



CITY OF DAHLONEGA

City Council Work Session Agenda

August 18, 2025, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision - Dahlonega will be the most welcoming, thriving, and inspiring community in North Georgia

Mission Statement - Dahlonega, a City of Excellence, will provide quality services through ethical leadership and fiscal stability, in full partnership with the people who choose to live, work, and visit. Through this commitment, we respect and uphold our rural Appalachian setting to honor our thriving community of historical significance, academic excellence, and military renown.

CALL TO ORDER

APPROVAL OF AGENDA

BOARDS AND COMMITTEES

1. Cemetery Committee Report July 2025
Mark Buchanan, City Engineer

DEPARTMENT REPORTS AVAILABLE AT: <https://dahlonega.gov/category/departments-reports/>

2. Community Development - July 2025
Allison Martin, City Manager
3. Finance and Administration Department - July 2025
Kimberly Stafford, Finance Manager
4. Police Department - July 2025
George Albert, Chief of Police
5. Public Works - July 2025
Mark Buchanan, City Engineer
6. Water and Wastewater Treatment - July 2025
John Jarrard, Water/Wastewater Treatment Director

APPOINTMENTS, PROCLAMATIONS, AND RECOGNITIONS

PRESENTATIONS

ORDINANCES AND RESOLUTIONS

AGREEMENTS AND CONTRACTS

- [7.](#) Water Distribution equipment purchase of Kubota KX057-5R3AP (compact excavator) /
Mason Tractor & Equipment Co., Inc. Quote 2889035
Mark Buchanan, City Engineer
- [8.](#) Contract with Colditz Trucking, Inc. for Annual Asphalt Patching and Leveling on Various
City Streets (2025-003)
Mark Buchanan, City Engineer

OTHER ITEMS

9. Discussion of a Compensation Increase for Council
Dahlonaga City Council

COMMENTS - PLEASE LIMIT TO THREE MINUTES PER SPEAKER

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

ADJOURNMENT

Guideline Principles - The City of Dahlonaga will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonaga commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare...for ALL!



Department Report

Report Title: Cemetery Committee— July 2025
Report Highlight: Equipment Shed Completion
Name and Title: Rick Harris, Dahlonega Cemetery Committee

Equipment Shed Completion



- Nine markers/slabs scheduled for repair in August
- UNG Cadets scheduled for volunteer activities begin in August
- Large tree stump removed





City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
 Telephone: 706-864-6133 Fax: 706-864-4837

Activity Report for July 2025

Community Development Department

(11) Permits were issued for July.

| | | | | |
|----------------|---------------|---------------------|-------------|----------------|
| 6- Residential | 1- Annex | 0-Sign permits | 0-Variances | 0-Tree Removal |
| 2-Zoning | 1-Minor Plats | 0-Final Plats | 0-Pool | 0-ZVL - |
| 1-Commercial | 4- Cemetery | 1- land Disturbance | 1-COA | 0-Tapp |

143- Total open active permits

| | | | |
|-------------------------------|-----------------|-----------------------------------|---------|
| 75- Residential permits | 3 Pool permits | 25- Commercial permits | 0 Tree |
| 20- Land Disturbances permits | 1- Sign permits | 6- Cemetery permits | 0-ZVL |
| 4- Rezoning permits | 0- Variances | 2- BZA permit- 3 Annex | 1- Demo |
| 2 Minor/Final permits | 0- COA Permit | 0- Outdoor dining permit | |

Analytic Records submitted for July.

19 - Records were created.

97- Inspections.

\$29,217.00 - Collected revenue.

11- Permits were issued.

Breakdown of inspections for July.

| | | | |
|-------------------|----------------|-------------------------|---------|
| 53 - Residential. | 1- Commercial. | 36 - Land Disturbances. | 4-Other |
|-------------------|----------------|-------------------------|---------|

| | | |
|-----------------------------|--|---------------------------|
| (Projects Under Review). | The Overlook of Dahlonega | Carriage House REZN 25-4) |
| COA 25-4, The Holly Theater | 3400 S Chestatee Street, (REZN25-3) - Dawsonville Hwy (PUD Change) | |
| Mountain Music Park Phase 2 | Nordica Spa (REZN 25-2) | |

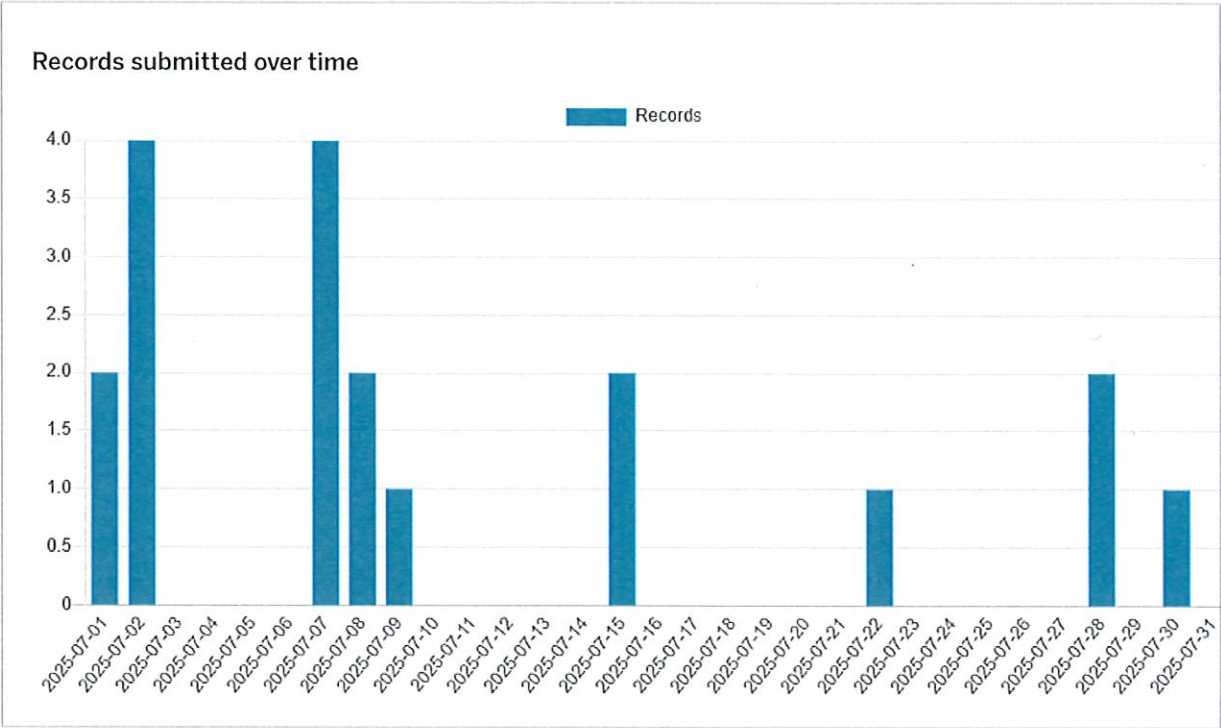


City of Dahlonega
465 Riley Road
Dahlonega, GA 30533
Telephone: 706-864-6133 Fax: 706-864-4837

City of Dahlonega Activity Report for July 2025.

