	
BRES-26-33	Building Permit - Residential	Stephen Osley	4/9/2026 11:24	1030 Bear Paw Ridge, Unit 3B, Dahlonega,, GA 30533	Active	
BRES-26-34	Building Permit - Residential	Larue Benoit	4/9/2026 15:21	120 RILEY RD, DAHLONEGA, GA 30533	Active	
BRES-26-35	Building Permit - Residential	Nathan Bonham	5/1/2026 12:37	85 HIGH TRESTLE CT, DAHLONEGA, GA 30533	Active	
BRES-26-36	Building Permit - Residential	JAMES MURRAY	5/4/2026 9:49	567 Stoneybrook Drive, Unit 236, Dahlonega,, GA 30533	Active	
BRES-26-37	Building Permit - Residential	Bradley McEntyre	5/11/2026 10:53	168 MAIN ST W, DAHLONEGA, GA 30533	Active	
BRES-26-4	Building Permit - Residential	Kyle McDaniel	1/20/2026 13:23	26 ALTAVISTA DR, DAHLONEGA, GA 30533	Active	
BRES-26-5	Building Permit - Residential	Krista Dockery	2/2/2026 16:32	255 GROVE ST S, DAHLONEGA, GA 30533	Active	
BRES-26-6	Building Permit - Residential	Krista Dockery	2/3/2026 13:06	52 Riley Road, Unit A, Dahlonega, GA 30533	Active	
BZA-25-1	Variance Application	Jessica Jones	1/27/2025 22:29	28 MILLIES PL, DAHLONEGA, GA 30533	Active	
BZA-25-4	Variance Application	Land Development Professio	9/30/2025 18:13	0 River Crest Drive, Dahlonega, GA 30533	Active	
BZA-26-1	Variance Application	Steven Leibel	3/4/2026 17:18	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active	
CEM-25-43	Request for Open/Close of Cemetery	Chris Anderson	12/3/2025 16:18	438 MAIN ST W, DAHLONEGA, GA 30533	Active	
CEM-26-14	Request for Open/Close of Cemetery	Chris Anderson	5/18/2026 14:38	228 Turner Rd, DAHLONEGA, GA 30533	Active	
CEM-26-15	Request for Open/Close of Cemetery	Amanda Jones	5/21/2026 13:07	228 Turner Rd, DAHLONEGA, GA 30533	Active	
CEM-26-16	Request for Open/Close of Cemetery	Chris Anderson	5/28/2026 16:30	438 MAIN ST W, DAHLONEGA, GA 30533	Active	
COA-25-4	Certificate of Appropriateness	David Shanahan	5/27/2025 12:56	69 MAIN ST W, DAHLONEGA, GA 30533	Active	
COA-26-3	Certificate of Appropriateness	Deb Rowe	5/28/2026 16:38	87 NORTH CHESTATEE ST, Unit B, DAHLONEGA, GA 30533	Active	
LDP-22-20	Land Disturbance Permit	Ron Link	10/25/2022 17:10	0 Stoneybrook Drive, DAHLONEGA, GA 30533	Active	
LDP-22-8	Land Disturbance Permit	Roberta Green	4/26/2022 11:32	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active	
LDP-22-9	Land Disturbance Permit	The Peaks of Dahlonega LP F	4/30/2022 19:08	0 Morrison Moore, Dahlonega, GA 30533	Active	
LDP-23-9	Land Disturbance Permit	Kate Murray	7/27/2023 10:33	0 Dawsonville Highway, Dahlonega, GA 30533	Active	
LDP-24-10	Land Disturbance Permit	Roberta Green	9/18/2024 18:13	0 Vickery and Hawkins street, Dahlonega, GA 30533	Active	
LDP-24-11	Land Disturbance Permit	Garry Osley	9/20/2024 9:39	0 BEAR PAW RIDGE, Unit Phase 2, Dahlonega, GA 30533	Active	
LDP-24-12	Land Disturbance Permit	Hank Haynes	10/18/2024 13:25	82 College Circle, Dahlonega, GA 30533	Active	
LDP-24-14	Land Disturbance Permit	Scott Hinchman	11/20/2024 11:09	290 Sunset, Dahlonega, GA 30533	Active	
LDP-24-7	Land Disturbance Permit	Beth Bowersox	7/24/2024 17:29	0 Summit Drive, Unit 077 248, Dahlonega, GA 30533	Active	
LDP-24-8	Land Disturbance Permit	DES Submittals	8/26/2024 12:33	0 Summit Drive, DAHLONEGA, GA 30533	Active	
LDP-25-1	Land Disturbance Permit	DES Submittals	5/5/2025 9:13	318 GROVE ST N, DAHLONEGA, GA 30533	Active	
LDP-25-2	Land Disturbance Permit	DES Submittals	5/13/2025 11:54	3544 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active	
LDP-25-3	Land Disturbance Permit	William Hardman	5/22/2025 16:09	238 Crown Mountain Ridge, Unit lot 6, Dahlonega, GA 30533	Active	
LDP-25-4	Land Disturbance Permit	Doug Sherrill	5/28/2025 17:05	0 River Crest Drive, Dahlonega, GA 30533	Active	
LDP-25-6	Land Disturbance Permit	Mark Buchanan	7/9/2025 16:49	1680 Morrison Moore Parkway, Dahlonega, GA 30533	Active	
LDP-25-8	Land Disturbance Permit	LC Park & Rec	9/5/2025 14:30	1325 MECHANICSVILLE RD, DAHLONEGA, GA 30533	Active	

LDP-25-9	Land Disturbance Permit	ALAN OURS	10/16/2025 12:41	1 ROCK HOUSE ROAD, Unit 078 030, DAHLONEGA, GA 30533	Active
LDP-26-1	Land Disturbance Permit	Bradley Dunckel	2/5/2026 14:24	0 BIRCH RIVER DRIVE GOLF COURSE PHASE, DAHLONEGA, GA 30533	Active
LDP-26-2	Land Disturbance Permit	Cody Lanman	2/12/2026 9:14	0 Galaxy Circle (NGC 32 College Circle, Dahlonega, Georgia), DAHLONEGA, GA 30533	Active
LDP-26-3	Land Disturbance Permit	Thomas Pierce	3/8/2026 10:37	315 Rockhound Drive, Dahlonega, GA 30533	Active
LDP-26-4	Land Disturbance Permit	Ian Evans	4/9/2026 17:11	132 LEGION RD, DAHLONEGA, GA 30533	Active
LDP-26-5	Land Disturbance Permit	JOE KEMP	4/17/2026 16:56	40 Shamans Way, Dahlonega, GA 30533	Active
LDP-26-7	Land Disturbance Permit	Jermiah McNeil	5/14/2026 17:36	158 Crown Mountain Drive, Dahlonega, GA 30533	Active
MFP-26-6	Minor Final Plat	Land Development Professional	3/24/2026 12:43	3619 SOUTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
MFP-26-8	Minor Final Plat	Ian Evans	5/22/2026 12:45	0 American Way, Dahlonega, GA 30533	Active
POOL-25-1	Pool/Spa Permit	Faye Colbert	10/9/2025 8:04	244 Crown Mountain Way, Unit lot 8, Dahlonega, GA 30533	Active
POOL-25-2	Pool/Spa Permit	Tony Webb	12/5/2025 12:55	21 Golden Bear Pass, DAHLONEGA, GA 30533	Active
POOL-26-1	Pool/Spa Permit	Brain Murphy	2/13/2026 9:23	40 OVERLOOK ROAD, Unit 3A, DAHLONEGA, GA 30533	Active
REZN-24-2	Rezoning Permit	Land Development Professional	10/30/2024 17:51	598 GROVE ST N, DAHLONEGA, GA 30533	Active
REZN-26-2	Rezoning	James Parks	2/13/2026 12:04	889 WIMPLY MILL RD, Unit 101, DAHLONEGA, GA 30533	Active
REZN-26-3	Rezoning	Dillard & Julie Sellers	3/25/2026 16:23	0 Pine Tree Way, Dahlonega, GA 30533	Active
REZN-26-4	Rezoning	Kasey Sharp	4/16/2026 14:35	399 NORTH CHESTATEE ST, DAHLONEGA, GA 30533	Active
SGN-26-11	Sign Permit	Stephanie Thompson	5/15/2026 15:35	24 Alicia Lane, Unit STE 6, Dahlonega, GA 30533	Active
STR-26-1	Short-Term Rental Application	Inna PHILLIPS	1/3/2026 12:06	98 RILEY RD, DAHLONEGA, GA 30533	Active
TAPP-6	Water Tap Fee-Sewer Tap Fees-Grind	Sandra Usry	1/9/2026 17:03	265 J Mountain Drive, Dahlonega, GA 30533	Active
TR-26-1	Tree Removal Permit Application	Greg Imig	2/10/2026 17:22	95 JONES ST, DAHLONEGA, GA 30533	Active



# Department Report

Report Title: City of Dahlonega Police Department – May 2026.

Report Highlight: Commendation, Officer Hunter Bauman.

Name and Title: George Albert, Chief of Police.

## Recently Completed:

- Evaluations for the team
- After action report for Bear on the Square.
- Art and Wine Festival.
- Attended Hall County Intelligence meeting.
- Staff attended DDBA meeting.
- Staff attended council meetings and work sessions.
- Chief attended the Gatlinburg law enforcement conference.
- Recall work completed on unit # 237.
- Staff attended the Newcomers club meeting at the library.
- Chief and staff attended the SVO meeting.
- Staff attended ribbon cutting for planet acorn.
- Memorial Marker dedication at gold museum.
- Old Fashioned Christmas pre-event meeting.
- Hosted Governor's Office of Highway Safety (GOHS) monthly meeting.

## Underway:

- Officers continue foot patrols in the community and make connections with the community.
- RADAR speed trailer deployed in the community to educate motorists and address speeding complaints

Officer Commendation: Officer Hunter Bauman received the following citizen commendation regarding his professionalism and integrity: "I wanted to express my gratitude and appreciation for the professionalism with which my son was handled by Officer Bauman. He went above and beyond, even meeting us on his day off at the Sheriff's Office. Even though my son did not make the right choice, he did not treat him as if he was a criminal. The City of Dahlonega is lucky to have young officers with such integrity."

In addition, Officers Weathington, Weeks, and Bauman responded to a reported choking incident at Grapevines. Officers arrived on scene within one minute of the original dispatch and encountered an unconscious individual suffering from an obstructed airway. The officers immediately rendered aid and successfully performed the Heimlich maneuver, restoring the patient's airway prior to EMS arrival. The patient was subsequently transported to the hospital for further treatment.

The officers' rapid response, decisive actions, and ability to remain calm under pressure directly contributed to a positive outcome in a potentially life-threatening situation. Their professionalism and commitment to protecting the lives of others reflect great credit upon themselves and the Dahlonega Police Department.

