



# CITY OF DAHLONEGA Council Meeting Agenda

October 07, 2024, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision – Dahlonega will be the most welcoming, thriving, and inspiring community in North Georgia

Mission Statement - Dahlonega, a City of Excellence, will provide quality services through ethical leadership and fiscal stability, in full partnership with the people who choose to live, work, and visit. Through this commitment, we respect and uphold our rural Appalachian setting to honor our thriving community of historical significance, academic excellence, and military renown.

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## CALL TO ORDER AND WELCOME

## PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

## APPROVAL OF AGENDA

## APPROVAL OF CONSENT AGENDA

1. UCBI Banking Service Contract Renewal  
Kimberly Stafford, Finance Manager
  
2. Intergovernmental Service Agreement–Downtown Development Authority  
Allison Martin, City Manager  
Strategic Priority - Effectively Manage Growth
  
3. Gulf Food and Gas INC bda Gulf Food Mart - Retail Alcoholic Beverage License  
Sarah Waters, Assistant City Clerk & Doug Parks, City Attorney
  
4. Change to Open Container Footprint - Spirits Tavern Feral Cat Program Fundraiser  
Doug Parks, City Attorney & Sarah Waters, Assistant City Clerk

## PUBLIC COMMENT – FOUR MINUTE LIMIT

## APPROVAL OF MINUTES:

- a. Budget Workshop Meeting Minutes - June 27, 2024  
Sarah Waters, Assistant City Clerk
  
- b. City Council Special Called Meeting - August 19, 2024  
Sarah Waters, Assistant City Clerk
  
- c. City Council Special Called Meeting Minutes - July 22, 2024  
Sarah Waters, Assistant City Clerk
  
- d. Council Work Session Meeting Minutes - July 22, 2024  
Sarah Waters, Assistant City Clerk
  
- e. City Council Meeting Minutes - August 5, 2024  
Sarah Waters, Assistant City Clerk
  
- f. City Council Public Hearing Minutes - August 5, 2024

Sarah Waters, Assistant City Clerk

APPOINTMENT, PROCLAMATION & RECOGNITION:

ANNOUNCEMENTS

CITY REPORTS:

1. Financial Report - August 2024

Allison Martin, City Manager

ORDINANCES AND RESOLUTIONS:

CONTRACTS & AGREEMENTS:

2. Employee Benefits Program

City Manager, Allison Martin

3. Koyo Lift Station Rehab Buy American Change Order

Allison Martin, City Manager

Strategic Priority - Infrastructure

OTHER ITEMS:

4. Temporary Special Event Alcohol License - Gold Rush Alumni Mixer

Doug Parks, City Attorney & Sarah Waters, Assistant City Clerk

COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

ADJOURNMENT

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Guideline Principles - The City of Dahlonaga will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonaga commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare ...for ALL!

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# City Council Agenda Memo

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**DATE:** 8/26/2024  
**TITLE:** UCBI Banking Service Contract Renewal  
**PRESENTED BY:** Kimberly Stafford, Finance Manager  
**PRIORITY:** Strategic Priority - Communication

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## AGENDA ITEM DESCRIPTION

Review of UCBI Banking Services Contract Renewal

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## HISTORY/PAST ACTION

Contract Renewal

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## FINANCIAL IMPACT

The bank is offering the same terms as last year which is an interest rate that is based on their internal non-published board rate referred to as "Index 8" minus 0.35%. This rate adjusts at the first of the month. There is no change to the fees for fraud protection and account services in this renewal. Those fees remain \$400/month. The renewal does allow for an amendment when interest rates stabilize to a more traditional rate paid on a formula basis. The term is for one year to expire on September 30, 2025.

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## RECOMMENDATION

Staff recommends approval of the UCBI Banking Services Contract with a variable rate and a 30-day termination clause.

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## SUGGESTED MOTIONS

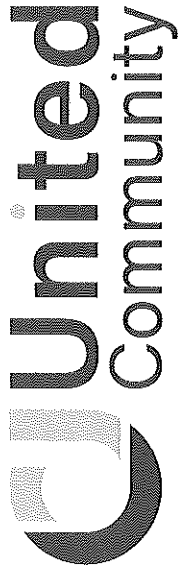
n/a

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## ATTACHMENTS

Contract document

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STATE OF GEORGIA  
COUNTY OF LUMPKIN

**CITY OF DAHLONEGA CONTRACT FOR BANKING SERVICES**

**I. NAME OF CONTRACTING PARTIES**

This contract, entered into as of the 1<sup>st</sup> day of October, 2024; between The City of Dahlonega, a political subdivision of the State of Georgia, hereinafter "City" and United Community Bank, hereinafter "Bank."

**II. SCOPE OF SERVICES**

A. The Bank shall establish and maintain the following transaction accounts as interest bearing public fund accounts with a floating rate. The rate being used is the Bank's internal non-published board rate that we refer to as "Index 8" minus .35 %. This rate will change/adjust on a monthly basis occurring on the first day of each month. This pricing structure will remain in effect for a month-to-month basis not to exceed a one-year period or until such time interest rates stabilize and both parties are agreeable to entering into a rate payable on a formula basis contract. The floating rate shall apply to the following accounts.

- i. Pooled Cash/POOLED CASH
- ii. Flexible Spending Account/FLEXIBLE SPENDING ACCOUNT
- iii. Any other account that the City may deem necessary during the term of this contract.

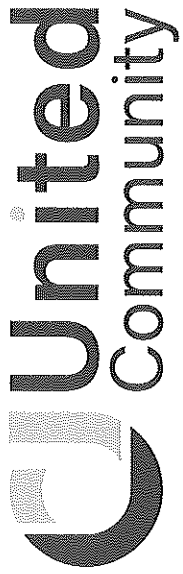
B. The Bank shall provide check cashing services for any City payroll or general disbursement checks drawn on the Bank at no charge.

C. The Bank shall immediately notify the City in writing should its Bauer Score fall below a four (4) star rating at any time during the term of this contract.

D. The Bank will provide at no charge and upon the request of the City, a remote deposit machine.

E. The Bank will provide a safe deposit box to the City at no extra charge.

206 Morrison Moore Parkway West  
Dahlonega, GA 30533  
P 706-864-8223  
F 706-864-0485



- F. The Bank shall maintain and pledge collateral security for any and all account balances which are the subject of this agreement. The Bank agrees to comply with all federal and state laws regarding the collateral pledges to secure the account balances as to the types of collateral, amount of collateral which must be pledged and the places where the collateral may be deposited. All deposit pledges will be secured with the Georgia Secure Deposit Program.