- | | |
|--|--------------------------------|
| 7-Animal Complaints. | 1- Disrepair structure notice. |
| 5- Debris/removal of items. | 36- LDP inspection. |
| 12-Excessive trash. | 2- Other complaints. |
| 21- Sign Removals. | 6- Inoperable vehicle. |
| 0- Sign Violation Notices. | 2- Signage Complaints. |
| 3- Traffic-Vehicle Assistance. | 2- Property Owner complaints. |
| 0 -Lighting Complaints | 4- Business inspections |
| 3- Vehicle Parking Complaints | 3- Tree Inspections |
| 2-Noise Complaints. | |
| 14- Courtesy grass cutting. | |
| 2-Soil Erosion Complaint. | |
| 2-Commercial Dumpster trash complaint. | |

Analytics



Totals

 **19**
Records Created

 **\$29,217.20**
Revenue Collected

 **97**
Inspections Done

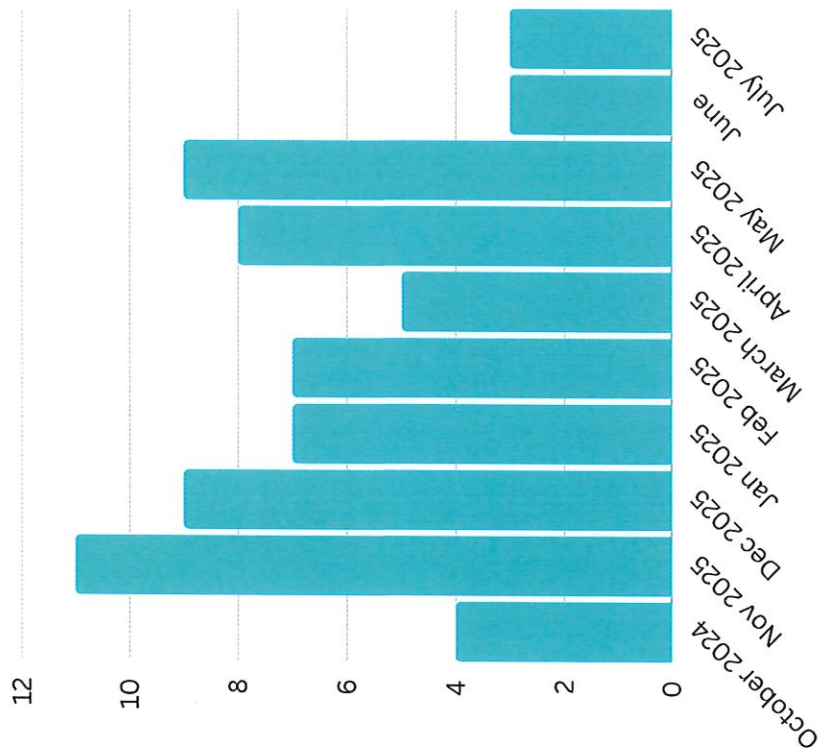
 **11**
Permits Issued

Filter Results

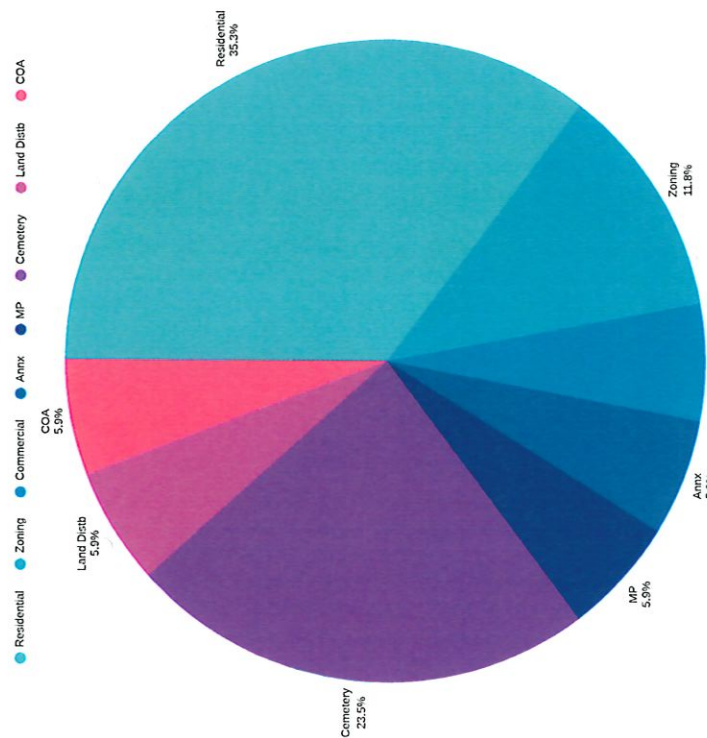
All Records

Date

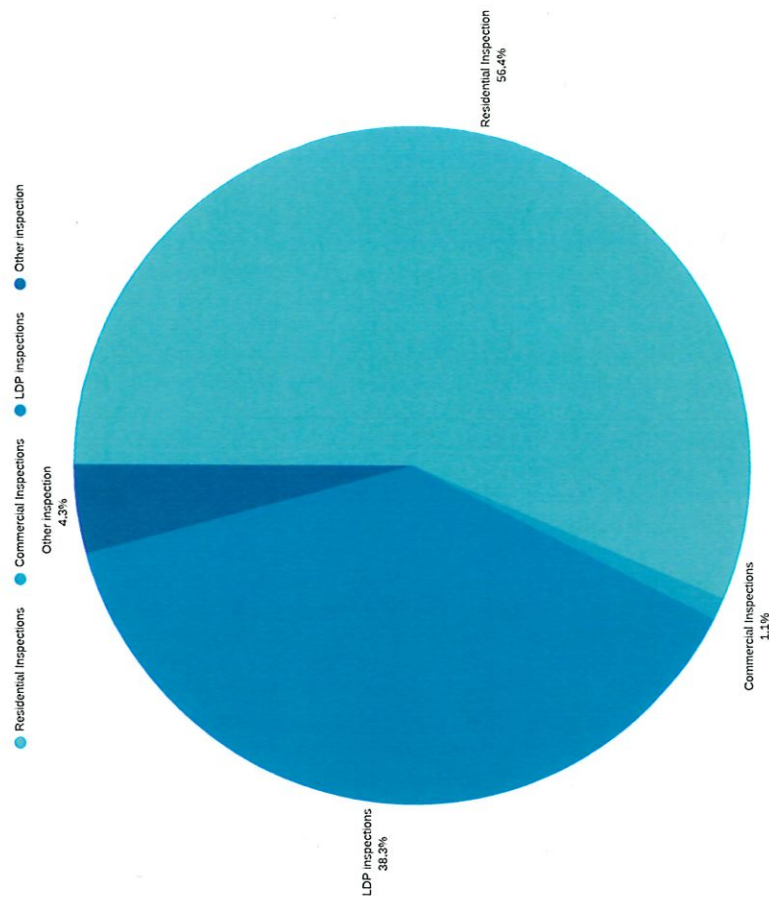
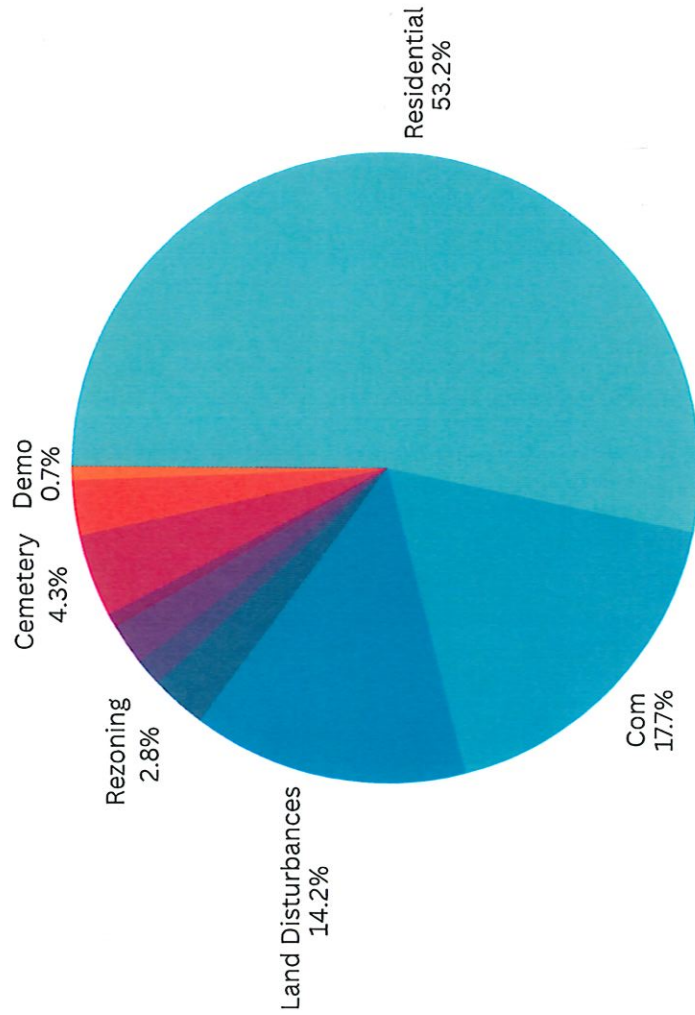
 Last 30 Days



Single Family Housing permits



Permits issued in July 2025





Department Report

Report Title: Finance and Administration Department – July 2025
Report Highlight: Our BS&A Employee Self Service Portal launched July 9th.
Name and Title: Kimberly Stafford, Finance Manager

Recently Completed:

- Compilation of property and easement files. Road files are nearing completion.
- GIS will continue mapping our street ROW based on the work on the research project.
- Continued conversations with grant writers and congressional representatives regarding KOYO Lift Station funds.
- Civic Plus Meeting and Agenda software setup ongoing for new platform. Estimate go live is Fall 2025.

Underway:

- Inventory module discovery for design and implementation.
- Internal audit of assets – 95% complete
- Establish and set up the Employee Portal on new software; implement and train employees on benefits and use.