## May Pictures



Law Enforcement Conference



Leadership Lumpkin County Graduation

## May Pictures



Art and Wine Festival



Memorial Marker Dedication Ceremony

## May Pictures



Art and Wine Festival



Memorial Marker Dedication Ceremony

## May Pictures



SVO Presentation



State of the State Luncheon

## May Pictures

### State of the State Luncheon

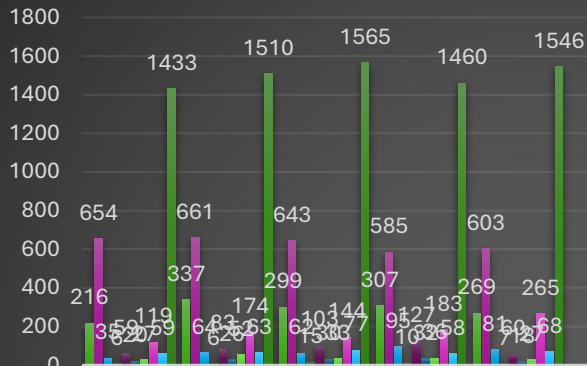


Governor's Office of Highway Safety Meeting (GOHS)

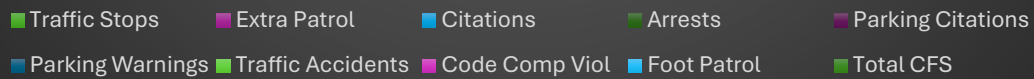


Company Bravo provided free coffee for Law Enforcement

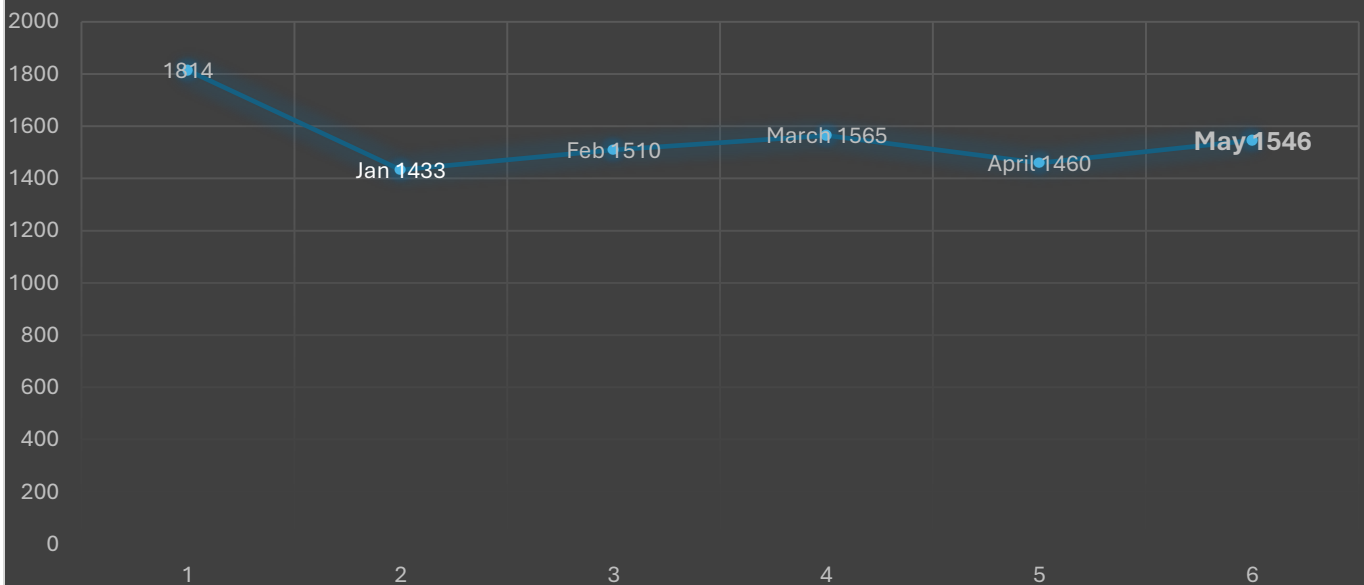
## 2026 Call Type by Month



	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec
Traffic Stops	216	337	299	307	269							
Extra Patrol	654	661	643	585	603							
Citations	35	64	62	95	81							
Arrests	6	6	15	10	7							
Parking Citations	59	83	103	127	60							
Parking Warnings	20	26	30	32	18							
Traffic Accidents	27	52	33	36	27							
Code Comp Viol	119	174	144	183	265							
Foot Patrol	59	63	77	58	68							
<b>Total CFS</b>	<b>1433</b>	<b>1510</b>	<b>1565</b>	<b>1460</b>	<b>1546</b>							



## Total CFS 2026



## May 2026 Calls for Service

2026 Call Type	Jan	Feb	March	April	May
Traffic Stops	216	337	299	307	269
Extra Patrol	654	661	643	585	603
Citations	35	64	62	95	81
Arrests	6	6	15	10	7
Parking Citations	59	83	103	127	60
Parking Warnings	20	26	30	32	18
Traffic Accidents	27	52	33	36	27
Code Comp Viol	119	174	144	183	265
Foot Patrol	59	63	77	58	68
<b>Total CFS</b>	<b>1433</b>	<b>1510</b>	<b>1565</b>	<b>1460</b>	<b>1546</b>

## Calls for Service Comparison

	May-24	May-25	May-26
Traffic Stops	132	150	269
Extra Patrol	1390	1374	603
Citations	59	35	81
Arrests	22	12	7
Parking Citations	41	44	60
Parking Warning	13	14	18
Traffic Accidents	25	45	27
Code Comp Viol	116	46	265
Foot Patrol	0	17	68

## May 2026 Police Department Stats

**Number of Calls for Service: 1,546**

**Incident Reports: 30**

**Accident Reports: 12**

**Traffic Stops: 269**

**Juvenile Complaint: 3**

**Criminal Trespass: 5**

**Domestic Problem: 2**

**Vehicle Unlock: 23**

**Traffic Citations Issued: 81**

**Traffic Warnings Issued: 76**

**Shoplifting: 0**

**Parking Citations Issued: 60**

**Animal Complaint: 8**

**Public Drunk: 0**

**Traffic Fatalities: 0**

**Motorist Assist: 11**

**Accidents to GSP: 3**

**Trouble Alarms: 10**

**DUI: 0**

**DUI to GSP: 3**

**Arrests: 7**

**Officer Assist LCSO: 8**

**Funeral Assist: 1**

**Officer Assist Other: 7**

**Other: 15**

**Welfare Check: 11**

**Foot Patrol Time: 21.75 Hours**

**Extra Patrol: 603**



# Department Report

**Report Title:** Public Works—May 2026  
**Name and Title:** Mark Buchanan, PW Director/City Engineer

**Recently Completed:**

- Multiple instances of trees down due to storms. Street crews responded on more than one occasion after hours and throughout the night.



- Work in Mount Hope Cemetery in cooperation with UNG and the Price family on the Price plot.



Ongoing:

- City Park Playground renovation bid process. There were 13 separate responses requiring review and comparison.



- School-to-School sidewalk and intersection improvements GDOT LAP bid process.
- Boat Ramp Picnic Area beautification bid process.
- Morrison Moore Pedestrian Bridge & Sidewalk.



- Downtown Spring/Summer vegetation planting.
- Cleanup of dead and unsightly vegetation at Mount Hope Cemetery.
- Memorial Park Cemetery lot layout. New lots have been preliminarily laid out and await installation of plot markers by volunteers with City staff guidance. Following this, staff will work with City legal counsel to determine following steps to prepare the plots for sale and present to City Council.
- Golden Avenue storm drain. The culvert and street redesign files have been sent to GDOT for coordination into the Yahoola Bridge project.

Upcoming (these projects are currently either in concept, design or construction phase):

- Coordination with GDOT regarding Yahoola Bridge replacement, South Chestatee slope repair in multiple locations and the Auraria/Torrington intersection improvements.



# City Council Agenda Memo

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**DATE:** June 9, 2026  
**TITLE:** Grant Writing Services Agreement  
**PRESENTED BY:** Allison Martin, Finance Director

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**AGENDA ITEM DESCRIPTION:**

Renewal of contract for use of grant finding, writing, and administration services.

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**HISTORY/PAST ACTION:**

This item previously came before the council and was approved. There is not change to the contract, only the date. The city made a request to set aside any funding that requires the use of a government agency like GMRC or DCA as an example to avoid unnecessary fees.

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**FINANCIAL IMPACT:**

There is no impact to the city's operating budget as costs would be funded via grant funds.

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**RECOMMENDATION:**

It is the recommendation of the staff to proceed with the renewal of the contract.

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**SUGGESTED MOTIONS:**

I make a motion to approve the renewal of a contract with GFAAC as presented.

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**ATTACHMENTS:**

Contract

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**MUNICIPAL FUNDING ACQUISITION AGREEMENT  
BY AND BETWEEN  
CITY OF DAHLONEGA AND GFAAC, LLC**

## MUNICIPAL FUNDING ACQUISITION AGREEMENT

This Municipal Funding Acquisition Agreement (hereinafter the “Agreement”) is entered into as of \_\_\_\_\_, 2026 (the “Effective Date”), between the City of Dahlonega (“City of Dahlonega” or “City” or “Dahlonega”) and GFAAC, LLC, a Georgia Limited Liability Company (“GFAAC” or Sustainability “Facilitator”).

**WHEREAS**, the City of Dahlonega is located in Lumpkin County, State of Georgia; and

**WHEREAS**, GFAAC represents that the City of Dahlonega is potentially entitled to funding from governmental and non-governmental grants, stimulus funds and such other programs (hereinafter collectively referred to as “Municipal Funding Opportunities” or “MFO’s”); and

**WHEREAS**, the City of Dahlonega recognizes assistance acquiring and securing additional MFO’s and such MFO funds and funding for City programs, priorities, and initiatives would be in the City’s best interest; and

**WHEREAS**, GFAAC desires to assist the City of Dahlonega in obtaining additional MFO’s from governmental and non-governmental programs; and

**WHEREAS**, the City of Dahlonega and GFAAC desire to set forth herein the terms and conditions of such arrangement whereby GFAAC shall assist the City of Dahlonega in identifying, applying for, and securing MFO’s, and GFAAC shall work with the City’s management team on such governmental and non-governmental grants, and such other programs.

**NOW THEREFORE**, for and in consideration of the mutual promises made in this Agreement, as well as other good and valuable consideration, the receipt and sufficiency which are hereby acknowledged, the parties agree as follows:

### **1. Purpose of Agreement.**

The City of Dahlonega does hereby engage GFAAC upon the terms and conditions of this Agreement to identify, apply for, and procure MFO’s. GFAAC does hereby agree to provide the MFO acquisition services on behalf of the City upon the terms and conditions of this Agreement.

### **2. Term of Agreement.**

The initial term of this Agreement shall be one (1) year and shall commence on the Effective Date. During this initial 1-year term, the City may only terminate the Agreement For Cause. As used herein, “For Cause” shall mean and refer to any of the following circumstances: (i) GFAAC commits a material breach of the Agreement and fails to cure same as required in Section 8(a)(1), below, after the City provides written notice of the breach; (ii) GFAAC violates any applicable state or federal law in the course of its performance under this Agreement; (iii) GFAAC files for bankruptcy protection.