### III. COMPENSATION

- A. The Bank will provide checks and deposit slips to the City at standard pricing. Incoming and outgoing wires will be assessed current wire fees established by the Bank.
- B. The Bank will charge a minimum flat fee of \$400.00 per month to maintain the City's current deposit accounts. This fee will include ACH services, Remote Deposit services, and Fraud Prevention services on those accounts. There may be additional fees assessed based on the number of new accounts opened during the term of this contract and the services utilized on any new accounts.

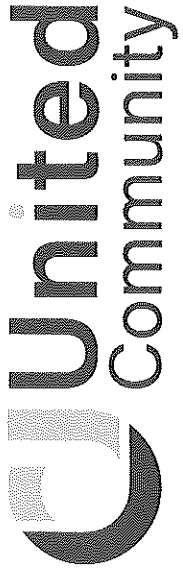
### IV. TERM OF CONTRACT

This contract shall have a duration of one (1) year to expire on the 30<sup>th</sup> day of September, 2025.

### V. TERMINATION OF CONTRACT

- A. For Cause. If, through any cause, the Bank shall fail to fulfill in a timely and proper manner, the obligations under this contract, the City shall have the right to terminate by written notice to the Bank. Such written notice shall be given a minimum of three working days before the termination date. In this event, the Bank shall be entitled, to just and equitable compensation for any satisfactory work completed.
- B. Termination without cause by either party. This contract may be terminated by either party by giving written notice to the other party at any time but no later than thirty days before the expiration dated shown in Item IV above.

206 Morrison Moore Parkway West  
Dahlonega, GA 30533  
P 706-864-8223  
F 706-864-0485



**VI. CONFLICT OF INTEREST**

No official or employee of the City shall participate in any decision relating to this contract, which effects, directly or indirectly, his or her personal financial interest.

**IN WITNESS THEREOF**, the parties have signed this contract as of the day and year first written above.

**BANK:**

United Community Bank

**CITY:**

City of Dahlonega, a political  
subdivision of the State of Georgia

By: \_\_\_\_\_

Eddie V Wayne  
President

By: \_\_\_\_\_

JoAnne Taylor  
Mayor

Attest: \_\_\_\_\_

Donna R Bryan  
CEO Executive Assistant II

Attest: \_\_\_\_\_

Mary Csukas  
City Clerk



# City Council Agenda Memo

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**DATE:** 9/6/2024  
**TITLE:** Intergovernmental Service Agreement–Downtown Development Authority  
**PRESENTED BY:** Allison Martin, City Manager  
**PRIORITY** Strategic Priority - Effectively Manage Growth

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## AGENDA ITEM DESCRIPTION

An agreement is presented to continue the City’s contractual relationship with the Downtown Development Authority (Authority) for the fiscal year 2025. To state the Authority’s budget and funding sources.

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## HISTORY/PAST ACTION

The budget for the fiscal year 2025 was reviewed during the budget process and determined to be consistent with the City’s overall goals for the Authority. The authority holds an annual planning retreat which creates a work plan. The council is invited to the sessions and the work plan is always presented to the council for consideration.

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## FINANCIAL IMPACT

There is no adverse impact to the city’s budget. The contribution from the city’s general fund was reduced in FY25 to \$50,000. The DDA does receive a contribution from hotel/motel tax funds and the balance of their budget is from fund reserves, miscellaneous revenues, and private donations.

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## RECOMMENDATION

To approve the Intergovernmental Service Agreement with the Downtown Development Authority for FY2025.

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## SUGGESTED MOTIONS

n/a

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## ATTACHMENTS

Intergovernmental Service Agreement – City of Dahlonega Downtown Development Authority

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**INTERGOVERNMENTAL SERVICE AGREEMENT  
CITY OF DAHLONEGA DOWNTOWN DEVELOPMENT AUTHORITY**

THIS AGREEMENT is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2024, between the Downtown Development Authority of the City of Dahlonega, hereinafter referred to as "The Authority") and the City of Dahlonega (hereinafter referred to as "the City"), collectively referred to hereinafter as "the Parties".

WHEREAS, the Authority is an instrumentality of the City of Dahlonega, and whereas the City is desirous of funding the Authority for specific purposes in order to carry out tasks beneficial to the City, for which the Authority possesses certain special powers and skills necessary to carry out those purposes and which have been identified and noted in prior actions of the City enabling the Downtown Development Authority, and

WHEREAS, the purpose of the Authority is to stimulate and sustain economic development in Downtown Dahlonega by encouraging cooperation and building leadership; by advancing a positive image of downtown and promoting it as an exciting place to live, shop, and invest; by sustaining and improving the appearance of downtown; and by strengthening and expanding the economic base of downtown. Powers granted to the Authority to accomplish its purpose include: developing and promoting downtown; making long-range plans or proposals for downtown; financing (by loan, grant, lease, borrow, or otherwise) projects for the public good; executing contracts and agreements; and, purchasing, leasing and selling property.

WHEREAS, the Authority desires to pursue its work via a budgeted program approved by the City;

NOW THEREFORE, the parties agree as follows:

1. The Authority has provided a proposed budget for the fiscal year 2025 beginning October 1, 2024, to the City, and the City has reviewed that budget to determine whether the line items represented in the budget are consistent with the City's overall goals for the Authority.
2. The Authority's budget as presented in "Attachment A", attached hereto and incorporated herein as a part of this Agreement, has been approved at a revised amount of three-hundred six thousand, two-hundred nineteen and no/100's dollars (\$331,122). The Authority's expenditures are funded in part by intergovernmental revenue from the City of Dahlonega totaling \$137,300.
3. A transfer of \$50,000 is required from the City's general fund to fund operating expenditures presented in the budget. Unrestricted Hotel/Motel tax collections of \$87,300 are budgeted to partially fund expenditures related to tourism-related events. Intergovernmental revenue from the City of Dahlonega is accomplished by twelve monthly cash transfers of an equal amount. At the conclusion of the fiscal year, any amount not required for actual expenditures is returned to the City of Dahlonega general fund unless otherwise identified as a multi-year commitment.
4. The City will provide administrative services and maintain the accounts and records for the Authority, and the Authority will follow City policies as applicable. The City currently provides as available the following staff support to the Authority: Executive Director (employee of the City on loan to the DDA), Main Street Manager (loaned employee for downtown business development, tourism/marketing, and public relations); Projects Coordinator, (employee of the City on loan to the DDA), Event Coordinator (employee of the City on loan to the DDA), City Manager (project management, as requested and available); Community Development Director (primary,



administrative and executive support); and Finance Director (account management, financial reports, audits, and other administrative functions).

5. The Authority will provide written activity reports to the city to include a monthly financial statement and a goals and accomplishments status report consistent with the monthly report required of City department directors.

6. The City's duty to fund the Authority's work in fiscal year 2025 shall be contingent upon the Authority's timely provision of the reports, compliance with its approved budget, and completion of projects.