- Update employee evaluation forms and document procedures for employee review processes and performance development plans.
- Staff continues to review forms for needed updates.

Near Term:

- Update financial policies.
- Update the purchasing policy to include a vendor preference provision.
- Develop and implement employee meetings to provide appropriate training and update HR forms;
- Review additional finance files in long-term storage to determine what should be destroyed per the retention schedule.
- Audit of Utility Billing address points against MSAG/E911/USPS data.



Department Report

Report Title: City of Dahlonaga Police Department – July 2025

Report Highlight: July 4th Celebration, commendation on Officer Weeks and two on Officer Sprague.

Name and Title: George Albert, Chief of Police.

Recently Completed:

- First Friday concert in Hancock Park.
- July 4th Celebration, parade and fireworks.
- I attended a DDBA meeting at the Dahlonaga Square Hotel.
- I attended a DDA meeting at city hall.
- Officers assisted with a kids parade in Sky Country.
- Officers Weeks attended crime scene training.
- Officers presented information at the Jr. Law Enforcement Academy that LCSO hosted.
- I attended the district 9 Chief's meeting.
- Christmas in July Downtown Event.
- Officer Ramos attended Intoxilyzer 9000 training

Underway:

- Foot patrols of the downtown and business areas in the community.
- RADAR speed trailer deployed to educate and slow motorist.

Officer's Commendation: I received communication from a community member who had an opportunity to interact with Officer Sprague, commending him on his kindness and professionalism and expressed their pleasure with the entire Dahlonaga PD team's service to the community. Officer Sprague was able to collaborate with UNG PD and GSP on a hit and run to develop a suspect and close out a case resulting in an arrest. Commendation on Officer Weeks from a recent incident involving animal control.