This Agreement shall automatically renew for another one (1) year term unless one party serves the other party with written notice of its intent not to renew the Agreement. To be effective, this written Notice of Non-Renewal must be sent to the other party within the thirty-day period that immediately precedes the conclusion of the initial one (1) year term.

**3. The Services.**

**(a) GFAAC's Services.**

Starting on the Effective Date, GFAAC shall provide and perform the Services for the City of Dahlonega in accordance with the terms of this Agreement and the attached Schedule "A" incorporated herein by reference (i.e., GFAAC Services).

**(b) Compliance with Laws and Policies.**

(i) Generally. GFAAC shall perform the Services in compliance with:

(a) All Laws applicable to GFAAC in its performance and delivery of the Services;  
and

(b) All Laws applicable to the portion of the services of the City of Dahlonega performed by GFAAC as part of the Services, just as if the City of Dahlonega performed the Services.

**(c) City of Dahlonega Covenants.**

(i) Duties and Obligations. Starting on the Effective Date, the City of Dahlonega shall provide and perform the duties and obligations in accordance with the terms of this Agreement and the attached Schedule "B" incorporated herein by reference – (i.e., City of Dahlonega's Duties and Obligations).

(ii) Grant of Right of First Refusal. For every MFO identified for the City by GFAAC, the City shall grant GFAAC the Right of First Refusal to apply for those same MFOs on behalf of the City during the corresponding Proscribed Periods. As used herein, a "Proscribed Period" shall mean the three-year period running from the date that GFAAC identifies a particular MFO to the City. The Right of First Refusal set forth herein shall proscribe the City from applying for an identified MFO (either through its own employees or through a third-party vendor) unless and until GFAAC gives the City written notice of its intention not to apply for same. Any time GFAAC exercises its Right of First Refusal by electing to apply for an MFO it identifies to the City, all the terms and conditions of this Agreement shall govern the parties' performances, including without limitation, the terms governing GFAAC's compensation and the City's covenants. The right of first refusal above referenced shall not include those offerings or other available grants, allocation or appropriations presented directly to and made available to the City by such entities as the

Appalachian Regional Commission, the various Georgia Regional Commissions, state and federal offerings and similar sources.

**(d) Performance Level.**

GFAAC agrees that it will use reasonable efforts to ensure the highest level of performance of the Services.

**4. Charges; Invoices; and Payments.**

**(a) Fees for MFO's procured by GFAAC.**

The City of Dahlonega shall pay GFAAC fifteen percent (15%) of all MFO revenue procured, in whole or in part, by GFAAC for the City regardless of whether such revenue is received by the City during the term of this Agreement, during a renewal term of this Agreement or after a termination (or non-renewal) of this Agreement.

**(b) Payment.**

The City of Dahlonega shall advise GFAAC in writing of all MFO revenue it receives within three (3) business days of its receipt. GFAAC shall invoice the City of Dahlonega within ten (10) days of receiving notice that MFO revenue has been received by the City. All amounts due to GFAAC in accordance with section 4 (a) above, shall be due and payable no later than fifteen (15) days of the City of Dahlonega's receipt, directly or indirectly, of the applicable MFO revenue. The City of Dahlonega shall wire all funds due and owing GFAAC in accordance with the wiring instructions provided by GFAAC to the City of Dahlonega, from time to time.

**(c) Taxes.**

(i) Responsibility. The City of Dahlonega shall be responsible for any Taxes imposed on, based on, or measured by any revenue/funding it receives, directly or indirectly, from the MFO's, pursuant to the Agreement. GFAAC shall be responsible for any Taxes on any payments it receives from the City of Dahlonega in accordance with the terms of this Agreement.

(ii) Withholding Taxes. GFAAC shall be responsible for any Withholding Tax liability asserted by any tax authority against GFAAC on any payments it receives from the City of Dahlonega in accordance with the terms of this Agreement.

(iii) Cooperation. The Parties agree to reasonably cooperate with each other to enable each to determine its own Tax liabilities more accurately and to minimize such Taxes incurred in connection with the Agreement to the extent legally possible.

**(d) Disputed Charges/Credits.**

In the event that GFAAC disputes the accuracy or applicability of any MFO revenue received, directly or indirectly by the City, GFAAC shall notify the City of Dahlonega of such dispute as soon as practicable after the discrepancy has been discovered. The Parties will

investigate and attempt to resolve the dispute in a prompt and reasonable manner. Regardless of any disputes, GFAAC shall have the right to conduct an audit (personally or hire a third party to conduct the audit) of the City of Dahlonega's books and records that are directly related to the receipt, transfer, and use of MFO's (including, but not limited to, bank accounts). This audit right shall be available to GFAAC at least one (1) time per calendar year. If the audit reveals that the City of Dahlonega did not pay GFAAC any amount owed, then GFAAC shall have an extra audit right within twelve (12) months of the applicable audit disclosing the error/deficiency. The City of Dahlonega shall use all reasonable efforts to work in good faith with GFAAC to allow GFAAC to conduct the audit. If the audit reveals a difference in the amount paid GFAAC and the amount owed to GFAAC, then the City of Dahlonega shall pay all of GFAAC's costs and expenses associated with the audit in addition to the amount actually owed GFAAC. This GFAAC audit right survives the termination of this Agreement for a period of five (5) years but may be terminated upon a negotiated agreement of both parties in writing.

## **5. Covenants.**

### **(a) Services.**

GFAAC shall render Services using personnel that have the necessary knowledge, training, skills, experience, qualifications, and resources to provide and perform the Services in accordance with the Agreement, and shall render Services in a prompt, professional, diligent, and workmanlike manner, consistent with industry standards applicable to the performance of such Services. Notwithstanding any provision to the contrary the parties acknowledge that some of the Services (e.g., those that are not grant writing services) being provided are a novel and new type of service.

### **(b) Continuous Improvement.**

GFAAC shall diligently and continuously try to improve the performance and delivery of the Services by GFAAC and the elements of the policies, processes, procedures, and systems that are used by GFAAC to perform and deliver the Services.

### **(c) No Solicitation.**

The City of Dahlonega agrees that, during the Term of this Agreement and for a period of two (2) years after the termination or expiration of the Agreement, the City of Dahlonega agrees not to solicit or hire any of GFAAC's employees or full-time independent contractors nor interfere with the business relationship between GFAAC and such workers.

## **6. Representations and Warranties.**

### **(a) Representations and Warranties of the City of Dahlonega.**

The City of Dahlonega represents and warrants to GFAAC:

(i) Organization; Power. As of the Effective Date, the City of Dahlonega is a city incorporated in Lumpkin County, Georgia, with all such powers, rights, and duties as prescribed and afforded by the laws of the State of Georgia, Lumpkin County, and its own City Code, including the power, authority, and ability to enter into the Agreement.

(ii) Authorized Agreement. This Agreement has been duly authorized, executed, and delivered by the City of Dahlonega and constitutes a valid and binding agreement of the City of Dahlonega, enforceable against the City of Dahlonega in accordance with its terms. The City of Dahlonega has the unqualified right to enter into this Agreement, and by doing so, it is not breaching any other agreements, violating any laws, nor violating the rights of any third parties.

(iii) No Default. Neither the execution and delivery of this Agreement nor the consummation of the transactions contemplated hereunder or thereby, shall result in the breach of any term or provision of, or constitute a default under, any charter provision or bylaw, agreement (subject to any applicable consent), order, or Law to which the City of Dahlonega is a Party or which is otherwise applicable to the City of Dahlonega.

**(b) Representations and Warranties of GFAAC.**

GFAAC represents and warrants to the City of Dahlonega:

(i) Organization; Power. As of the Effective Date, GFAAC (i) is a limited liability company, duly organized, validly existing and in good standing under the Laws of the State of Georgia, and (ii) has full corporate power to own, lease, license and operate its properties and assets and to conduct its business as currently conducted and to enter into the Agreement.

(ii) Authorized Agreement. This Agreement has been duly authorized, executed and delivered by GFAAC and constitutes or will constitute, as applicable, a valid and binding agreement of GFAAC, enforceable against GFAAC in accordance with its terms.

(iii) No Default. Neither the execution and delivery of this Agreement by GFAAC, nor the consummation of the transactions contemplated hereunder or thereby, shall result in the breach of any term or provision of, or constitute a default under, any charter provision or bylaw, agreement (subject to any applicable consent), order or Law to which GFAAC is a Party or that is otherwise applicable to GFAAC.

(iv) Consents. Except as otherwise provided in the Agreement, no authorizations or other consents, approvals or notices of or to any Person are required in connection with (i) the execution, delivery and performance by GFAAC of the Agreement, or (ii) the validity and enforceability of the Agreement.

(v) Compliance with Immigration Laws. None of the GFAAC personnel working under the Agreement shall be an unauthorized alien under, and GFAAC will at all times comply with, all Laws relating to the screening, hiring and employment of all labor forces used in connection with the Services, including those relating to citizenship or legal work status, including the U.S. Immigration Reform and Control Act of 1986, as amended, and its successors, if any, and any implementing regulations therefore. GFAAC will not assign Services to be performed to any GFAAC personnel who are unauthorized aliens, and if any GFAAC personnel performing any of the Services is discovered to be an unauthorized alien, GFAAC will immediately remove such personnel from performing Services hereunder and replace such personnel with personnel who is not an unauthorized alien.

(vi) No Litigation. There is no action, suit, proceeding, or investigation pending or, to GFAAC's knowledge, threatened, that questions the validity of the Agreement or GFAAC's right to enter into the Agreement to provide any of the Services.

(c) **Disclaimer.**

EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS AGREEMENT OR IN ANY STATEMENT OF WORK, THE PARTIES MAKE NO REPRESENTATIONS, WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, REGARDING ANY MATTER, INCLUDING THE MERCHANTABILITY, SUITABILITY, FITNESS FOR A PARTICULAR USE OR PURPOSE, OR RESULTS TO BE DERIVED FROM THE USE OF ANY SERVICE, SOFTWARE, HARDWARE, DELIVERABLES, WORK PRODUCT OR OTHER MATERIALS PROVIDED UNDER THIS AGREEMENT.

**7. Governance; Contract Managers.**

(a) **Contract Managers.**

(i) GFAAC Contract Manager. During the Term (and any renewals), GFAAC will designate a senior-level individual who will be dedicated to the City of Dahlonge's account (the "GFAAC Contract Manager"). The GFAAC Contract Manager will be deemed a GFAAC "Key Personnel". The GFAAC Contract Manager (i) will be the primary contact for the City of Dahlonge in dealing with GFAAC under the Agreement, (ii) will have overall responsibility for managing and coordinating the delivery of the Services, (iii) will meet regularly with the City of Dahlonge Contract Manager, and (iv) will have the power and authority to make decisions with respect to actions to be taken by GFAAC in the ordinary course of day-to-day management of the City of Dahlonge's account in accordance with the Agreement. To the extent reasonably possible, GFAAC shall give City of Dahlonge at least thirty (30) days advance written notice of a change of the GFAAC Contract Manager.