7. This agreement shall terminate on September 30, 2025, unless otherwise renewed or modified.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals the day and year first above written.

For the City of Dahlonega:

For the Downtown Development Authority:

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_



# City Council Agenda Memo

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**DATE:** 8/15/2024  
**TITLE:** Gulf Food and Gas INC bda Gulf Food Mart - Retail Alcoholic Beverage License  
**PRESENTED BY:** Sarah Waters, Assistant City Clerk & Doug Parks, City Attorney

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## AGENDA ITEM DESCRIPTION

Gulf Food and Gas INC bda Gulf Food Mart, once owned by Mohammed Shabbir, is now owned by Nadeem S Khan. They are requesting an alcoholic beverage license for Package Sales of beer, wine, and an Ancillary Growler Permit at DBA Gulf Food Mart, located at 1959 Highway 19 N. Dahlonega, GA. This establishment operated as Package Sales of Beer and Wine under different ownership in 2023. The application is complete and ready for review by the City Council.

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## HISTORY/PAST ACTION

A Retail Alcoholic Beverage License was approved in October of 2023 under a different owner.

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## FINANCIAL IMPACT

## RECOMMENDATION

Staff recommends approving a Class B Retail Beer Package License, a Class C Retail Wine Package License for a store up to 10,000 square feet, and an Ancillary Growler Permit for Dahlonega Food and Gas INC dba/Gulf Food Mart, owned by Mohammed Shabbir at 1959 Highway 19 N. Dahlonega, GA.

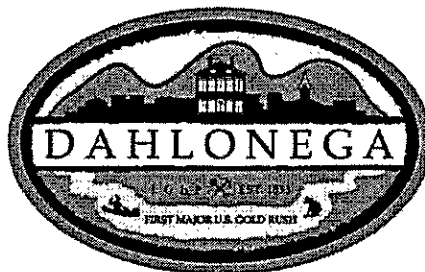
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## SUGGESTED MOTIONS

## ATTACHMENTS

Gulf Food and Gas Retail Alcoholic Beverage Application.

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Effective immediately, Alcohol Licensing requires the use of the Georgia Tax Center Portal to request all alcohol licenses and permits.

<https://gtc.dor.ga.gov>

The Georgia Department of Revenue's new centralized alcohol application process is designated for retail alcohol initial license registrations and renewals. With this new system, all local and state retail alcohol applications will uniformly be submitted through the Georgia Tax Center (CTC).

\*This process also pertains to Temporary Alcohol Licenses. Applications for all Alcohol Permitting are on the DOR website.



## CITY OF DAHLONEGA

465 Riley Road

Dahlonega, Georgia 30533

Phone: 706-482-2706 • Fax: 706-864-4837

New Applicants and Renewal Applicants

### RETAIL- ALCOHOLIC BEVERAGE LICENSE APPLICATION

Please fill out this application completely with the answers typed or printed. If the space provided on the form is insufficient, answer on a separate sheet of paper and indicate in the space provided that additional sheet(s) is/are attached to the application.

The completed application must be signed and verified, under oath, by the applicant, and submitted to the Georgia Tax Center (GTC), together with the License fee(s), administrative/background fees and photographs of all four sides of the building where the establishment will be located.

All fees are payable to the City of Dahlonega in the form of certified funds (bank certified check, money order, cash or credit card). NO personal checks. No license will be issued to establishments that are owned or managed by person(s) under 21 years of age.

NOTICE: Any false answers to any question on this application could result in the denial of a license, or in the event a license is issued, revocation or suspension of the license.

### Alcohol Application Checklist

- Centralized Alcohol Application ([gtc.dor.ga.gov](http://gtc.dor.ga.gov))
  - City of Dahlonega Alcohol Application
  - Georgia and Federal Bureau of Investigation Criminal History Background  
Check *completed for all Partners*
  - SAVE Public Benefit Affidavit *completed for all Partners*
  
- Fieldprint Georgia Fingerprinting System - New Applicants / Change of Agent  
GBI Background Checkout without Fingerprinting for Renewals only
  
- Fee Payment      City of Dahlonega or DOR Portal



**CITY OF DAHLONEGA**  
465 Riley Road  
Dahlonega, Georgia 30533  
Phone: 706-482-2706 • Fax: 706-864-4837

**RETAIL - ALCOHOLIC BEVERAGE  
LICENSE APPLICATION**

Please fill out this part of the application completely with the answers typed or printed.

Corporation Name: GULF FOOD AND GAS INC

Doing Business: GULF FOOD MART

Business Owner(s) Name: NADEEM S KHAN

Physical Location: Street #/Name: 1959 HIGHWAY 19 N

City, State, and Zip Code: DAHLONEGA, GA 30533

Telephone Number at Location: 404-326-6796

Mailing Address: Street #/Name: 1959 HIGHWAY 19 N

City, State, and Zip Code: DAHLONEGA GA 30533

Telephone Number of Owner(s): 404-326-6796

Business Email Address: Dahlongafood@gmail.com

Owner(s) Email Address: Dahlongafood@gmail.com



**CITY OF DAHLONEGA**

465 Riley Road

Dahlonega, Georgia 30533

Phone: 706-482-2706 • Fax: 706-864-4837

**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

APPLICATION INFORMATION: Type of Application – Check one:

- New  
 Renewal – Year of Renewal \_\_\_\_\_

ESTABLISHMENT INFORMATION: Type of Business – Check one:

- Bona Fide Eating Establishment  
 Package Sales of Beer and Wine  
 Growler  
 Wholesaler  
 Manufacturer or Brewer  
 Farm Winery Tasting Room (pg. 2)  
 Other – If other please explain: RETAIL

OWNERSHIP INFORMATION: Type of Ownership – Check one:

- |  |   |
|--|---|
| <input type="checkbox"/> Sole Proprietor                       | <input type="checkbox"/> Partnership Publicly Held                |
| <input type="checkbox"/> 501 (c) Corporation                   | <input type="checkbox"/> Corporation subject to S.E.C Regulations |
| <input checked="" type="checkbox"/> Privately Held Corporation | <input type="checkbox"/> Limited Liability Company                |
| <input type="checkbox"/> Other – Please explain:<br>_____      |   |



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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

**CLASS OF LICENSE AND FEES:**

**RETAIL PACKAGE SALES – CHECK ALL THAT APPLY:**

<input checked="" type="checkbox"/>	Class B, Retail Beer Package License for stores up to 10,000 square feet	\$1,200.00
<input type="checkbox"/>	Class B, Retail Beer Package License for stores over 10,000 square feet	\$1,800.00
<input checked="" type="checkbox"/>	Class B, Retail Ancillary Growler Permit	\$250.00
<input checked="" type="checkbox"/>	Class C, Retail Wine Package License for stores up to 10,000 square feet	\$1,200.00
<input type="checkbox"/>	Class C, Retail Wine Package License for stores over 10,000 square feet	\$1,800.00
<input type="checkbox"/>	Farm Winery Tasting Room	\$150.00
<input checked="" type="checkbox"/>	Class C, Ancillary Wine Tasting Permit	\$150.00
<input checked="" type="checkbox"/>	Administrative/Background Fee New License (or New Owner)	\$250.00
<input type="checkbox"/>	Administrative/Background Fee Renewal License	\$50.00