July Pictures



UNG PD/Dahlonega PD 4th of July



SVO Volunteers 4th of July

July Pictures



4th of July Parade



Public works/LCSO/UNG PD 4th of July

July Pictures



Speed trailer set up at the reservoir



Sky Country 4th of July Parade

July Pictures

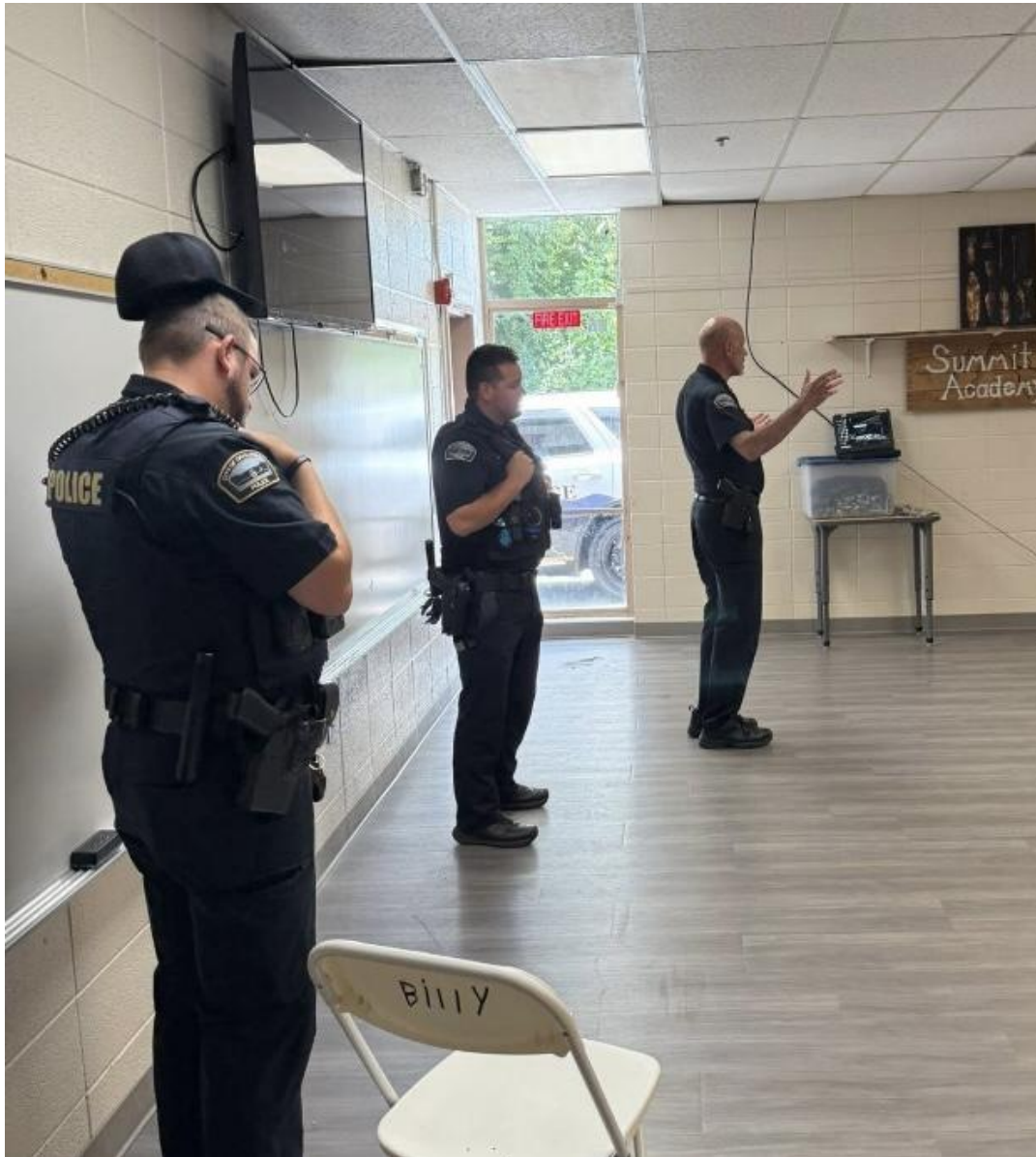


1st Friday concert July 4th



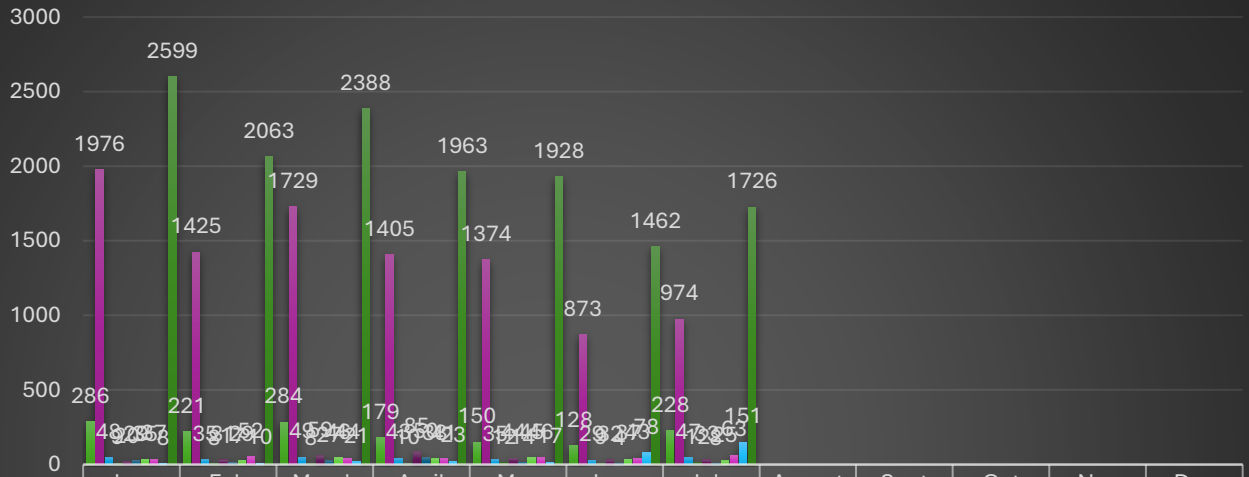
Officers present at the LCSO Junior Law Enforcement Academy

July Pictures



Officers present at the LCSO Junior Law Enforcement Academy

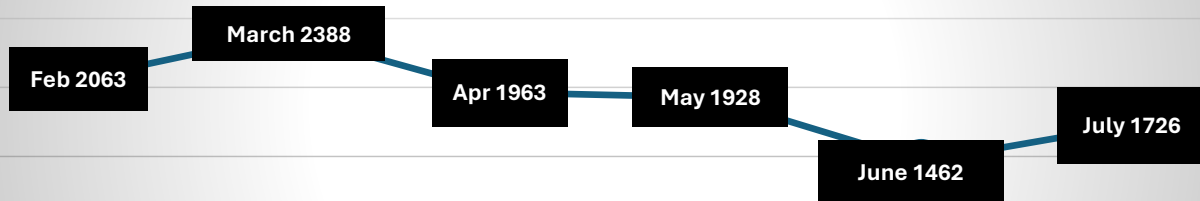
2025 Call Type by Month



■ Traffic Stops
 ■ Extra Patrol
 ■ Citations
 ■ Arrests
 ■ Parking Citations
 ■ Parking Warnings
 ■ Traffic Accidents
 ■ Code Comp Viol
 ■ Foot Patrol
 ■ Total CFS

| Call Type | Jan | Feb | March | April | May | June | July | Aug | Sept | Nov | Dec |
|-------------------|------|------|-------|-------|------|------|------|-----|------|-----|-----|
| Traffic Stops | 286 | 221 | 284 | 179 | 150 | 128 | 228 | | | | |
| Extra Patrol | 1976 | 1425 | 1729 | 1405 | 1374 | 873 | 974 | | | | |
| Citations | 48 | 35 | 49 | 43 | 35 | 29 | 47 | | | | |
| Arrests | 9 | 8 | 8 | 10 | 12 | 9 | 12 | | | | |
| Parking Citations | 20 | 31 | 59 | 85 | 44 | 32 | 33 | | | | |
| Parking Warnings | 29 | 17 | 27 | 50 | 14 | 4 | 8 | | | | |
| Traffic Accidents | 35 | 29 | 46 | 38 | 45 | 37 | 25 | | | | |
| Code Comp Viol | 37 | 52 | 44 | 41 | 46 | 43 | 63 | | | | |
| Foot Patrol | 8 | 10 | 21 | 23 | 17 | 78 | 151 | | | | |
| Total CFS | 2599 | 2063 | 2388 | 1963 | 1928 | 1462 | 1726 | | | | |