(ii) City of Dahlonge Contract Manager. During the Term, the City of Dahlonge will designate a senior level individual (i) who will serve as the City of Dahlonge's primary contact for GFAAC in dealing with the City of Dahlonge under the Agreement, (ii) who will have the power and authority to make decisions with respect to actions to be taken by the City of Dahlonge in the ordinary course of day-to-day management of the Agreement which do not require council approval; and (iii) who will serve as an escalation contact for any Service delivery issues (the "City of Dahlonge Contract Manager"). The City of Dahlonge shall also designate at least two additional people who shall have the same power and authority as the Contract Manager and who may act if the Contract Manager does not respond to GFAAC within two (2) business days. To the extent reasonably possible, the City of Dahlonge may replace the individual serving as the City of Dahlonge Contract Manager by providing at least thirty (30) days advance written notice to GFAAC.

(iii) Contract Manager Meetings. During the Term, the City of Dahlonge Contract Manager and GFAAC Contract Manager shall meet periodically via video conference or in person meetings, at such times and locations as reasonably requested by GFAAC, to review the status of MFO's,

receipt of funding, and payments and other matters applicable to the Agreement. Remote or telephonic meetings can satisfy this requirement upon agreement of both parties.

**8. Termination.**

**(a) Termination by the City of Dahlonge.**

The City of Dahlonge may terminate the Agreement in whole, as follows, for any of the following reasons:

(i) Material Breach. Upon written notice to GFAAC, in the event of a material breach of the Agreement by GFAAC that remains uncured for fifteen (15) days after receipt of written notice thereof by the City of Dahlonge to GFAAC. However, if after receiving the City's notice GFAAC promptly undertakes efforts to cure its material breach and diligently prosecutes such cure, the City's notice shall not be effective unless and until GFAAC fails to complete its cure within a reasonable amount of time; or

(ii) GFAAC Insolvency. Termination will be effective upon written notice by the City of Dahlonge to GFAAC if GFAAC files (or has filed or commenced against it) a petition, arrangement, application, action or other proceeding seeking relief or protection under the bankruptcy Laws of the United States or any similar Laws of the United States or any state of the United States or transfers all or substantially all of its assets to another person or entity and it has not been dismissed within ninety (90) days of the filing.

**(b) Termination by GFAAC.**

**(c) Termination Fee.**

In the event of a non-renewal or a termination without cause by the City of Dahlonge, the City of Dahlonge shall pay GFAAC a Termination Fee equal to fifteen percent (15%) of all MFO revenue derived from opportunities identified by GFAAC to the City but procured by the City (or the City's agents, contractors or other representatives) within two (2) years of the termination regardless of when the City actually receives the corresponding revenue. This Termination Fee shall be paid in addition to (and in the same manner as) all fees otherwise earned by GFAAC pursuant to Section 4(a), above. For the avoidance of doubt any funds due pursuant to this paragraph shall only be due and payable to GFAAC upon actual receipt by the city due and payable upon fifteen days of receipt thereof.

**(d) Survival of Selected Provisions.**

(i) Survival. Notwithstanding the expiration or earlier termination of the Services, the Agreement for any reason however described, the following Sections of the Agreement shall survive any such expiration or termination: Section 4, Section 8(c), and Section 9. Upon termination or expiration of the Agreement, all rights and obligations of the Parties under the Agreement shall expire, except those rights and obligations under those Sections specifically designated to survive in this Section 8(c).

(ii) **Claims.** Except as specifically set forth in the Agreement, all claims by any Party accruing prior to the expiration or termination date shall survive the expiration or earlier termination of the Agreement.

**9. General.**

**(a) Relationship of Parties.**

(i) **No Joint Venture.** The Agreement shall not be construed as constituting either Party as partner, joint venture or fiduciary of the other Party or to create any other form of legal association that would impose liability upon one Party for the act or failure to act of the other Party, or as providing either Party with the right, power or authority (express or implied) to create any duty or obligation of the other Party.

(ii) **Publicity.** GFAAC may conduct its own advertising, written promotion, press releases and other publicity matters relating to the Agreement in which the other Party's name or marks are mentioned or language from which the connection of such name or marks may be inferred or implied and provided the publicity is not illegal or derogatory toward the other party and is commercially reasonable.

**(b) Entire Agreement, Updates, Amendments and Modifications.**

The Agreement constitutes the entire agreement of the Parties with regard to the Services and matters addressed therein, and all prior agreements, letters, proposals, discussions and other documents regarding the Services and the matters addressed in the Agreement are superseded and merged into the Agreement. Updates, amendments, corrections, and modifications to the Agreement may not be made orally, but shall only be made by a written document signed by both Parties. Any terms and conditions varying from the Agreement on any order or written notification from either Party shall not be effective or binding on the other Party.

**(c) Force Majeure.**

Each Party will be excused from performance under the Agreement for any period and to the extent (and only to the extent) that it is prevented from or delayed in performing any obligations pursuant to the Agreement, in whole or in part, as a result of a Force Majeure Event. If either Party is prevented from, or delayed in performing any of its obligations under the Agreement by a Force Majeure Event, it shall promptly notify the other Party verbally (to be confirmed in writing within twenty-four (24) hours of the inception of the delay) of the occurrence of a Force Majeure Event and describe, in reasonable detail, the circumstances constituting the Force Majeure Event and of the obligations, the performance of which are thereby delayed or prevented. The Party claiming that a Force Majeure Event has occurred shall continue to use reasonable efforts to mitigate the impact or consequence of the event on the other Party and to recommence performance whenever and to whatever extent possible without delay.

**(d) Waiver.** No waiver of any breach of any provision of the Agreement shall constitute a waiver of any prior, concurrent, or subsequent breach of the same or any other provisions hereof.

(e) **Severability.** If any provision of the Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby, and such provision shall be deemed to be restated to reflect the Parties' original intentions as nearly as possible in accordance with applicable Law(s).

(f) **Counterparts.** The Agreement may be executed in counterparts. Each such counterpart shall be an original and together shall constitute but one and the same document. The Parties agree that an electronic, photographic or facsimile copy of the signature evidencing a Party's execution of the Agreement shall be effective as an original signature and may be used in lieu of the original.

(g) **Binding Nature and Assignment.** Neither Party may, or will have the power to, assign the Agreement (or any rights thereunder) by operation of law or otherwise without the prior written consent of the other Party.

(h) **Notices.**

(i) Whenever one Party is required or permitted to give notice to the other Party under the Agreement, such notice will be in writing unless otherwise specifically provided herein and will be deemed given when delivered by hand, one (1) business day after being given to an express courier with a reliable system for tracking delivery, five (5) business days after the day of mailing, when mailed by United States mail (registered or certified mail, return receipt requested, postage prepaid), or the same day if sent by email (with a delivery receipt).

(ii) Notifications will be addressed as follows:

In the case of GFAAC:

GFAAC

Attn: Manager

225 Creekstone Ridge

Woodstock, GA 30188

Email: jo@gfaac.org

with a simultaneous courtesy copy to:

Matthew H. Schwartz, Esq.

Schwartz Law Center, LLC

2985 Gordy Parkway, Suite 550

Marietta, Georgia 30066

Email: matt@schwartzlawgroup.com

In the case of City of Dahlonega:

Attn: Finance Director

465 Riley Rd,

Dahlonega, GA 30533

Email: amartin@dahlonega.gov

with a copy to:

City Attorney – City of Dahlonega  
Mr. Douglas Parks  
Law Offices of J. Douglas Parks, P.C.  
81 Crown Mountain Place, Suite C-100  
Dahlonega, Georgia 30533  
Email: doug@jdplaw.net

Either Party hereto may from time to time change its address for notification purposes by giving the other prior written notice of the new address and the date upon which it will become effective.

**(i) No Third-Party Beneficiaries.**

The Parties do not intend, nor will any Section hereof be interpreted, to create for any Third-Party beneficiary rights with respect to either of the Parties.

**(j) Rules of Construction.** Interpretation of the Agreement shall be governed by the following rules of construction: (a) words in the singular shall be held to include the plural and vice versa and words of one gender shall be held to include the other gender as the context requires, (b) the word “including” and words of similar import shall mean “including, without limitation,” (c) provisions shall apply, when appropriate, to successive events and transactions, (d) the headings contained herein are for reference purposes only and shall not affect in any way the meaning or interpretation of the Agreement, and (e) the Agreement was drafted with the joint participation of both Parties and shall be construed neither against nor in favor of either, but rather in accordance with the fair meaning hereof. In the event of any apparent conflicts or inconsistencies between the provisions of the Agreement, the Schedules or other attachments to the Agreement, such provisions shall be interpreted so as to make them consistent to the extent possible, and if such is not possible, the provisions of the Agreement shall control.

**(k) Further Assurances.** During the Term and at all times thereafter, each Party shall provide to the other Party, at its request, reasonable cooperation, and assistance (including the execution of reasonably necessary or appropriate documentation) as necessary to effect the terms of the Agreement.

**(l) Expenses.** Each Party shall be responsible for the costs and expenses associated with the preparation or completion of the Agreement and the transactions contemplated hereby except as specifically set forth in the Agreement.

**(m) Mediation.**

In the event of a dispute arising from this Agreement, the parties shall participate in mediation proceedings within forty-five (45) days of either party serving a “Notice to Mediate Dispute” to the other, and to undertake good faith and with commercially reasonable efforts to resolve the dispute short of litigation. The Notice to Mediate Dispute shall be a writing that sets forth the nature of the pending dispute in such detail that will enable the other party to prepare fully and meaningfully for resulting mediation proceedings. The parties shall promptly cooperate with one another in the selection of a qualified mediator. In the event the mediation proceedings do not conclude with a resolution of the noticed dispute, the parties shall share the costs of mediation equally. Unless otherwise agreed to by the parties, the venue for any such mediation

shall be within Cobb County, Georgia, however the parties and their counsel shall have the right to appear at the mediation remotely (e.g., by way of video conferencing).

Notwithstanding the foregoing, the parties shall conduct mediation proceedings within just five (5) days of the service of a Notice to Mediate Dispute if the party serving the Notice articulates in the Notice a genuine and bona fide urgent need for an expedited resolution. Furthermore, either party may seek injunctive relief in court without participating in mediation proceedings if it is threatened with immediate, irreparable harm.

**(n) Governing Law.**

All rights and obligations of the Parties relating to the Agreement shall be governed by and construed in accordance with the Laws of the State of Georgia without giving effect to any choice-of-law provision or rule (whether of the State of Georgia or any other jurisdiction) that would cause the application of the Laws of any other jurisdiction. Each Party shall bring any suit, action, or other proceeding with respect to the Agreement in the Federal District Court, Atlanta Division, located in Atlanta, Georgia or in any State court of competent jurisdiction in Cobb County, Georgia. GFAAC consents to the exclusive jurisdiction of any state or federal court empowered to enforce the Agreement located in Cobb County, Georgia, or Federal District Court, Atlanta Division and waives any objection thereto on the basis of personal jurisdiction or venue.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed as of the date first written above.