**CONSUMPTION ON PREMISES – CHECK ALL THAT APPLY:**

<input type="checkbox"/>	Class D, Retail Liquor by the drink	\$2,400.00
<input type="checkbox"/>	Class E, Retail Beer by the drink	\$1,200.00
<input type="checkbox"/>	Class F, Retail Wine by the drink	\$1,200.00
<input type="checkbox"/>	Administrative/Background Fee New License (or New Owner)	\$250.00
<input type="checkbox"/>	Administrative/Background Fee Renewal License	\$150.00

**MANUFACTURERS & WHOLESALE – CHECK ALL THAT APPLY:**

<input type="checkbox"/>	Class H, Wholesale Beer	\$1,000.00
<input type="checkbox"/>	Class I, Wholesale Wine	\$1,000.00
<input type="checkbox"/>	Class K Brewer, Manufacturer of Malt Beverages or Wine	\$1,000.00

LICENSE FEES (excluding Admin and Background fees): 2,800

ADMIN/BACKGROUND FEE: 250

TOTAL DUE: 3,050

\*Farm Winery Tasting Room applications MUST be submitted by a Farm Winery and the Farm Winery must operate the Tasting Room.  
 \*Ancillary Wine Tasting License require that you have only a Wine Package License and you must sell \$1,500.00 of food products per month.



**CITY OF DAHLONEGA**  
465 Riley Road  
Dahlonega, Georgia 30533  
Phone: 706-482-2706 • Fax: 706-864-4837

**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

FOR PARTNERHSIP ONLY (Attach partnership agreement)

Date partnership formed:

LIST OF PARTNERS:

Name and resident address of Partners:      Social Security Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G- General Interest  
L- Limited  
\$- Investment  
S- Silent  
%-

FOR CLOSELY HELD CORPORATIONS ONLY (Attach Articles of Incorporation and Certificate of Incorporation):

Date of Incorporation: 06/11/2024

Place of Incorporation: GEORGIA

State Parent Corporation: GEORGIA

Number of Shares of Capital Stock Authorized: 100

For Corporations, list officer, directors, and/or principal shareholders with 20% or more of the stock:

Name	Social Security Number	Position	Interest%
NADEEM S KHAN	355-95-4358	OWNER	100%

Is the corporation owned by a parent corporation or held by a holding company? IF yes please explain:

NO  
\_\_\_\_\_  
\_\_\_\_\_





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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

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**FOR PRIVATE CLUBS ONLY** (Must qualify as an eating establishment):

Date of organization under the laws of the State of Georgia: \_\_\_\_\_

State number of regular due paying members: \_\_\_\_\_

Is any member, officer, agent or employee compensated directly or indirectly from the profits of the sale of distilled spirits, beyond a fixed salary as established by its members at any annual meeting or by its governing board out of the general revenue of the club? If yes, provide details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attach minutes of the annual meeting setting salaries. For private club, list officers, directors and/or principal shareholders with 20% or more of the stock.

Name	Social Security Number	Position	Interest%
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**For 501 (c) Corporation**

Ownership documentation for a 501(c) Corporation is the 501(c)- Letter of Determination from the IRS

**For LLC Ownership**

Ownership documentation for an LLC distinction requires an LLC- Certificate of Existence from the Georgia Secretary of State



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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

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**GENERAL INFORMATION:**

Does owner and/or individual partner, shareholder, director or officer have any interest in any manufacture or wholesale of alcoholic beverage? If yes, provide details:

NO

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Has owner and/or individual partner, shareholder, director or officer have any financial aid or assistance from any manufacturer of alcoholic beverages? If yes, provide details:

NO

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Show hereunder any and all persons, corporations, partnerships, or associations (other than persons stated herein as owner(s), directors, or officers) who have received or will received, as a result of your operation under the required license, any financial gain or payment delivered from any interest or income from the operation. Financial gain or payment shall include payment of gain from any interest in the land, fixtures, building, stock and any other asset of the proposed operation under the license. In the event any corporation is listed as receiving an interest or income from this operation, show the names of the officers and directors of said corporation together with the names of the principal stockholders:

Name	Social Security Number	Position	Interest %
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List all other businesses engaged in the sale of alcohol beverages that you, the owner, or any individual, partner, shareholder, officer, or director has interest in, or been employed by or associated with in the past:

Name	Name of Business	Interest %
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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

Has any previously granted alcohol beverage license ever been revoked or suspended? If so, state the government authority involved, the date, and the reason for the revocation or suspension:

NO

List other Licenses held by applicant with city of Dahlonega: \_\_\_\_\_

Is Owner past due on any obligations with the City of Dahlonega?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>
Yes	<input checked="" type="checkbox"/>
No	<input type="checkbox"/>

Has the applicant read the alcohol regulations of the City of Dahlonega?

Will Live entertainment be offered? If yes, please explain:

NO

**PROPERTY LOCATION INFORMATION:**

Owner of Building: \_\_\_\_\_

Owner of Realty (land), if different from owner of building: \_\_\_\_\_

Tax Map & Parcel Number of Realty: \_\_\_\_\_

Present Zoning Certification: \_\_\_\_\_

Number of Off-Street Parking Spaces at Location: \_\_\_\_\_



**CITY OF DAHLONEGA**

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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

**NOTE:** Before signing this statement, check all answers and explanations to see that you have answered all questions fully and correctly. This statement is to be executed under oath and subject to the penalties of false swearing, and it includes all attached sheets submitted herewith.

STATE OF GEORGIA, CITY OF DAHLONEGA

I, NADEEM S KHAN, DO SOLEMNLY SWEAR, SUBJECT TO THE PENALTIES OF FALSE SWEARING, THAT THE STATEMENTS AND ANSWERS MADE BY ME AS THE APPLICANT IN THE FOREGOING PERSONAL STATEMENT, ARE TRUE AND CORRECT.

APPLICANT SIGNATURE NSKhan

DATE 8-8-2024

I, HEREBY CERTIFY THAT NADEEM S KHAN SIGNED HIS/HER NAME TO THE FOREGOING APPLICATION STATING TO ME THAT HE/SHE KNEW AND UNDERSTOOD ALL STATEMENTS AND ANSWERS MADE THEREIN, AND UNDER OATH ADMINISTERED BY ME, HAS SWORN THAT SAID STATEMENTS AND ANSWERS ARE CORRECT.