Total CFS 2025



Calls for Service Yearly Comparison

| | Jul-23 | Jul-24 | Jul-25 |
|--------------------------|--------|--------|--------|
| <i>Traffic Stops</i> | 106 | 96 | 228 |
| <i>Extra Patrol</i> | 487 | 1036 | 974 |
| <i>Citations</i> | 31 | 15 | 47 |
| <i>Arrests</i> | 8 | 12 | 13 |
| <i>Parking Citations</i> | 20 | 22 | 33 |
| <i>Parking Warning</i> | 4 | 14 | 8 |
| <i>Traffic Accidents</i> | 31 | 26 | 25 |
| <i>Code Comp Viol</i> | 59 | 67 | 63 |
| <i>Foot Patrol</i> | | | 151 |

July 2025 Police Department Stats

Number of Calls for Service: 1726

Incident Reports: 45

Accident Reports: 11

Traffic Stops: 228

Juvenile Complaint: 1

Criminal Trespass: 14

Domestic Problem: 3

Vehicle Unlock: 12

Traffic Citations Issued: 47

Traffic Warnings Issued: 85

Shoplifting: 4

Parking Citations Issued: 33

Animal Complaint: 9

Public Drunk: 1

Traffic Fatalities: 0

Motorist Assist: 10

Accidents to GSP: 6

Trouble Alarms: 6

DUI: 1

DUI to GSP: 1

Arrests: 12

Officer Assist LCSO: 1

Funeral Assist: 1

Officer Assist Other: 7

Other: 14

Welfare Check: 18

Foot Patrol Time: 32 hours

Extra Patrol: 974



Department Report

Report Title: Public Works—July 2025
Name and Title: Mark Buchanan, PW Director/City Engineer

Recently Completed:

- Completion of the Mount Hope tool shed.



- Staff assistance with installation and removal of Christmas decorations.



Ongoing:

- Park Street Utilities. The southern half of the project has received asphalt base and sidewalk installation is ongoing in this area.





| Park Street Utility Improvements - City of Dahlonega - 12 Week Look Ahead Schedule Update 07/23/2025 | | | | | | | | | | | | | | | | |
|--|-----------|----------|-----------|-----------|-----------|----------|----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|-----------------------|
| Strickland & Sons Pipeline, Inc. | | | | | | | | | | | | | | | | |
| Task Description | 6/27/2025 | 7/4/2025 | 7/11/2025 | 7/18/2025 | 7/25/2025 | 8/1/2025 | 8/8/2025 | 8/15/2025 | 8/22/2025 | 8/29/2025 | 9/5/2025 | 9/12/2025 | 9/19/2025 | 9/26/2025 | 10/3/2025 | 10/10/2025 % Complete |
| Lower Phase - Morrison Moore to Arcadia | | | | | | | | | | | | | | | | |
| Layout & Staking | | | | | | | | | | | | | | | | 100% |
| Erosion Control | | | | | | | | | | | | | | | | 100% |
| Connect Sewer Laterals | | | | | | | | | | | | | | | | 100% |
| Install Storm Drain | | | | | | | | | | | | | | | | 100% |
| Install Conduit & Pull Boxes | | | | | | | | | | | | | | | | 100% |
| Install Curb & Driveways | | | | | | | | | | | | | | | | 100% |
| Install GAB | | | | | | | | | | | | | | | | 100% |
| Lower Phase Asphalt Base Installation | | | | | | | | | | | | | | | | 100% |
| Install Sidewalk | | | | | | X | X | | | | | | | | | 10% |
| Finish Grade & Dress up | | | | | | | X | X | | | | | | | | 50% |
| Upper Phase - Arcadia to Choice | | | | | | | | | | | | | | | | |
| Clearing & Debris Removal | | | | | | | | | | | | | | | | 100% |
| Demo Asphalt & Debris Removal | | | | | | | | | | | | | | | | 100% |
| Install Waterline & Connect Services | | | | | | | | | | | | | | | | 100% |
| Erosion Control | | | | | X | X | X | X | X | X | X | X | | | | 70% |
| Layout & Staking | | | | | X | X | X | X | X | X | X | X | | | | 70% |
| Install Storm Drain | | | | | X | X | X | X | X | X | | | | | | 60% |
| Install Sewer & Connect Laterals | | | | | | X | X | X | X | X | X | X | | | | 0% |
| Install Conduit & Pull Boxes | | | | | | | | | X | X | X | X | | | | 0% |
| Install GAB | | | | | | | | | | X | X | X | X | | | 0% |
| Demo Curb & Debris Removal | | | | | | | | | | X | X | X | | | | 25% |
| Install Curb & Driveways | | | | | | | | | | | | | X | X | | 0% |
| Upper Phase Asphalt Base Installation | | | | | | | | | | | | | | X | X | 0% |
| Finish Paving from Morrison Moore to Choice Ave. (Entire Site) | | | | | | | | | | | | | | | X | 0% |
| Install Sidewalk | | | | | | | | | | | | | | | X | 0% |
| Finish Grade & Dress up | | | | | | | | | | | | | | | X | 0% |

Stop by Mark's office if you'd like to see a larger, paper version.

- Morrison Moore Pedestrian Bridge & Sidewalk. Barges are in place with crane and drill rig on site.





- Memorial Park Cemetery lot layout. New lots have been preliminarily laid out and await installation of plot markers by volunteers with City staff guidance. Following this, staff will work with City legal counsel to determine following steps to prepare the plots for sale and present to City Council.



- Golden Avenue storm drain. Coordination with neighboring property owners regarding necessary easements is ongoing. Georgia DOT is conducting the preliminary design of the Yahoola bridge near this location. Staff are also coordinating with them to ensure a seamless transition between these two neighboring projects.
- Design and bid services for Phase 2 of the North Grove sidewalk project from Subway to Skyline Drive. Plan approved by GDOT 5/7/2025! Bids received and evaluated. A vendor selection package should be on its way to City Council soon.

Upcoming (these projects are currently either in concept, design or construction phase):

- Concrete work along Choice Street.
- Concrete work and resurfacing of Warwick Street between Park and Chestatee.

- Selected portions of the Arcadia Street water and sewer main project/Mechanic Street to Morrison Moore sidewalk.
- Coordination with GDOT regarding Grove St resurfacing, Yahoola Bridge replacement, South Chestatee slope repair in multiple locations and the Auraria/Torrington intersection improvements.



City Council Agenda Memo

DATE: 7/25/2025
TITLE: Equipment Purchase Kubota KX057-5R3AP
PRESENTED BY: Ron Simmons or Mark Buchanan
PRIORITY Strategic Priority - Infrastructure

AGENDA ITEM DESCRIPTION

Staff seeks approval to purchase a Kubota KX057 Compact Excavator.

HISTORY/PAST ACTION

This is a FY2025 Budgeted item.

FINANCIAL IMPACT

A similar, but larger excavator has a budget of \$275,000. Staff has repaired a previously totaled excavator at a cost that allows for this purchase of a new compact excavator...a piece of equipment scheduled for replacement in 2026. Both pieces of equipment will come in far below the original \$275,000 budgeted, thanks to staff's creative use of existing items. Mason Tractor is offering this compact excavator through Sourcewell pricing of \$62,859.08 after trade in.

RECOMMENDATION

Approval of purchase of compact excavator from Mason Tractor in accordance with the attached quote.