CITY OF Dahlonega: City of Dahlonega

By: \_\_\_\_\_

Its: \_\_\_\_\_

GFAAC:

GFAAC, LLC,  
A Georgia limited liability company

By: \_\_\_\_\_

Its: \_\_\_\_\_

**SCHEDULE "A"**  
GFAAC's Services

- Upon direction from the City of Dahlonega, apply for and procure county, state and federal monies/funds that the City of Dahlonega is eligible to receive from various governmental and non-governmental stimulus funds, special taxes, grants, and such other funds outside the City's normal revenue base (traditional and customary annual budget).
  
- Prepare and submit on behalf of the City of Dahlonega all applicable paperwork and documentation to obtain/procure MFO revenue.

## **SCHEDULE “B”**

### City of Dahlonega’s Duties and Obligations

- Review all GFAAC submissions of potential funding opportunities and communicate to GFAAC whether the City will approve or disapprove each proposed funding opportunity. For decisions on submissions that do not require council approval, the City shall communicate its approval or disapproval within seven (7) days of each submission unless there is a shorter deadline. For decisions on submissions that require council approval, the City shall communicate its approval or disapproval within one business day following its next council meeting. The City shall conduct a special meeting on an expedited basis if a MFO application is due within thirty (30) days of the submission to the City or if the City’s chances of being awarded an MFO are substantially hindered by delay.
  
- Provide GFAAC written authorization to serve as the City’s authorized representative at all relevant city, county, state or federal meetings in order to advocate for the City regarding the MFO’s. “Authorized” means that GFAAC will have the authority to communicate, act and negotiate on behalf of the City regarding MFO’s but not to bind the City.
  
- Grant GFAAC direct access to all relevant City personnel (including IT employees and contractors) to aid/assist GFAAC in developing information to capture and to assist GFAAC in the sourcing and procurement of MFO’s subject to availability.



## Agreements and Contracts

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**DATE:** 6/15/2026  
**TITLE:** Municipal Court Judge Service Agreement Renewal  
**PRESENTED BY:** Doug Parks, City Attorney  
**PRIORITY:** Strategic Priority - Communication

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### AGENDA ITEM DESCRIPTION

The agreement is to renew the municipal court judge's contract with Judge G. Hammond Law III to include a \$200 per month increase in compensation to better align with most courts of similar size.

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### HISTORY/PAST ACTION

None.

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### FINANCIAL IMPACT

None.

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### RECOMMENDATION

Approval.

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### SUGGESTED MOTIONS

Motion to approve when action is to be taken.

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### ATTACHMENTS

Agreement.

---

## INDEPENDENT CONTRACTOR SERVICE AGREEMENT WITH MUNICIPAL COURT JUDGE

This Agreement by and between the City of Dahlonega, a municipal corporation, hereinafter referred to as the “City,” and G. Hammond Law III, hereinafter referred to as the “Municipal Court Judge” or “Judge” or “Judge Law”, as follows:

**WHEREAS**, the City Council wishes to continue the services of G. Hammond Law III as Judge of the City’s Municipal Court through an Independent Contractor Service Agreement and not as a City employee; and

**WHEREAS**, Judge Law has accepted the appointment and confirmation and desires to enter into this Agreement with the City to provide services to the City as Judge; and

**WHEREAS**, Judge Law understands this Agreement involves overseeing court staff, which are employees of the City; and

**NOW, THEREFORE**, in consideration of the mutual covenants, conditions and terms contained herein, the City and Judge Law agree as follows:

**1. INDEPENDENT CONTRACTOR STATUS:**

This Agreement does not create and shall not be construed to create an employee, representative, joint venture, or partnership relationship between the City and Judge. Neither Party is an agent of the other Party for any purpose. Accordingly:

Judge shall provide Services as an independent contractor, and Judge shall not be considered an employee of the City for any purpose;

Judge, and Judge’s agents and subcontractors, including, but not limited to any Judges Pro Tempore, shall not be entitled to, and shall not receive from City in connection with Services any workers’ compensation coverage, insurance coverage, pension, profit sharing, paid vacation, sick leave disability or similar benefit normally provided by City to its employees, except as expressly provided under the Benefits section below;

Judge retains sole and exclusive liability and shall withhold and/or pay all taxes and contributions required to be withheld and/or paid under federal and state income tax laws, unemployment compensation acts, social security acts, and all other legislation requiring employer contributions or withholdings, with respect to all Services provided hereunder, in a timely manner;

Judge is solely responsible for paying **his** own business expenses, and expenses will only be reimbursed as set forth in this Agreement; and

Judge is free to perform services for any other customer.

At all times during the term of this Agreement, neither party will function as or represent

itself to be the other party or its agent, and no officer, employee, or agent of one party shall hold himself or herself out to be an officer, employee, or agent of the other party.

**2. TERM OF APPOINTMENT:**

**Judge Law** accepts the appointment of Judge of the Municipal Court of the City for a one (1) year term commencing on July 1, 2026 and terminating on June 30, 2027, unless earlier terminated as described below.

The Judge shall be, and remain, an attorney admitted to practice law in the State of Georgia. The Judge must also be a citizen of the United States of America and the State of Georgia. The Judge must comply with all other requirements for service as a municipal court judge, including but not limited to complying with all training requirements. The Judge shall immediately report to the City Attorney any change affecting **his** membership in good standing in the Georgia Bar Association and any training deficiencies.

**3. SCOPE OF SERVICES:**

The Judge shall perform all duties legally prescribed for a judicial officer serving as a Judge of a lawfully constituted Municipal Court according to the requirements of the Georgia Constitution, the Official Code of Georgia, the Code of Judicial Conduct, the Uniform Rules, Municipal Courts of the State of Georgia and such other rules as may be prescribed by the Supreme Court of the State of Georgia. In addition, the Judge shall act in accordance with any published opinions of the Judicial Qualifying Committee and the terms of any applicable Judicial Emergency Order. The Judge shall preside over all pre-trial conferences, cases, trials, and hearings or arrange for a Judge Pro Tempore to do so. The Judge also shall perform the duties described in section 4.

The Judge shall at all times faithfully and to the best of his ability administer activities of the court, assign and hear all cases and fulfill obligations of the Court as established by State or local law, rule, statute, regulation and City ordinance.

The Judge shall appoint Judges Pro Tempore for vacation, affidavits of prejudice, recusal from a pending case, illness and required judicial continuing education and training.

The Judge shall instruct all Judges Pro Tempore concerning procedures and customary sentences in order to promote uniformity to the greatest extent possible, and shall provide a copy of this Agreement to the Judges Pro Tempore and obtain their agreement to comply with applicable terms during the Judge's absence.

The Judge shall make a reasonable effort to maintain a pool of at least three Judges Pro Tempore and shall endeavor to rotate them evenly so that all will be reasonably familiar with Municipal Court procedures should their service be necessary.

**4. JUDICIAL INDEPENDENCE AND ADMINISTRATION:**

The Judge and all Judges Pro Tempore are independent from the City when performing

judicial responsibilities and nothing contained herein shall be construed to interfere with a judge when performing judicial duties. The Judge, or any Judge Pro Tempore serving in the absence of the Judge, is solely responsible for judicial decisions. Judicial decisions include, but are not limited to, establishment of a standard bail schedule if the judge deems appropriate, establishment of a standard fine schedule for use with violations that do not require court appearances, determination of fines and punishment in individual cases, determination of bail in individual cases, establishment of standing orders regarding offenses for which cash bail is not required, determination of financial ability, determination of conditions of probation, determination of liability, and determination of eligibility for indigent defense and for alternatives to monetary penalties including community service and penalty or fine reductions.

Furthermore, the Judge is responsible for doing the following:

- **in coordination with the City Attorney and the Court Clerk** approving court forms and procedures necessary for the proper exercise of constitutional rights and other compliance with the law, and updating such forms and procedures as necessary
- **in coordination with the City Attorney and the Court Clerk** providing proper training of court staff and officials subject to the Judge's direction and control about court procedures and the use of approved court forms, and updating such training as necessary
- ensuring that court staff and officials subject to the Judge's direction and control use approved forms, follow approved procedures and comply with applicable provisions of the Code of Judicial Conduct, court rules, ordinances and statutes
- notifying the **City Attorney** of any Judicial Emergency Orders and any actions required to comply with such Orders, including, but not limited to actions that impact remote technology needs, city buildings, and city staff
- notifying the **City Attorney** of additional resources necessary to ensure compliance with applicable laws and rules
- notifying the **City Attorney** of service provider performance deficiencies
- reviewing quarterly reports and other communications of the Georgia Department of Community Supervision Misdemeanor Probation Oversight program and taking any actions the Judge deems necessary or appropriate.
- Reviewing and commenting upon other necessary forms and reports

The Court Clerk and all court staff other than the Judge are City employees subject to City rules and regulations. However, they are subject to the Judge's direction and control when performing duties for the court. Their salaries, benefits, hours of work and working conditions shall be established by the City.

The Judge understands that court staff adhere to the same applicable personnel policies as other City employees. The Parties agree that the Judge will participate in the review

and amendment of any such policies to ensure that they recognize the unique nature of court employment and the Judge's responsibilities with respect to court employees. The Judge acknowledges the Court Clerk may perform other duties for the City that are not in conflict with the separation of powers.

The Judge will confer with the **City Attorney** to coordinate administrative activities concerning City procedures, policies and the budget in an effort to retain and ensure consistency and common practices throughout the City.

5. **COMPENSATION:**

The Judge's compensation for Services is set forth below:

The Judge's salary and benefits shall be set and appropriated through the City's budget process. The Judge's current salary is set at \$800 per month. The Judge's compensation may be increased, but not decreased, during the Judge's term of office.

This salary shall constitute compensation for all responsibilities and duties in the administration of the Municipal Court.

Each party will pay payroll and other taxes as required by applicable laws and regulations.

The Judge may request from the City Manager reimbursement for required judicial trainings and qualifications to hold the office of a municipal court judge.

6. **METHOD OF PAYMENT:**

The Judge, or any Judge Pro Tempore, shall send invoices to City of Dahlonega 465 Riley Road, Dahlonega, GA 30533 or by email to [accountspayable@dahlonega.gov](mailto:accountspayable@dahlonega.gov).

7. **BENEFITS:**

The Judge is not eligible for any benefits offered by the City to employees.

8. **TERM OF AGREEMENT:**

The Judge's term of office and the term of this Agreement shall be for a period of one (1) year beginning July 1, 2026, and ending on June 30, 2027.

At the conclusion of the above-stated Term, this Agreement will automatically renew for one (1) year unless either the City of Judge provides to the other thirty (30) days' notice of non-renewal.

9. **CONTRACT ADMINISTRATION:**

This Agreement shall be administered by the City Manager and/or designee on behalf of the City and by Hammond Law. Any written notices to be served on either party shall be served or mailed to the following addresses, with a copy by email:

**IF TO THE CITY:**

City Manager  
465 Riley Road  
Dahlonega, GA 30533  
[amartin@dahlonega.gov](mailto:amartin@dahlonega.gov)

**IF TO THE JUDGE:**

Judge G. Hammond Law III  
P.O. Box 1704  
Gainesville, GA 30503  
[lawhammond@bellsouth.net](mailto:lawhammond@bellsouth.net)

**10. TERMINATION OF AGREEMENT:**

This Agreement may be terminated during the Judge's term of office as follows:

- By the Judge if he provides a minimum of thirty (30) days written notice prior to his effective date of termination, unless otherwise mutually agreed by the parties.
- By the City only as provided in O.C.G.A. Section 36-32-2.1.