THIS 8 DAY OF August, 2024.

NOTARY PUBLIC SIGNATURE:

MY COMMISSION EXPIRES MAY 1 2027

[ SEAL ]

**ANNMARIE SKERRIT**  
NOTARY PUBLIC  
Gwinnett County  
State of Georgia  
My Comm. Expires May 1, 2027



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**ALCOHOLIC BEVERAGE LICENSE APPLICATION**

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**FOR OFFICE USE ONLY:**

Date Received: \_\_\_\_\_ Total Fee Paid: \_\_\_\_\_

Approval Date: \_\_\_\_\_ Denial Date: \_\_\_\_\_

State License Number: \_\_\_\_\_

Local License Number: \_\_\_\_\_



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 \*to be completed by each partner

**PUBLIC BENEFIT AFFIDAVIT**

By executing this affidavit under oath, as an applicant for a City of Dahlonega, Georgia Business License or Occupational Tax Certificate, Alcohol License, or other public benefits as referenced on O.C.G.A. Section 50-36-1, from City of Dahlonega, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

1.   ✓   I am a United States Citizen.
2.            I am a legal resident of the United States.
3.            I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is:

\_\_\_\_\_  
 Alien Number

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. Section 50-36-1 (e)(1), with this affidavit. The secure and verifiable document provided with this affidavit can be classified as:

DRIVER'S LICENSE  
 Name of Verifiable Document

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. Section 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in STONE MOUNTAIN (city) GEORGIA (state) on this 8 day of AUGUST 20 24.

Subscribed and sworn before me on this day of

Signature of Applicant:

August 8, 20 24  
 Notary Public: [Signature]

X NSKHOW

My Commission Expires MAY 1 2027

**ANNMARIE SKERRIT**  
 NOTARY PUBLIC  
 Gwinnett County  
 State of Georgia  
 My Comm. Expires May 1, 2027

\*Note: O.C.G.A. 50-36-1 (e) (2) requires that aliens under the Federal Immigration and Nationality Act, Title 8 U.S.C. as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of "alien", legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

\_\_\_\_\_  
 Document Number





**CITY OF DAHLONEGA**

465 Riley Road

Dahlonega, Georgia 30533

Phone: 706-482-2706 • Fax: 706-864-4837

**Georgia and the Federal Bureau of Investigation  
Criminal History Check**

I hereby authorize the **City of Dahlonega** to receive a copy of my Georgia and Federal Bureau of Investigation Criminal History record information pertaining to me, which may be in the files of any federal, state, or local criminal justice agency.

NADEEM S KHAN

FULL NAME (PRINT)

1438 SPRINGS CHASE CIR, STONE MOUNTAIN GA 30083

ADDRESS

M F  
SEX (CHECK ONE)

355-95-4358  
SOCIAL SECURITY NUMBER

10/01/1963  
DATE OF BIRTH

I, NADEEM S KHAN give consent to the above-named to perform periodic criminal history background checks for the duration of licensure.

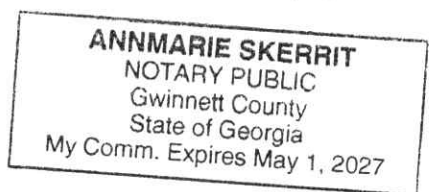
NSKhan  
Signature

08-08-2024  
Date

Executed in Dahlonega, Georgia, Subscribed and sworn before me on this day of August 20 2024

My Commission Expires: MAY 1 2027

Notary Signature: [Signature]



Fingerprints for a background investigation must be completed for each owner if a sole proprietor or partner, provided one partner works full time in the establishment or manager if no owner or partner works full time in the establishment. This is an initial requirement for all alcohol beverage license holders.

**Register:**  
The applicant must register prior to going to the fingerprint site or sending hardcopy fingerprint cards. You can register online at <http://fieldprintgeorgia.com> Agency Code - GA923150Z  
During the registration process, all demographic data for the applicant is collected (name, address, DOB, etc.) along with notices about identification requirements and other important information.

## NON-CRIMINAL JUSTICE APPLICANT'S PRIVACY RIGHTS

As an applicant who is the subject of a Georgia only or a Georgia and Federal Bureau of Investigation (FBI) national fingerprint/biometric-based criminal history check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below. All notices must be provided to you in writing. These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, and Title 28 Code of Federal Regulation.(CFR), 50.12, among other authorities.

- You must be provided written notification that your fingerprints/biometrics will be used to check the criminal history records maintained by the Georgia Crime Information Center (GCIC) and the FBI, when a federal record check is so authorized.
- You must be provided an adequate written FBI Privacy Act Statement (dated 2013 or later) when you submit your fingerprints and associated personal information. This Privacy Act Statement must explain the authority for collecting your fingerprints and associated information and whether your fingerprints and associated information will be searched, shared or explained.
- You must be advised in writing of the procedures for obtaining a change, correction, or update of your criminal history record as set forth at 28 CFR 16.34.
- You must be provided the opportunity to complete or challenge the accuracy of the information in your criminal history record (if you have such a record).
- If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on the information in the criminal history record.
- If agency policy permits, the officials may provide you with a copy of your criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may find information regarding how to obtain a copy of your Georgia criminal history record at the GBI website: <https://gbi.georgia.gov/services/obtaining-criminal-history-record-information-frequently-asked-questions> Information regarding how to obtain a copy of your FBI criminal history record is located at the FBI website: <https://www.edo.cjis.gov>
- If you decide to challenge the accuracy or completeness of your criminal history record, you should contact and send your challenge to the agency that contributed the questioned information. If the disputed arrest occurred in the State of Georgia, you may send your challenge directly to the GCIC. Contact information for the GCIC can be found at <https://gbi.georgia.gov/services/obtaining-criminal-history-record-information-frequently-asked-questions> Alternatively, you may send your challenge directly to the FBI by submitting a request via <https://www.edo.cjis.gov>. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenge entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency. (See 28 CFR 16.30 through 16.34.)
- You have the right to expect that officials receiving the results of the criminal history record check will use it only for the authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

Attached below are view screen instructions for accessing Fieldprint for the state of Georgia.



## Privacy Act Statement

*This privacy act statement is located on the back of the FD-258 fingerprint card.*

**Authority:** The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

**Principal Purpose:** Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI. **Routine Uses:** During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket

**Routine Uses.** Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 02/04/2021



**CITY OF DAHLONEGA**

465 Riley Road

Dahlonega, Georgia 30533

Phone: 706-482-2725 • Fax: 706-864-4837

**AFFIDAVIT RETAIL PACKAGE**

**Food / Alcohol Sales / Merchandise**

On or before the 15th day of November of each year, each applicant for a retail license for Package sales renewal shall furnish to the City Clerk for the months of August, September and October of the then current calendar year an affidavit showing the gross sale of groceries and food products, excluding sale of Malt Beverages and Wines; the gross sales of Malt Beverages and Wines; and the gross sale of other merchandise. This affidavit shall be on a form furnished by said Clerk, and attached to this affidavit shall be a copy of the Georgia Sales and Use report for the three monthly periods. Package store Class B and C licenses shall be revoked if gross sales of groceries and food products excluding sale of Malt Beverages and Wines fall below the sum of one thousand five hundred dollars (\$1,500.00) monthly for three consecutive months.