SUGGESTED MOTIONS

"...motion to approve purchase of compact excavator from Mason Tractor in accordance with their quote of 7/15/2025."

ATTACHMENTS

Mason Tractor quote of 7/15/2025.

-- Standard Features --

-- Custom Options --



Kubota

K Series

KX057-5R3AP

*** EQUIPMENT IN STANDARD MACHINE ***

FEATURES

7" LCD Color Display
Auto Idler
Rubber Track Models
A/C ROPS/OPG Cab
Kubota 3 Hydraulic Pump Load Sensing System
1 Gear, 2 Variable
Displacement Pumps
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Digital Control Panel
Attachment Flow Presets, Service Alerts
Standard Front Dozer Blade w/ Float
360 Degree Full Rotation
70 Degree Left, 55 Degree Right Boom Swing
19.8 gpm Adjustable Auxiliary Hydraulics Port 1
9.8 Adjustable Auxiliary Hydraulics Port 2 Option
Auxiliary Hydraulics Diverter Valve
Thumb Bracket and Relief Valves
Five Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self Bleed Fuel System
Auto-Downshift Two Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line

ENGINE

V2607 Kubota CR E5 Tier 4 Diesel Engine
4 Cylinder, 4 Cycle
46.4 Net HP @ 2200 rpm (SAE J1349)
47.6 Gross HP @ 2200 rpm (SAE J1995)

OPERATIONAL

DIMENSIONS

Max Digging Depth 12' 9"
Max Digging Radius @ Ground Level 20' 1"
Max Vertical Digging Depth 5' 4"
Max Dumping Height 13' 8.6"

DOZER BLADE

DIMENSIONS

Width 77.2"
Height 16.1"
Lift Above Ground 17.3"
Drop Below Ground 15.9"

PERFORMANCE

Digging Force @
Bucket 10,172 lbs.
Digging Force @ Dipper Arm
5,463 lbs.
Travel Speed (Low) 1.7 mph
Travel Speed (High) 3.0 mph
Climbing Ability 36% / 20°
Lift Capacity 3,410 lbs.
Over Front
Blade Grounded
4.0 Ft. Load Point Height
12.0 Ft. Load Radius

STANDARD WARRANTY

Basic Warranty - 24 Months / 2000 Hours
Rubber Track Warranty - 12 Months / 1000 Hours

DIMENSIONS AND OPERATING WEIGHT

KX057-5R3AP, Rubber Tracks, ROPS/OPG (Top Guard, Level I) Cab,
Angle Dozer Blade, Dipper Arm, Counterweight, SP2
Overall Length 18' 1.3"
Overall Width 6' 5.2"
Overall Height 8' 4.4"
Operating Weight 13,051 lbs.*
Ground Clearance 12' 0.2"

*Includes operator's weight, 165 lbs.

KX057-5R3AP Base Price: \$96,249.00

(1) 24" QUICK ATTACH TRENCHING BUCKET \$1,933.00
K7919-24" QUICK ATTACH TRENCHING BUCKET

(1) QUICK ATTACH COUPLER \$1,383.00
K7915-QUICK ATTACH COUPLER

(1) 36" QUICK ATTACH TRENCHING BUCKET \$2,940.00
K7921-36" QUICK ATTACH TRENCHING BUCKET

(1) Hydraulic Thumb \$3,411.00
K7937B-Hydraulic Thumb

(1) BACKUP CAMERA \$392.00
K7284-BACKUP CAMERA

Configured Price: **\$106,308.00**

Sourcewell Discount: (\$25,513.92)

SUBTOTAL: **\$80,794.08**

Dealer Assembly: \$165.00

Freight Cost: \$850.00

PDI: \$400.00

radio \$400.00

Total Unit Price: \$82,609.08

Quantity Ordered: 1

Final Sales Price: \$82,609.08

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer



CITY COUNCIL AGENDA REPORT

DATE: August 5, 2025
TITLE: Award Recommendation-Annual Asphalt Patching & Leveling
PRESENTED BY: Mark Buchanan

AGENDA ITEM DESCRIPTION:

This item consists of staff's recommendation for contract execution to provide asphalt and associated services for multiple types of applications. The scope of supply/work includes asphalt resurfacing and overlay, utility cut repairs, full-depth street construction and random asphalt placement.

HISTORY/PAST ACTION:

In March 2025, this item was brought before City Council. The selected contractor, Colditz Trucking, was approved. At that time, final contract documents were not yet prepared.

FINANCIAL IMPACT:

Quotes received for estimated tasks ranged from \$419,600 to \$1,122,076.40. Colditz Trucking was the low bidder.

RECOMMENDATION:

Staff recommends execution of the attached contract to Colditz Trucking for annual asphalt and leveling.

SUGGESTED MOTIONS:

"...motion to approve execution of attached contract."

ATTACHMENTS:

- Council Memo from 3/3/2025 authorizing vendor.
 - Colditz Contract for Execution.
-



Agreements and Contracts

DATE: 3/3/2025
TITLE: RFQ 2025 – 003 Annual Asphalt/Leveling
PRESENTED BY: Vince Hunsinger
PRIORITY Strategic Priority - Infrastructure

AGENDA ITEM DESCRIPTION

The City of Dahlonega is requesting quotes for asphalt patching, leveling, repairing, and small-scale full-depth roadway construction on various city streets for the budget year ending September 30, 2025, to include an annual renewal option for a total contract up to two fiscal years.

HISTORY/PAST ACTION

For many years, the City has contracted with an asphalt contractor to do all our utility patching. In the past we have paid utility patching pricing for all our extra asphalt needs. Utility patching is very labor intensive, and costs more per ton. This year we created categories to get better pricing per ton. We need to establish a current contract so that we can have a fixed rate for this budget year. Additionally, we will have a relationship with a contractor who will anticipate our business and will have the shortest lead times to meet our needs.

FINANCIAL IMPACT

The 2025 budget for patching and leveling is \$150,000.

RECOMMENDATION

Approve Colditz Trucking as the vendor for this contract

SUGGESTED MOTIONS

ATTACHMENTS




**PRICE PROPOSAL
ANNUAL ASPHALT PATCHING AND
LEVELING ON VARIOUS CITY STREETS
RFQ #2025-003**


TASK #1

| LINE # | ITEM DESCRIPTION | ESTIMATED QUANTITY | UNITS | UNIT PRICE (\$) | Total Price (\$) |
|------------------|---|--------------------|-------|---------------------|------------------|
| 0005 | 150-1000 Traffic Control (Each Work Location) | 10 | EA | \$4,000.00 | \$40,000.00 |
| 0010 | 402-3101 RECYCLED ASPH CONC 9.5 MM SUPERPAVE, TYPE I, BLEND 1, INCL BITUM MATL & H LIME | 600 | TN | \$117.00 | \$70,200.00 |
| 0015 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME | 600 | TN | \$113.00 | \$67,800.00 |
| 0020 | Tack Coat | 500 | GAL | \$8.00 | \$4,000.00 |
| TOTAL BID | | | | \$182,000.00 | |

TASK #1:

This task consists of overlay in accordance with current GDOT specifications of 1.5 inches, 2.0 inches or 2.5 inches of recycled asphaltic concrete, Superpave 9.5mm or 12.5mm as determined by city staff. This shall include any and all required preparation including sweeping or cleaning, clipping shoulders when directed by city staff, etc. Quantities will generally range from a minimum of 10 tons to a maximum of 60 tons per location.