**11. MERGER AND AMENDMENT:**

This Agreement contains the entire understanding of the City and the Judge with respect to the matters set forth herein, and any prior or contemporaneous understandings are merged herein. This Agreement shall not be modified except by written instruments executed by the City and Judge hereto.

This Agreement shall be governed under the laws of the State of Georgia, and any dispute regarding this Agreement shall be resolved in the Lumpkin County Superior Court, State of Georgia.

**12. SEVERABILITY**

If any provision of this Agreement or their application to any circumstance is held invalid, the remainder of this Agreement and their application to other circumstances is not affected.

(Signatures on next page)

IN WITNESS WHEREOF the parties hereto do hereby execute this Agreement.

CITY OF DAHLONEGA

By: \_\_\_\_\_  
Sam Norton, Mayor

Date: \_\_\_\_\_

Approved as to Form:

\_\_\_\_\_  
Doug Parks, City Attorney

MUNICIPAL COURT JUDGE

By: *G. Hammond Law III*  
G. Hammond Law III, Municipal  
Court Judge

Date: 5/13/26



# City Council Agenda Memo

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**DATE:** 6/3/2026  
**TITLE:** Cemetery Committee Bylaw Amendment  
**PRESENTED BY:** Chris Worick, City Committee Chairman  
**PRIORITY:** Strategic Priority - Effectively Manage Growth

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## AGENDA ITEM DESCRIPTION

The Cemetery Committee is seeking adjustments to its bylaws for the following:

1. Reducing the quiet period between terms for re-applying members from 1 year to 1 month.
  2. Specifying the quiet period between terms as an officer of the committee.
  3. Providing a mechanism for removing chronically absent members.
- 

## HISTORY/PAST ACTION

None.

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## FINANCIAL IMPACT

None.

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## RECOMMENDATION

Approval of revised bylaws generally following the attached recommendations; having been voted on and approved by the Cemetery Committee previously.

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## SUGGESTED MOTIONS

"...motion to approve the revised Cemetery Committee Bylaws."

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## ATTACHMENTS

Cemetery Committee BYLAWS with notes  
Cemetery Committee Bylaw Amendment

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## Amendment to Dahlongega Cemetery Committee Bylaws

### Article VI- Meetings

#### Amendment: Meeting Attendance

Should any voting member of the Cemetery Committee be absent for three (or more) consecutive meetings without a valid reason, having been duly notified of the scheduled meeting date, place and time, the chair may call for a vote, if a quorum be present, of the cemetery committee members to recommend the removal of the absent committee member from the cemetery committee. The recommendation will be sent to the Dahlongega City Council for approval, and a vacancy be made available on the Cemetery Committee to fill the absent voting member's position.



# City of Dahlonega Cemetery Committee Bylaws

Adopted by the Dahlonega City Council  
May 7<sup>th</sup>, 2018  
Amendment 1, February 22<sup>nd</sup>, 2024

City of Dahlonga  
Cemetery Committee  
Bylaws

Article I – Name

Article II – Composition, Purpose and Authority

Article III – Goals and Objectives

Article IV – Membership, Appointment, Term, Vacancies

Article V – Officers

Article VI – Meetings

Article VII - Amendments to Bylaws

### Article I – Name

The name of the committee shall be the Dahlongega City Cemetery Committee referred to hereafter, as the Cemetery Committee.

### Article II – Composition, Purpose and Authority

The Cemetery Committee shall consist of five voting members and two members at large, (non voting) who serve without pay and are appointed by the Dahlongega City Council.

The purpose of the Cemetery Committee shall be to act in an advisory capacity to the Dahlongega City Council on matters related to the preservation, maintenance, operation, as well as advise on the current and projected use of Mt. Hope Cemetery, Memorial Park Cemetery and any other future cemeteries or burial properties owned and maintained by the City of Dahlongega which may reside within its governmental jurisdiction. The cemetery committee shall suggest rules, improvements, regulations, and perform other such duties as the city council may from time to time request.

The authority governing the creation and function of the Cemetery Committee can be found in City of Dahlongega Ordinance 83-7 Section 10 as codified in The Code of the City of Dahlongega, Georgia, Chapter 10, Article II, Section 24 entitled Cemetery committee established; composition; duties; powers advisory only. Dated 10/1/1990.

### Article III – Goals and Objectives.

Identify, record, and map all known burials within city cemeteries.

Safeguard historic burial information from loss by copying records with both county and state archival or records sections.

Create a professional and well educated cemetery committee.

Examine options for new internment facilities such as a columbarium within the existing cemeteries.

Establish a bi-annual cemetery cleanup day event.

Develop a long term maintenance plan for the care of graves or family plots which have been abandoned or neglected.

Identify ways to enforce safety and security to prevent vandalism and damage within the cemeteries.

Engage the public by hosting classes and demonstrations on the importance of cemetery preservation.

Establish a means of fundraising for expenses relating to cemetery preservation, maintenance, repair, and training.

Recommend a long term plan for enlarging the grounds in Memorial Park for future burial space.

Honor our veterans by having flags replaced annually on their respective graves.

#### Article IV – Membership, Appointments, Term, Vacancies

Membership- Members of the cemetery committee and Members at Large shall be residents or persons with a business interest in Lumpkin County and who will serve on a voluntary basis without pay.

Members are responsible to attend monthly meetings, study issues presented to them, and provide feedback on how best to address the issues.

Member Training- All cemetery committee members are highly recommended to attend cemetery related training seminars, classes or events whenever possible. Members are also encouraged to seek out pertinent publications on cemetery preservation, improvements and upkeep.

Appointments- Appointments to the Cemetery Committee and Members at Large will be recommended and approved by the Dahlonega City Council

Term- Cemetery Committee members serve for a term of three years or 36 consecutive months, and no more than two consecutive terms or six years. An individual who has previously served on the committee may be eligible to serve once again, but only after being off the committee for a minimum of one year.

**Amendment 1 Change “minimum of one year,” to “one month or after new elections have taken place to elect new officers.”**

Members at Large will be appointed for a four year term and may serve for up to three consecutive terms or twelve years.

Vacancies-

The Dahlonega City Council will appoint new members to the cemetery committee or members at large when vacancies exist based on recommendations and a demonstrated interest in serving the city of Dahlonega.

## Article V – Officers

Officers shall consist of a Chair and Vice-Chair elected for a one year term beginning each January, and approved by a majority vote when a quorum is present. Officers are eligible for re-election, but may serve no longer than three consecutive, one year terms in an elected officer position.

Any cemetery committee member who has previously served as an officer (Chair or Vice Chair) for a period of three consecutive one year terms, can be nominated to serve as an officer once again, **Amendment 1: but ONLY after a period of one calendar year, or elections have taken place to install new officers.**

Duties of the Chair-

The Chair shall preside at all meetings of the Cemetery Committee. He or she shall prepare the upcoming meeting agenda, bring matters of concern before the committee, announce any special meetings to the committee and ask for a vote when required, on issues of importance.

The Chair will not vote unless in the event of a tiebreaker, or the Chair’s vote is required as part of his or her presence constituting a minimum quorum being present.

The Chair or his / her designated cemetery committee member, shall attend the monthly city council regular meeting as a representative of the cemetery committee.

#### Duties of the Vice Chair-

The Vice-Chair shall assume the duties in the absence of the Chair. Should the elected Chair become vacant due to death, resignation or otherwise unable to discharge their assigned duties for an indefinite period of time, the Vice Chair shall become the Chair and assume all powers and responsibilities of the Chair for the remainder of the elected term.

In the event that the Vice-Chair assumes the duties of the Chair, or if the Vice-Chair position becomes vacant, a new Vice-Chair will be elected.

#### Recording Secretary-

The recording Secretary shall be appointed from one of the members of the cemetery committee. The recording secretary shall keep, or cause to be kept on file, the minutes of all cemetery committee meetings as a matter of public record IAW the Georgia Open Meetings Act § 50-14-1

### Article VI- Meetings

Regular meetings will be held on the third Tuesday of each month at 6 pm in the Dahlonega City Hall or City Hall annex.

Regular meetings will be held on a monthly basis at a date and time established by the committee. Meetings will be open to the public pursuant to the Georgia Open Meetings Act § 50-14-1.

Meetings will be conducted in accordance with parliamentary procedure as outlined in Robert's Rules of Order.

Special meetings may be called by the chair at the request of one or more cemetery committee members.

Notice of Meetings- Printed notice of each meeting will be announced no less than 1 week prior to the scheduled meeting date.

Committee members will be notified via email or other electronic means, no less than 15 days prior to a regular scheduled meeting date.

Special called meetings will be at the earliest available date and convenience of a quorum of cemetery committee members.

Announcements of meetings will be posted in Dahlonge City Hall, the Dahlonge City government website, the Dahlonge Nugget weekly newspaper, and any other future official city media source.

Quorum-

A quorum consists of at least three committee members present.

Voting-

A majority vote is required to act on a motion provided that a quorum is present. The Chairman does not vote unless there is a tie or he / she is one of three members present constituting a quorum when a vote is required.

A motion being voted on may be:

Approved

Approved with conditions

Denied

Tabled

Cemetery Committee members may recuse themselves from voting for personal reasons, or if a conflict of interest exists.

## Article VII- Amendments.

Amendments to bylaws will be required from time to time in order to remain current with changes in procedures, issues or stated objectives of the cemetery committee. A submitted amendment or change to these bylaws must be voted on by the cemetery committee.

Approval or disapproval to any amendment must be by a majority vote of cemetery committee members when a quorum is present.

Final ratification to any submitted amendment will be voted upon by the Dahlonge City Council.



# City Council Agenda Memo

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**DATE:** April 21, 2026  
**TITLE:** Shuttle Program & Employee Parking Proposal for Discussion Only  
**PRESENTED BY:** Ariel Alexander, Director, Dahlonega Main Street Program

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## AGENDA ITEM DESCRIPTION

The purpose of this memorandum is to request City Council direction regarding the preferred operational model for a downtown shuttle system and to propose establishing an employee parking area at 147 North Park Street to improve downtown parking availability and traffic flow.

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## HISTORY/PAST ACTION

Downtown Dahlonega continues to see increased visitation and event attendance, resulting in congestion and limited parking. A shuttle system could reduce vehicle circulation downtown, improve visitor mobility, and support downtown businesses by encouraging parking in designated areas and transporting visitors to key destinations.

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## FINANCIAL IMPACT

Dependent on Council direction. The shuttle Program could be incorporated into the proposed 2027 Budget.

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## RECOMMENDATION

None

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## SUGGESTED MOTIONS

None

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## ATTACHMENTS

Information on Proposed Options

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## OPTION 1: CONTRACTED OPERATION (RFP / PRIVATE OPERATOR)

Under this option, the City would issue a Request for Proposals (RFP) for a private operator to provide shuttle service in accordance with City-established requirements.