GROSS SALES REPORT FOR THREE CONSECUTIVE MONTHS  
TO INCLUDE AUGUST, SEPTEMBER AND OCTOBER

NAME OF ESTABLISHMENT: \_\_\_\_\_

	Groceries and Food Products (excluding Malt Beverages and Wines)	Malt Beverages and Wines	Other Merchandise
August:			
September:			
October:			
Total Gross Sales:			

Attached to this affidavit is a copy of the Georgia Sales and Use report for the three monthly periods which is sworn to be true and correct.

X NSKhan Signature of Affiant

NADEEM-S-KHAN Printed Name of Affiant

Sworn to and subscribed before me this 8 day of August, 2024.

  
Notary Public

State of Georgia (Affix Seal Here)

**ANNMARIE SKERRIT**  
NOTARY PUBLIC  
Gwinnett County  
State of Georgia  
My Comm. Expires May 1, 2027



# City Council Agenda Memo

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**DATE:** 9/13/2024  
**TITLE:** Change to Open Container Footprint - Spirits Tavern Feral Cat Program Fundraiser  
**PRESENTED BY:** Doug Parks, City Attorney & Sarah Waters, Assistant City Clerk

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## AGENDA ITEM DESCRIPTION

Proposal to suspend the enforcement of open containers in the Hancock Park area at the Feral Cat Program Event Fundraiser event so that festivalgoers may carry their alcoholic beverages around Hancock Park.

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## HISTORY/PAST ACTION

The festival permit was previously held in Hancock Park.

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## FINANCIAL IMPACT

## RECOMMENDATION

It is the recommendation of staff to allow the suspension of the appropriate ordinances for this event.

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## SUGGESTED MOTIONS

I make a motion to suspend enforcement of the open container laws of the City of Dahlonega including but not limited to the following: The Code of the City of Dahlonega, Georgia, Chapter 22, Article II, Section 22-32, Section 22-33, Section 22-34, Section 22-35, within the geographical area set aside for alcohol sales and consumption within that certain festival special event permit application granted by the City to the Feral Cat Program Fundraiser organizer, the duration of the suspension to run concurrently with the duration of the permit granted.

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## ATTACHMENTS

The Off-Premise Alcohol Permit Application with payment.

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The Off-Premise Catering Application is presented to the City for approval and payment. This application process is not affected by the new State Alcohol Licensing Process. This Off-Premise Alcohol License is issued to establishments with an existing consumption on-premise alcohol license and reporting issuance of the approved license to the state is the license holder's responsibility.

The application must be presented at City Hall at least ten days in advance of the event. The application must be completed in its entirety. If the applicant needs specific forms notarized, signatures must be completed with the notary.



## Information for Application for Off-Premises Alcoholic Beverage Catering Permit and Excise Tax

### (a) Permit requirements for Resident Alcohol caterers:

- (1) Any Licensee (hereinafter "Resident alcohol caterer") who possesses a valid license from the City of Dahlonega to sell or otherwise dispense Malt Beverages, Wine or Distilled Spirits by the drink at a fixed location within the City may apply for an off- Premises permit that permits Alcohol sales at authorized catered events or functions. The fee for each such permit shall be \$50.00 as authorized by O.C.G.A. § 3-11-3
- (2) Each Off-Premises Alcoholic Beverage catering permit, authorized herein, shall be valid only for the event for which the permit is issued. The fee for permits and administrative fees due upon application for a permit shall be set by resolution of the city council, and this fee amount shall remain in effect until modified or amended by subsequent resolution adopted by the city council.
- (3) It shall be unlawful for any Person to engage in, carry on, or conduct the sale or distribution of Alcoholic Beverages Off-Premises and in connection with a catered event or function without first having obtained a permit as provided herein.

### (b) Permit requirements for nonresident caterers:

- (1) A nonresident Alcoholic Beverage caterer (hereinafter "nonresident Alcohol caterer" or "Alcoholic Beverage caterer") shall submit an application for an off- Premises Alcoholic Beverage catering permit to the City. The fee for each such permit shall be \$50.00 as authorized by O.C.G.A. § 3-11-3 Nonresident caterer shall mean any Alcoholic Beverage caterer who holds a valid license which was issued by a locality other than the City of Dahlonega to sell or distribute Distilled Spirits, Malt Beverages or Wine by the drink.
- (2) An application for a Permit shall include the name of the nonresident caterer, a copy of the caterer's Alcoholic Beverage license, the date, address, time, and name of the event and the quantity and type of the Alcoholic Beverages to be transported from the nonresident caterer's primary location to the location of the authorized catered event or function.
- (3) The original Permit shall be kept in the vehicle transporting the Alcoholic Beverages to the catered event or function.
- (4) It shall be unlawful for a Licensed Alcoholic Beverage Caterer to distribute, sell, or otherwise dispense Alcoholic Beverages in the City of Dahlonega except as specifically authorized by the Permit.

### (c) Excise taxes.

- (1) Excise taxes are imposed upon the sale of Alcoholic Beverages by Resident caterers as provided in Article XII.
- (2) Excise taxes are imposed upon the total of individual Alcoholic Beverage drinks served by a nonresident caterer in the amounts set forth in Article XII and shall be paid within 30 days after the conclusion of the catered event or function.

Your initials here indicate that you are aware of the requirements of Ordinance 2016-12 regarding payment of Excise Tax and that you will remit payment of the Tax within 30 days of the conclusion of the event for which the permit is issued.

**If you have questions, please do not hesitate to contact City Hall at (706) 864-6133.**

City of Dahlonega  
465 Riley Road  
Dahlonega, GA 30533  
(706) 864-6133  
www.dahlonega.gov





## Application for Off-Premises Alcoholic Beverage Catering Permit

### Business Organization Details:

Name of Business/Organization (Alcohol Provider): SPIRITS TAVERN

Physical Business/Organization Address: 19 E MAIN ST Ste D

Mailing Address: PO BOX 472  
DAH

Name of Licensee: SABRINA WALKER

Email: SABRINA@SPIRITS-TAVERN.COM Telephone Number: 706-974-8245

Signature of Licensee: Sabrina Walker

### Event Details:

Name of Event: SPIRITS TAVERN 10th ANNIV.