02/11/25



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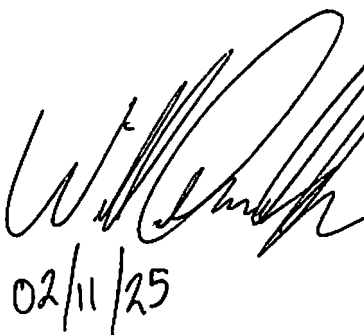
**PRICE PROPOSAL
ANNUAL ASPHALT PATCHING AND
LEVELING ON VARIOUS CITY STREETS
RFQ #2025-003**

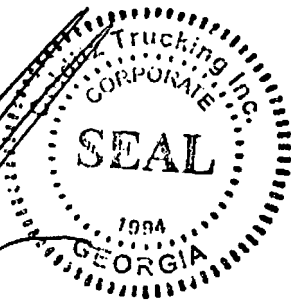
TASK #2

| LINE NUMBER | ITEM DESCRIPTION | ESTIMATED QUANTITY | UNITS | UNIT PRICE (\$) | Total Price (\$) |
|------------------|--|--------------------|-------|-------------------|------------------|
| 0005 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME | 20 | TN | \$300.00 | \$6,000.00 |
| TOTAL BID | | | | \$6,000.00 | |

TASK #2:

This task shall consist of utility patching that the City staff has prepared. These areas will vary in size and shape and will have GAB flush with the top of existing asphalt previously installed by city crews. The contractor shall remove existing GAB to a depth of 4 inches, compact the remaining GAB, and place 4 inches of compacted 12.5 MM Superpave asphalt in accordance with GDOT standards. The per ton price of asphalt shall include traffic control, tack and excavation.


02/11/25



**PRICE PROPOSAL
ANNUAL ASPHALT PATCHING AND
LEVELING ON VARIOUS CITY STREETS
RFQ #2025-003**

TASK #3

| LINE NUMBER | ITEM DESCRIPTION | ESTIMATED QUANTITY | UNITS | UNIT PRICE (\$) | Total Price (\$) |
|------------------|--|--------------------|-------|-----------------|---------------------|
| 0005 | 150-1000 Traffic Control (each location) | 10 | EA | \$4,000.00 | \$40,000.00 |
| 0010 | Graded Aggregate Base Course Incl Matl | 600 | TN | \$66.00 | \$39,600.00 |
| 0015 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL BITUM MATL & H LIME | 400 | TN | \$160.00 | \$64,000.00 |
| 0020 | TACK COAT | 200 | GAL | \$10.00 | \$2,000.00 |
| TOTAL BID | | | | | \$145,600.00 |

TASK #3:

This task shall consist of full depth road construction that usually varies from 100 Square feet to 3000 Square feet. The areas determined by city staff shall be excavated to a depth around 10 inches or appropriate to match existing street and material removal. The contractor shall compact subgrade, add 6 inches of compacted GAB and 4 inches of 12.5 MM Superpave asphalt to the area. Any excavation needed shall be included in the price of per ton of asphalt.

[Handwritten Signature]
02/11/25

[Circular Seal: GEAL Trucking Inc. GEAL 1994 GEORGIA]



CONTRACT FOR ANNUAL ASPHALT PATCHING AND LEVELING ON VARIOUS CITY STREETS 2025-003

This agreement is made and entered into this _____, between the governing authority of City of Dahlonega, hereinafter referred to as the "City", a political subdivision of the State of Georgia, and Colditz Trucking, Inc. hereinafter referred to as the "Contractor".

Whereas, in consideration of the mutual benefits accruing to each party, the parties hereby agree as follows:

A. SCOPE OF WORK

1. The scope of this project is to furnish asphalt and labor with all other items incidental to this work such as hauling, waste removal, compaction, tack, and all other required items to perform Tasks 1-4 described herein and in accordance with current GDOT specifications, which are fully incorporated herein by reference. All incidental items not expressly described in the task description shall be included in one of the unit prices for that particular task. For each service requested by the City, a minimum of 10 total tons of asphalt will be used.
2. The City will notify the Contractor 24 to 48 hours prior to the anticipated need for this service to be done and will expect it to be completed in a timely manner. After the work is completed each time, the contractor will be responsible for cleanup, if any, caused by the patching or leveling activity.
3. Contractor shall be responsible for all maintenance, upkeep and repair of its vehicles operating under the terms of this contract. Contractor shall provide a certificate of insurance to City of Dahlonega for the following coverage and amounts: \$1,000,000 general aggregate liability; \$1,000,000 single occurrence, and workers' compensation in the amount of \$1,000,000, or as required by law. Contractor shall keep the required insurance in effect throughout the term of this contract.
4. When the contractor orders asphalt for the city contract, all mix in truck shall be for city's use. The contractor shall not split loads for other work.
5. Patches regardless of size shall be cut out to a minimum of 4" deep. Patches shall be of 9.5 mm asphalt unless otherwise specified. This shall be GDOT specification asphalt. All patches shall have sawcut edges at right angles.
6. All traffic control shall be in accordance with the MUTCD and the GDOT Specifications 2021 Edition. All flaggers shall be appropriately certified.

7. If patching on DOT Right of Way, contractor shall verify and confirm that the City of Dahlonega has permit to work on DOT right of way.
8. Work hours are 7:00 am to 6:00 pm Monday-Friday. School traffic will not be delayed. Traffic volume will dictate during this time. Also, on holidays and special events there will be no work.
9. Contractor acknowledges that the City is not obligated to assign, authorize, or pay for any minimum amount of Work under this Subcontract unless a specific service request is made. For each occurrence of a service requested by city staff, the minimum amount of asphalt shall be ten tons.

TASK DETAILS

TASK #1:

This task consists of overlay in accordance with current GDOT specifications of 1.5 inches, 2.0 inches or 2.5 inches of recycled asphaltic concrete, Superpave 9.5mm or 12.5mm as determined by city staff. This shall include any and all required preparation including sweeping or cleaning, clipping shoulders when directed by city staff, etc.

TASK #2:

This task shall consist of utility patching that the City staff has prepared. These areas will vary in size and shape and will have GAB flush with the top of existing asphalt previously installed by city crews. The contractor shall remove existing GAB to a depth of 4 inches, compact the remaining GAB, and place 4 inches of compacted 12.5 MM Superpave asphalt in accordance with GDOT standards. The per ton price of asphalt shall include traffic control, tack and excavation.

TASK #3:

This task shall consist of full depth road construction that usually varies from 100 Square feet to 3000 Square feet. The areas determined by city staff shall be excavated to a depth around 10 inches or appropriate to match existing street and material removal. The contractor shall compact subgrade, add 6 inches of compacted GAB and 4 inches of 12.5 MM Superpave asphalt to the area. Any excavation needed shall be included in the price of per ton of asphalt.