### Required Contractor Standards:

- Operate only at City-approved pick-up and drop-off locations
- Use City-approved branding/design on carts/vehicles
- Maintain fare limitations (tip-based only or low fare capped by the City)
- Meet all insurance, safety, and driver screening requirements
- Provide defined operating hours, including weekends/events as required
- Provide ridership data and performance reporting

**Advantages:** Less administrative burden on City staff; contractor manages staffing/maintenance.

**Challenges:** Requires oversight to ensure compliance and consistent service quality.

## OPTION 2: CITY-OPERATED SHUTTLE PROGRAM

Under this option, the City would operate the shuttle program directly, including staffing, scheduling, vehicle acquisition/leasing, branding, and maintenance.

**Advantages:** Greater control over service quality, routes, and scheduling; direct alignment with downtown goals.

**Challenges:** Increased staffing needs, administrative responsibility, equipment costs, and operational liability.

Example for Price Range Reference: All vehicles must comply with the low-speed vehicle statute referenced below:

**40-1-1(25.1)** - means any four-wheeled electric vehicle whose top speed attainable in one mile is greater than 20 miles per hour but not greater than 25 miles per hour on a paved level surface and which is manufactured in compliance with those federal motor vehicle safety standards for low-speed vehicles set forth in 49 C.F.R. Section 571.500 and in effect on January 1, 2001.



### MotoEV 6 Passenger Forward Facing Street Legal Golf Carts

SKU # ENB-6PFF

\$ 13,495.00

The MotoEV Electro Neighborhood Buddy 6 Passenger Forward Facing Street Legal Golf Cart has all the required standard features necessary to certify the unit as street legal!

[VIEW FULL DESCRIPTION](#)

OPTIONS

CALL OR CONTACT FOR MORE INFORMATION: 855-339-8333

#### REQUEST MORE INFORMATION

First Name *	Last Name *
<input type="text"/>	<input type="text"/>
Email *	Phone *
<input type="text"/>	<input type="text"/>
Extension	Delivery Zip Code *
<input type="text"/>	<input type="text"/>

## **EMPLOYEE PARKING PROPOSAL – 147 NORTH PARK STREET**

Regardless of the choice of shuttle operation program, staff recommends establishing an employee parking area at 147 North Park Street to reduce employee use of high-demand downtown parking spaces. This lot would be managed jointly by the Main Street Department and the Police Department.

### **Management Components May Include:**

- Employee parking permits/hang tags
- Lot signage and rules
- Monitoring and enforcement for compliance and safety
- Lighting and in-house sidewalk improvements
- Gravel or parking lot pavers, entrance/exit improvements

**Benefits:** Frees prime downtown parking for visitors, reduces congestion, and supports downtown commerce, with some revenue from parking permits.

### **NEXT STEPS**

Following Council direction, staff will prepare either:

- a draft RFP for Council review (if contracted operation is selected), or
- a City operational plan including staffing, cost estimates, and equipment needs (if City-operated is selected).

This Scope of Work (SOW) outlines the mandate for the **Citizen Volunteer Festival Advisory Committee** to balance event vibrancy with local business success, efficient parking, and long-term economic development. It ensures festivals and events strengthen the community.

## 1. Purpose & Objective

The Citizen Volunteer Festival Advisory Committee exists to ensure that local festivals reflect community values, strengthen civic engagement, and enhance the cultural and economic vitality of the area. It also serves to evaluate, strategize, and mitigate the operational impacts of large-scale festivals and events in Downtown Dahlonega. The Committee will develop actionable solutions to minimize business disruption, improve downtown circulation, and leverage festival-goers to boost the local economy and support downtown merchants. The committee provides **recommendations, community insight, and volunteer support** to the governing body or festival staff. All under the authority and supervision of the City Manager or delegate.

## 2. Representatives

public / staff: 7 – 10 voting members

- a. residents, Business owners, DBA, Tourism, staff, public safety, SVO, major festival organizers, Main Street Director, City manager
- b. **Terms:** 2–3-year staggered terms

**Officers:** Chair, Vice-Chair, Secretary

Roles, duties, and annual selection process

## 3. Meeting frequency: Pre event, Post event, planning

- a. 6 meeting year or as needed
- b. Open to the public

## 4. Scope of Services & Responsibilities

### A. Downtown Business Impact & Integration

- **Festival Vendor Alignment:** Provide suggested rules preventing festival vendors from directly duplicating the offerings of brick-and-mortar merchants on the Public Square.

- **Shop Local Campaigns:** Integrate existing downtown promotional tools [Dahlonge Dollars virtual gift card](#) into festival marketing materials.
- **Business Communication:** Establish clear, early-warning communication channels with merchants to detail road closures, festival layouts, and expected crowd influx.

## B. Asset utilization:

- a. Streets
- b. Parking lots
- c. Signage
- d. Staff
- e. Marketing
- f. Parks

## C. Parking & Traffic Management

- **Remote Parking & Shuttles:** Coordinate with the University of North Georgia and Lumpkin County to organize remote parking lots and designate drop-off zones.
- **Location of Vendor Backstock/Parking:** Establish locations for vendors that keep our visitor parking open for use. Stop using parking lots for tents or food trucks.
- **Wayfinding & Signage:** Deploy directional signage across all entryways to direct visitors immediately to downtown parking structures like the Church Street Parking Deck.
- **Traffic Flow Review:** Collaborate with city officials, county officials, and state officials to adjust pedestrian crosswalks and vehicle detours to reduce gridlock.
- **Day of Festival volunteer traffic enforcement:** Festivals must supply volunteers to manage the traffic plan submitted or be willing to pay for staffing to ensure that traffic flow is safe and to the plan.

## D. Economic Development & Tourism Leverage

- **Sponsor & Visitor Tracking:** Design and distribute post-festival surveys to quantify the economic impact, spending habits, and demographic data of

festival attendees. City will also evaluate data sources and provide to committee.

- **Business Recruiting:** Use festival weekends as a showcase for Dahlonega to attract prospective business owners and investors to the historic district.

## **E. Deliverables & Timeline**

- **60 days from first meeting:** Provide a proposed Traffic & Parking Management Plan for the council and city staff.
- **During Festivals:** Task force members will conduct in-person monitoring of parking and pedestrian flow for data collection purposes and generate a report of the findings.
- **Post-Festival (30 days after):** Submit an Economic Impact Report to the council and city staff detailing survey results, and strategic improvements for the following year

# Long range planning

**Succession of event**

**Execution**

**Location**

**Timing**

**Feasibility**

**Quality**

**Values**

**Community support**

Thoughts to address

At what crowd thresholds do the festival footprints become smaller? Does it make sense to close off the square and adjacent parking for festivals that no longer bring the same crowd level (i.e. Bear on the Square approx. 5000 participants for the weekend, Arts & Wine fewer than 2000 for the weekend)?

What are other options for Main Stage Tents and food truck spaces that do not encroach on our already limited parking. If we are to continue as a “Festival Town”, then we must address the parking issue and build a deck or come up with options for both placement and parking of vendors.

Food vendors: Should be required to have hand washing/sanitation on site at their food truck/tent. If we are serious about continuing festivals, the city should be prepared to provide adequate facilities and locations for such events (water spigots/electrical hookups, etc.).



# City Council Agenda Memo

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**DATE:** 6/5/2026  
**TITLE:** Friendly Faces Ambassador Program  
**PRESENTED BY:** Ariel Alexander, Director, Dahlonega Main Street Program  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

The purpose of this work session item is to introduce and discuss the creation of a Downtown Friendly Faces Ambassador Program to be administered through the Dahlonega Main Street Program. The program is intended to enhance the visitor experience, support downtown businesses, aid during special events, and strengthen the welcoming atmosphere of the downtown district.

Downtown Dahlonega continues to experience significant visitation throughout the year, particularly during festivals, seasonal events, and peak tourism periods. Visitors often seek assistance with parking, directions, public facilities, local attractions, event information, and business locations.

Many successful Main Street communities utilize volunteer ambassador programs to provide a visible, friendly presence in their downtown districts. These ambassadors serve as community representatives who assist visitors, promote local businesses, report maintenance concerns, and help create a positive first impression of the community.

Ambassadors would:

- Welcome visitors and provide directions.
- Share information about local businesses, attractions, and events.
- Assist guests in locating parking, restrooms, and public amenities.
- Provide basic event information during festivals and community events.
- Observe and report maintenance, cleanliness, or safety concerns to appropriate City staff.
- Serve as positive representatives of the City and Main Street Program.

Ambassadors would not perform law enforcement, security, code enforcement, or emergency response duties.

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## FRIENDLY FACES COMMITMENT FORM

I, \_\_\_\_\_, understand that, as a member of the Downtown Friendly Faces Team, I have an ethical responsibility to ensure that the team does the best possible work to promote downtown Dahlonaga positively. I will assist my Friendly Faces team members in promoting downtown as an irresistible destination and enhancing the downtown visitor experience.

### **As a part of my responsibilities as a Friendly Faces team member:**

1. I will volunteer for a 2-hour shift during four events that have been identified by the Dahlonaga Main Street throughout each calendar year.
2. I will sign up for my volunteer shifts in advance of the event so that I can be provided with the correct information and messaging I need to convey to visitors prior to completing my shift.
3. I will arrive at my volunteer shifts 15 minutes early to be briefed about the event and receive the necessary information that needs to be provided to visitors prior to completing my shift.
4. I will remain positive at all times when interacting with visitors and the public while wearing my Friendly Faces T-shirt.
5. I will not wear my T-shirt outside of my volunteer shifts for the downtown Friendly Faces team.
6. When asked potentially leading questions about downtown issues by visitors, I will use the script provided to me during orientation and will not insert my personal negative opinions about issues such as parking, city ordinances, or individual businesses.
7. I will attend and participate in the Friendly Faces Orientation and use the training I am provided to successfully complete my duties.
8. I will be kind and courteous to visitors, fellow team members, business owners, and City of Dahlonaga staff and volunteers.
9. I understand that when I am fulfilling my Friendly Faces team member duties, I am an extension of downtown Dahlonaga's brand and will act accordingly.