Location of the Event (Physical Address): HANCOCK PARK

Date of Event: From: Oct 31, '24 to: Oct 31, '24

Duration of Event # of Days (cannot exceed 3 consecutive days): 1 days

Event Hours: From: 6 a.m. (p.m.) To: 11 a.m. (p.m.)

Types & Quantity of Alcoholic Beverages to be served: \_\_\_\_\_

BEER, WINE, 2 PART LIQUOR DRINKS

City of Dahlonega  
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(706) 864-6133  
www.dahlonega.gov



## Permit Checklist

### Application Requirements:

- Off-Premises Alcoholic Beverage Catering Permit Application Information and Excise Tax acknowledgment.
- Applicant's Certification Affidavit (Notarized)
- SAVE Affidavit (Notarized)
- Application and Alcoholic Beverage Provider Information
- Copy of Alcoholic Beverage Provider's Alcohol License
- Copy of valid Occupational Tax Certificate
- Payment in full

City of Dahlonega  
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(706) 864-6133  
[www.dahlonega.gov](http://www.dahlonega.gov)



**Application for Off-Premises Alcoholic Beverage Catering Permit  
(Page 2)**

**Property Details:**

Name of Owner: SABRINA WALKER

Owner's Address: 58 MOUNTAIN PATH

Owner's Email: SABRINA@SPIRITS-TAVERN.COM

Owner's Telephone: 706-974-8245

**Permit and Administrative Fees Due upon Application:** **TOTALS**

Administrative Fee – Beer/Wine only <b>OR</b> Liquor only	\$50.00	\$ _____
Administrative Fee – Beer/Wine <b>AND</b> Liquor	\$75.00	\$ <del>_____</del>

**Additional Fees for Non-Resident Caterers Due upon Application:**

Off-Premises Permit Fee	\$50.00	\$ _____
Background Check	\$40.00 X # Persons _____	\$ _____
<b>TOTAL FEES DUE:</b>		<b>\$ _____*</b>

The total fees due shall be paid at the time of application for a Permit. In the event the application is DENIED, the applicant shall receive a refund of only the per day Permit fee paid at the time of application. All other fees are non-refundable.

City of Dahlonega  
465 Riley Road  
Dahlonega, GA 30533  
(706) 864-6133  
[www.dahlonega.gov](http://www.dahlonega.gov)





**Application for Off-Premises Alcoholic Beverage Catering Permit Certification and Affidavit**

Name of Event: SPIRITS TAVERN 10<sup>th</sup> ANNIV. & FERAL CAT PROGRAM FUNDRAISER

Brief Description of Event: HANCOCK PARK, LIVE MUSIC, FUNDS DONATED TO FERAL CAT PROGRAM of GA

Address of Event: HANCOCK PARK

I hereby agree that as a condition to the issuance of an Off-Premises Alcoholic Beverage Catering Permit, the business owner/sponsor of the Event shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the event.

I hereby solemnly swear, subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application for an Off-Premises Alcoholic Beverage Catering Permit are true, and no false or fraudulent statement or answer is made herein to procure the granting of such permit.

I hereby state and understand that should a complaint be filed against the owner/sponsor of the Event for violation of any regulation associated with the application for the City of Dahlonega Off-Premises Alcoholic Beverage Catering Permit, the permit issued for the event will immediately become void and will not reissue for the same location.

Licensee Signature: Stelina M Walker Date: \_\_\_\_\_

Sworn and Attested before me on this 12 day of AUGUST, 2024.

Julie Fullwood  
Notary Signature/Seal



Julie Fullwood  
NOTARY PUBLIC  
Lumpkin County, Georgia  
My Commission Expires  
May 26, 2025

Staff Use Only	
Permit#:	Administrative Fees:
Processed By:	Permit Fees:
Approved/Denied	Expiration Date:
Approval Date:	Denied Date:

City of Dahlonega  
465 Riley Road  
Dahlonega, GA 30533  
(706) 864-6133  
www.dahlonega.gov



**O.C.G.A. § 50-36-1(e)(2)  
Affidavit Verifying Status for City Public Benefit**

**\*\*This form is required for ALL  
LICENSES/PERMITS by State Law\*\***

By executing this affidavit under oath, as an applicant for an Off-Premises Alcoholic Beverage Catering Permit, as referenced in O.C.G.A. § 50-36-1, from the City of Dahlonega, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1)   ✓   I am a United States citizen  
(Must include copy of either current State Driver's License, Passport, or Military ID)
- 2) \_\_\_\_\_ I am a legal permanent resident of the United States\*\*  
(Must include a copy of your current State Driver's License and either a copy of your Permanent Resident Card or Employment Authorization Card)
- 3) \_\_\_\_\_ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.\*\*  
(Must include a copy of your current State Driver's License and either a copy of your Permanent Resident Card or Employment Authorization Card)

\*\*My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:  
\_\_\_\_\_

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20 and face criminal penalties as allowed by such criminal statute.

Sabrina Walker      8/12/24      SABRINA WALKER  
 Signature of Applicant      Date      Printed Name of Applicant

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS 12 DAY OF August, 2024

[Signature]  
Notary Public



Julie Fullwood  
NOTARY PUBLIC  
Lumpkin County, Georgia  
My Commission Expires  
May 26, 2025

City of Dahlonega  
465 Riley Road  
Dahlonega, GA 30533  
(706) 864-6133  
www.dahlonega.gov

City of Dahlonega  
465 Riley Rd  
Dahlonega, GA 30533  
Phone : 706-864-6133  
www.dahlonega.gov

Received From:  
SPIRITS TAVERN

Date: 08/12/2024 Time: 3:35:49 PM  
Receipt: 151853 \*\*\* REPRINT \*\*\*  
Cashier: JFULLWOOD  
Workstation: CD1 Drawer: 1

OFF PREMISE CATERING PERMIT  
10/31/2024 EVENT - HANCOCK PARK  
6:00 - 11:00 - 10TH ANNIVERSARY  
CELEBRATION

ITEM REFERENCE	AMOUNT
27 LICENSES - BEER	
LICENSES - BEER	\$25.00
28 LICENSES - WINE	
LICENSES - WINE	\$25.00
29 LICENSES - ALCOHOL	
LICENSES - ALCOHOL	\$25.00
-----	
SUB-TOTAL	\$75.00
Total Tendered:	\$75.00
ORDER #:	
29e6ab14-6fb5-41eb-a083-80877481c4ce	
Credit Card Type Visa	
CC Processing Fee	\$2.95
CREDIT CARD XXXXXXXXXXXXXXXXXXXXXXXXXXXX	
XXXXXXXXc4ce	
Grand Total:	\$77.95

Change:



# CITY OF DAHLONEGA

## City Council Special Called Meeting Minutes

August 19, 2024, 4:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision – Dahlonega will be the most welcoming, thriving, and inspiring community in North Georgia

Mission Statement - Dahlonega, a City of Excellence, will provide quality services through ethical leadership and fiscal stability, in full partnership with the people who choose to live, work, and visit. Through this commitment, we respect and uphold our rural Appalachian setting to honor our thriving community of historical significance, academic excellence, and military renown.