TASK #4:

Random placement of 12.5 mm Superpave at locations described by the city that range from 100 square feet to 3000 square feet. No GAB required. Asphalt per ton shall include saw cuts along the edge of road (if needed) and minimal excavation of roadway shoulders. All asphalt work shall be in accordance with the GDOT specifications.

B. PAYMENT

1. Contractor shall be paid for work performed under this Contract on a unit basis price as follows:

| TASK NO: | ITEM DESCRIPTION | UNITS | UNIT PRICE | TASK NO: |
|-----------------|--|--------------|-------------------|-----------------|
| 1 | 1500-1000 TRAFFIC CONTROL | EA | \$4,000.00 | 1 |
| 1 | 402-3101 RECYCLED ASPH. CONC 9.5 MM SUPERPAVE, TYPE I, BLEND 1, INCL BITUM MATL & H LIME | TN | \$117.00 | 1 |
| 1 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL. BITUM MATL & H LIME | TN | \$113.00 | 1 |
| 1 | 413-0750 TACK COAT | GAL | \$8.00 | 1 |
| 2 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL. BITUM MATL & H LIME | TN | \$300.00 | 2 |
| 3 | 1500-1000 TRAFFIC CONTROL | EA | \$4,000.00 | 3 |
| 3 | GRADED AGGREGATE BASE COURSE INCL MATL | TN | 66.00 | 3 |
| 3 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL. BITUM MATL & H LIME | TN | \$160.00 | 3 |
| 3 | 413-0750 TACK COAT | GAL | \$10.00 | 3 |
| 4 | 1500-1000 TRAFFIC CONTROL | EA | \$4,000.00 | 4 |
| 4 | 402-3130 RECYCLED ASPH CONC 12.5 MM SUPERPAVE, GP 2 ONLY, INCL. BITUM MATL & H LIME | TN | \$150.00 | 4 |
| 4 | 413-0750 TACK COAT | GAL | \$10.00 | 4 |

2. Contractor shall itemize all invoices in full. The original invoice shall be mailed or emailed to:

City of Dahlonega
Attn: Accounts Payable
465 Riley Road
Dahlonega, GA 30533
accountspayable@dahlonega.gov

3. Each invoice must include the following information:
 - a. Date of Invoice
 - b. Service Performed
 - c. Billing Period
 - d. Terms
 - e. All Billable Items MUST be Itemized.
 - f. Appropriate Unit of Measure
4. If Contractor defaults or fails to perform the Work in accordance with this contract, the City may, without prejudice to any other remedies, correct the default and deduct the reasonable cost of doing so from amounts otherwise due to Contractor. If the amounts due to Contractor are insufficient to cover the cost of correction, Contractor shall promptly pay the difference to the City.

C. Liability

1. Contractor assumes all liability for operations under the terms of this contract.
2. Contractor assumes all risks of direct and indirect damage or injury to the property of persons used or employed on or in connection with the work contracted for, and of all damage or injury to any person or property wherever located, resulting from any action, omission, commission or operation under the Contract, or in connection in any way whatsoever with the contracted work.
3. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the City, its officers, agents, and employees from and against any and all claims, damages, losses, and expenses, including reasonable attorneys' fees, arising out of or resulting from the performance of the Work, but only to the extent caused by the negligent acts or omissions of the Contractor, its subcontractors, suppliers, or anyone directly or indirectly employed by them or for whose acts they may be liable. This indemnity obligation shall not be construed to negate, abridge, or otherwise reduce any other rights or obligations of indemnity that would otherwise exist.

D. Insurance

1. Contractor shall provide a certificate of insurance to City of Dahlonga for the following coverage and amounts: \$1,000,000 general aggregate liability; \$1,000,000 single occurrence, and workers' compensation in the amount of \$1,000,000, or as required by law.
2. Contractor shall keep the required insurance in effect throughout the term of this contract.
3. The insurance policy shall contain a requirement that the City be notified, at least 30 days in advance, of cancellation or substantial change in the terms of the insurance.

E. Termination of Contract

This contract may be immediately terminated by the City upon the failure of Contractor to perform the required work under the terms of the contract. Additionally, the City may terminate this contract for its convenience at any time by providing five (5) days' prior written notice to Contractor. In such

event, Contractor shall only be entitled only to payment for Work properly performed up to the effective date of termination.

F. Term of Contract

This contract shall commence on September 1, 2025 and end on September 30, 2026. This contract may be renewed up to two (2) times annually upon agreement of both parties 60 days prior to the current expiration date.

G. Relationship of Parties

It is understood by the parties that Contractor is an independent contractor and not an employee of the City. The City will not provide any benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of the Contractor.

H. Assignment

Contractor's obligations under this Agreement may not be assigned or transferred to any other person, firm, or corporation without the prior written consent of the City.

I. Compliance with Laws

1. Contractor shall comply with all state and federal laws, City ordinances, rules, regulations, policies, and directives relating to the services to be performed hereunder.

J. Nondiscrimination

1. The Contractor agrees to not unlawfully discriminate against any person because of race, religion, creed, color, age, sex, disability or national origin of ancestry in the execution and fulfillment of this Agreement.

K. Notices

1. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If for Contractor: Will Donaldson
Colditz Trucking, Inc.
191 Bill Donaldson Circle
Blairsville, GA 30512

If for Dahlonega: Allison Martin, City Manager
465 Riley Road
Dahlonega, GA 30533

2. Such addresses may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

L. Entire Agreement

This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether written or oral. This Agreement supersedes any prior written or oral agreements between the parties.

M. Amendment

1. This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

N. Severability

1. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

O. Waiver of Contractual Right

1. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this agreement.

P. Applicable Law

1. The agreement shall be governed by the State of Georgia. Any term of this Agreement that does not comply with applicable law will not be effective if the law does not expressly or impliedly permit variation by agreement. If any part of this Agreement cannot be enforced according to its terms, this fact will not affect the balance of this agreement.

Q. Traffic Control

1. All Traffic Control shall be in accordance with the MUTCD and the GDOT Specifications 2021 Edition. All flaggers shall be appropriately certified.
2. If patching on DOT Right of Way, contractor shall verify and confirm that the City of Dahlonega has permit to work on GDOT Right of Way.
3. Work hours are 7:00am to 6:00pm Monday -Friday. School traffic will not be delayed. Traffic volume will dictate during this time. Also, on Holidays and Special Events there shall be no work.

R. Condition of Materials

1. It is understood and agreed that materials delivered shall be new, of the latest design, and in first quality condition, and must meet all Georgia Department of Transportation specifications.

IN WITNESS WHEREOF, the parties have hereto executed this agreement as of the day and year first above written.

Contractor:

Colditz Trucking Inc.



Will Donaldson, Vice President

City:

City of Dahlonega

City of Dahlonega

JoAnne Taylor, Mayor

Attest: Rhonda Hansard, City Clerk