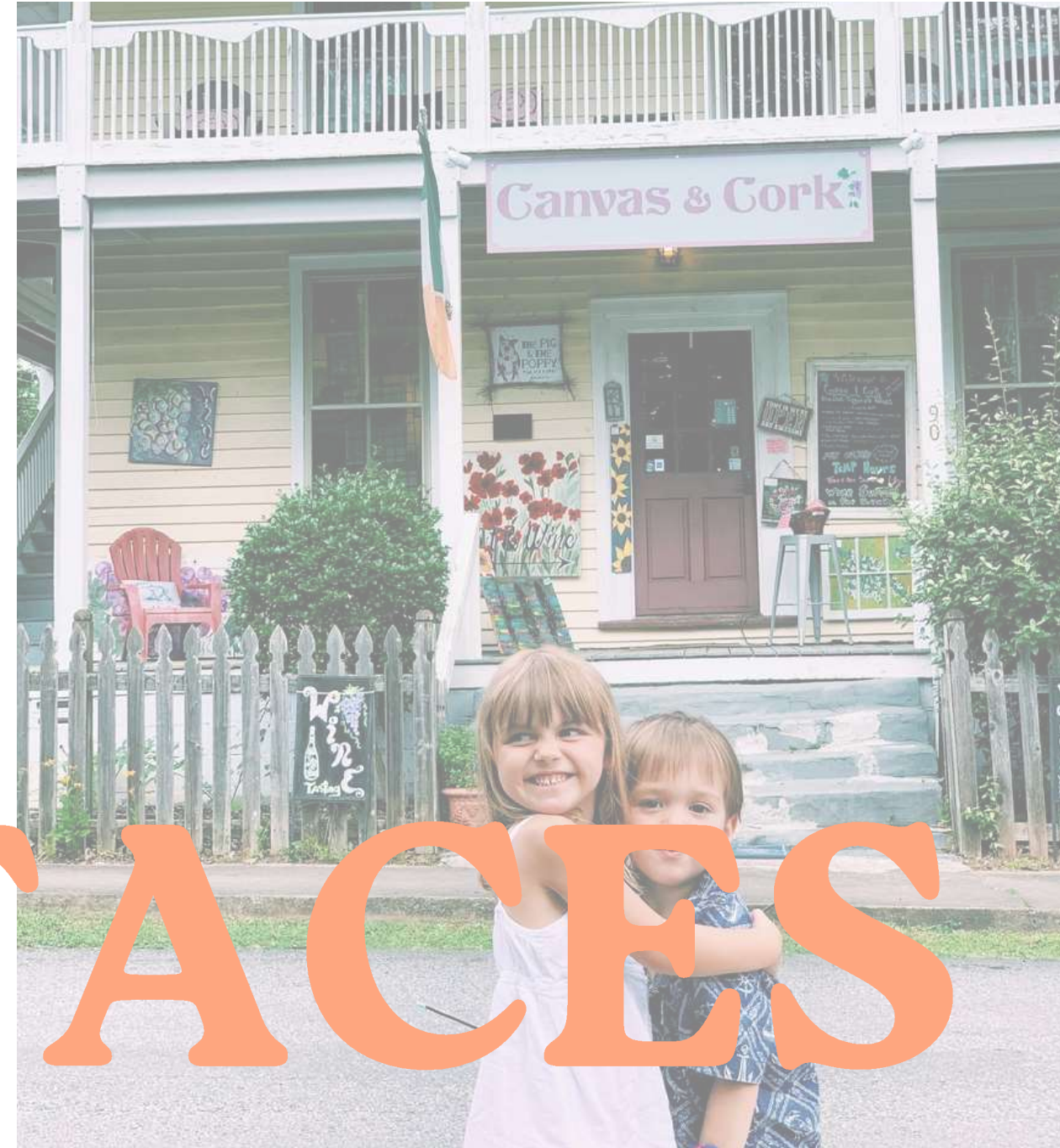
Signed:

Friendly Faces Team Member: \_\_\_\_\_

Date: \_\_\_\_\_

DDA Director: \_\_\_\_\_

Date: \_\_\_\_\_



FRIENDLY FACES

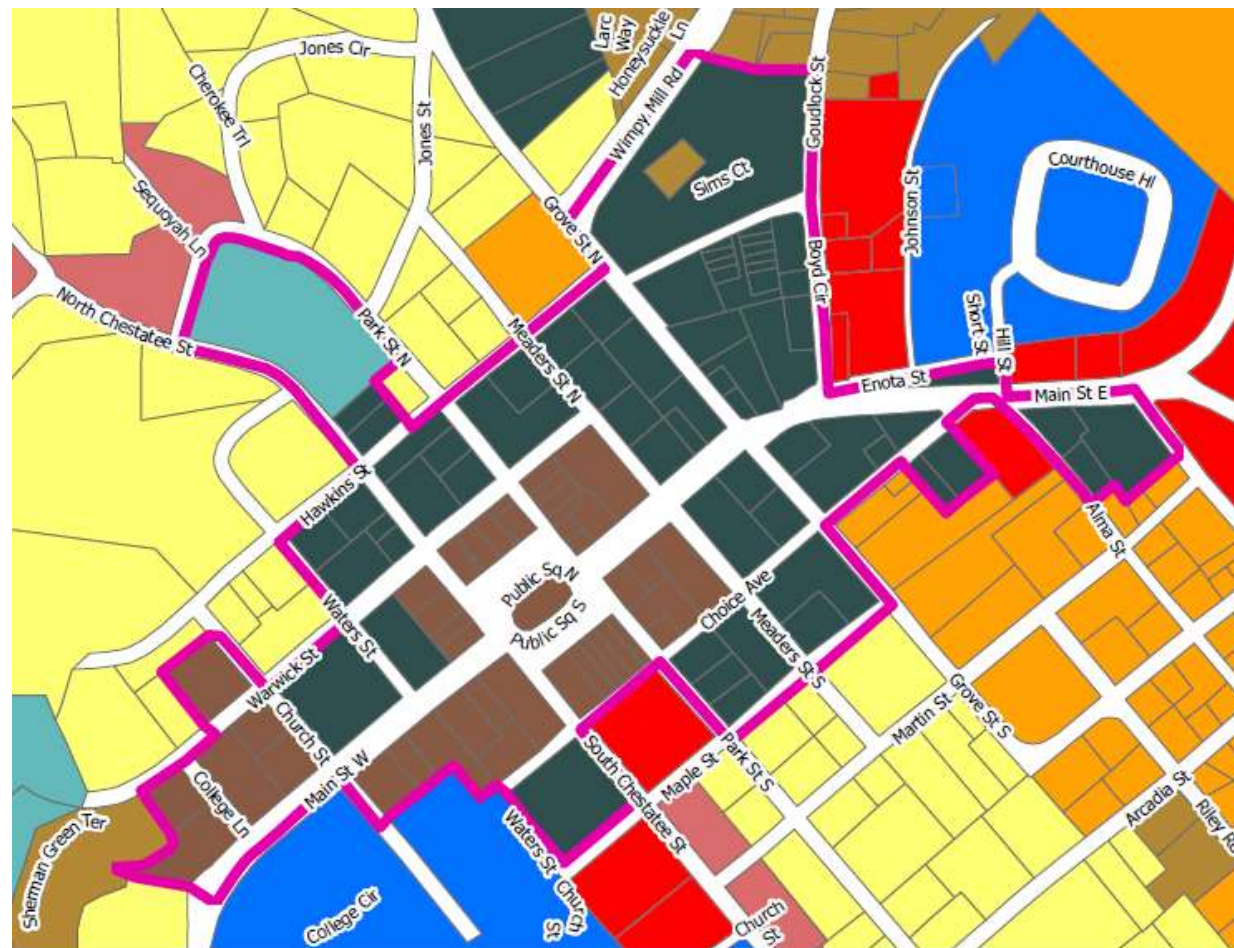
ORIENTATION

# Main Street Promotion Economic Vitality Organization Design

The Main Street Approach™ is the framework used by the Georgia Main Street Program to revitalize and strengthen downtown districts. Georgia was one of the original states to adopt the program in 1980, and today, more than 100 communities participate through the Georgia Department of Community Affairs.

For a community like Dahlonega, the Main Street Approach can be seen through:

- Historic preservation of the downtown square (Design)
- First Friday concerts, festivals, and farmers markets (Promotion)
- Supporting local merchants and recruiting businesses (Economic Vitality)
- Partnerships among the city, businesses, volunteers, and community organizations (Organization)



**Historic District**

# Staff Contact



**Ariel Alexander: Downtown Development Director**

**(o) 706-482-2707**

**(c) 706-974-8147**

**aalexander@dahlongadda.org**

**Facebook: Dahlonga Main**

**Street Program**

**Instagram:**

**@downtowndahlonga**

**The purpose of our program is to stimulate and sustain economic development in the downtown area by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown.**

# What is the Purpose?

**The Friendly Faces team is composed of community members who share a passion for the progress happening in downtown and a desire to promote it.**

**Team members serve as ambassadors during events and busy seasons in downtown Dahlonega. They work as a united front to welcome visitors downtown, answer any questions visitors may have, and encourage people to use #discoverdahlonega when posting about their positive experience downtown.**

# How does it work?

**Provide visitors with recommendations for shopping, dining, and lodging.**

**Offer directions to visitors who seem lost.**

**Provide assistance if someone has questions about parking.**

**Pass out swag and informational items to visitors.**

**Perform various volunteer support duties during Downtown Development Authority/Main Street Program sponsored events.**

# Team Member Expectations

**Sign up for volunteer shifts at least 1 week in advance of the event date.**

**Volunteer for a 2-hour shift during 4 events annually.**

**Arrive 15 minutes early to your shift.**

**Be kind and courteous!**

**Complete the Team Member Commitment Form.**



**125 Events in 2021**

**131 Events in 2022**

**>308,000 visitors**

**January 2021-September 2022**

- **First Friday Concert Series**
- **Dahlonaga Farmers Market**
- **Appalachian Music Jam**
- **Scares on the Square: Dahlonaga Trick-or-Treating**
- **Dahlonaga 4th of July**
- **Main Street Movies Series**
- **Annual Chocolate Crawl through Downtown**
- **Dahlonaga Selfie Spot Trail**
- **Historic Dahlonaga Stories Walking Tour**



# Hype Team Attire

**Hype Team Tee and nametag!**

**Jeans and shorts are acceptable to wear with your t-shirt.**

**Comfortable shoes for walking!**

**Do not wear any buttons or stickers that display or promote political affiliations.**

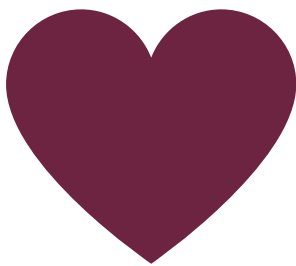
# Safety Protocol

**Team members will fulfill duties in pairs.**

**All non-emergency issues should be addressed with  
Ariel Alexander: (706) 974-8147.**

**For each event, team members will be provided with  
cell phone numbers for security officers as well as the  
City of Dahlonega officer on duty for that day.**

# Main Street Matters

THE  OF THE CITY

**HISTORY**  
**ENTERTAINMENT**  
**WALKABILITY**  
**RESTAURANT OPTIONS**  
**SHOPPING**  
**CULTURE**  
**COMMUNITY**  
**EXPERIENCE**





# City Council Agenda Memo

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**DATE:** 6/8/2026  
**TITLE:** Zoning Ordinance Update – June 2026  
**PRESENTED BY:** Allison Martin, City Manager  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

Zoning Ordinance Update - June 2026

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## HISTORY/PAST ACTION

The council requested monthly updates on the progress of work to the draft of the proposed zoning ordinance update. Since the last update in May, TSW has made updates to the draft based on feedback and a meeting with legal and staff. They will take the latest information from the June 8, 2026, meeting and incorporate into the next draft. The council will then be provided with an updated draft for review prior to the draft being published. City Attorney, Doug Parks, also has a timeline worked out with TSW for hearings/adoption/implementation.

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## FINANCIAL IMPACT

There is no financial impact.

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## RECOMMENDATION

There is no recommendation.

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## SUGGESTED MOTIONS

n/a

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## ATTACHMENTS

none

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