---

### CALL TO ORDER AND WELCOME

Mayor Taylor called the August 19, 2024, Special Called Meeting to order at 4:00 P.M.

### PRESENT

Mayor JoAnne Taylor  
Councilmember Roman Gaddis  
Councilmember Ryan Reagin  
Councilmember Ross Shirley  
Councilmember Daniel Brown

### ABSENT

Councilmember Johnny Ariemma  
Councilmember Lance Bagley

Mayor Taylor stated that this meeting would be suspended until after the City Council Work Session because a Councilmember would not be able to arrive until 4:30 p.m.

Mayor Taylor called for a motion to reconvene the City Council Special Called Meeting at 4:37 P.M.

Motion made by Councilmember Gaddis to reconvene the City Council Special Called Meeting, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

### PRESENT

Mayor JoAnne Taylor  
Councilmember Roman Gaddis  
Councilmember Ryan Reagin  
Councilmember Ross Shirley  
Councilmember Lance Bagley  
Councilmember Daniel Brown

### ABSENT

Councilmember Johnny Ariemma

## APPROVAL OF AGENDA

Mayor Taylor called for a motion to approve the agenda.

Motion made by Councilmember Reagin to approve the agenda as written, Seconded by Councilmember Gaddis.

Voting Yea: Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Brown, Councilmember Bagley

## NEW BUSINESS

### 1. FY2025 Budget and Capital Improvements Program

Allison Martin, City Manager

Mayor Taylor stated that we have important new business this evening regarding our budget and our tax digest and millage rate. She turned over the meeting to City Manager Martin.

City Manager Martin stated that the first item on the agenda is to adopt the budget. The council is presented with a resolution to adopt the 2025 fiscal year budget and the Capital Improvement Program that was included in that budget. Manager Martin stated that this was presented to the council, and a public hearing was held as required by the state of Georgia on August 5, 2024. She went on to state that Georgia requires local governments to adopt a balanced budget, so what has been presented to the council across all the funds, are balanced budgets. The general fund, reflects revenues within the tax levy rollback as calculated by the tax commissioner.

The council had discussion about the presented budget and discussed concerns related to staff raises, requested positions and the time to review the information. The council requested clarification that the presented budget reflected the full rollback of the millage rate. Manager Martin confirmed that the full rollback was advertised and is reflected in the documents. The council raised concerns about the city's health insurance renewal and would like the flexibility to review this budget in the future to make changes as needed. Manager Martin confirmed that is an option to the council. In order to meet the county's budget calendar deadline, a vote on this item should be taken at this meeting.

City Manager Martin restated that the positions contained in the final budget were moving the part-time clerk position to full-time, one police officer, a position for sanitation, and two positions for distribution and collection. Manager Martin clarified that the sanitation and distribution collection positions are in the utility funds and are paid via rates not tax revenue.

### 2. 2025 Tax Digest and Millage Rate

Allison Martin, City Manager

Mayor Taylor turned the meeting to City Manager Martin.

Manager Martin stated the city received the tax digest from the Lumpkin County Tax Commissioner based on property tax assessments from the Lumpkin County Tax Assessor's office. The calculated rollback rate for the 2024 tax digest year is 3.847 mills. To meet the revenue requirements for the fiscal year 2025, the 2024 millage rate of 3.847 is necessary. As required by law, the city held a public hearing on the budget on August 5, 2024. Manager Martin stated that she is asking the council to approve the ordinances. Manager Martin informed the council that the Department of Revenue and Tax Commissioner's offices were assisting in breaking out a portion of the city's millage

rate to reflect a Public Safety millage rate.

Mayor Taylor called for a motion to approve the tax digest and millage rate.

Motion made by Councilmember Brown to approve the 2024 Tax Digest and fix the millage rate at 3.847, Seconded by Councilmember Gaddis.

Councilmember Gaddis stated that the PT 38 form shows a rollback of 5.038 mills for local option sales tax. He stated there is a misconception by some that the city does not roll back the millage rate on the tax bills for sales tax when in fact there is a significant reduction in the millage rate.

Voting Yea: Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown, Councilmember Bagley

#### ADJOURNMENT

Mayor Taylor called for a motion to adjourn the August 19, 2024, Special Called Meeting at 4:58 P.M.

Motion made by Councilmember Gaddis, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Reagin, Councilmember Shirley, Councilmember Brown, Councilmember Bagley

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Guideline Principles - The City of Dahlonaga will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonaga commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare ...for ALL!

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# CITY OF DAHLONEGA

## City Council Special Called Meeting Minutes

July 22, 2024, 4:00 PM

Gary McCullough Chambers, Dahlongega City Hall

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 706-864-6133.

Vision – Dahlongega will be the most welcoming, thriving, and inspiring community in North Georgia

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### CALL TO ORDER AND WELCOME

Mayor Taylor called the July 22, 2024 Special Called Meeting to order at 4:00 P.M.

### PRESENT

Mayor JoAnne Taylor  
Councilmember Roman Gaddis  
Councilmember Johnny Ariemma  
Councilmember Ryan Reagin  
Councilmember Ross Shirley  
Councilmember Lance Bagley  
Councilmember Daniel Brown

### APPROVAL OF AGENDA

Mayor Taylor called for a motion to approve the agenda as written.

Motion made by Councilmember Gaddis to approve the agenda, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

### NEW BUSINESS

#### 1. Appeal by 7 Pie of Sign Permit Denial

Mayor Taylor introduced this item and turned the meeting over to City Attorney Parks.

City Attorney Parks stated that no action would be taken this evening on this item and asked the applicant to come forward and present his case.

Mr. Matthew Garner stated that in the appeal, they laid out a couple of things that they found significant. He stated that the sign had been there for a long time, and nothing had been changed structurally. With the existing conditions and the way parking is laid out, he stated that there would be no visibility of a monument sign on the parcel. He went on to state you would not be able to see it from the street because the rest of the property is on the sidewalk and in the parking spaces. He asks the Council to let them keep things as they are now to prevent any visibility issues for the business.

Councilmember Ariemma stated that his house is further back than the other buildings around the restaurant, so he understands the problem he is facing with visibility. He stated that he agreed with the applicant under the circumstances.

Mr. Nuroff came up and stated that if they had to lower the sign, they would have to remove some parking, which would be a hardship on their business.

Councilmember Shirley asked if the main concerns were shrinking parking and not being visible to the street. The applicant stated that was correct.

Councilmember Gaddis asked if the applicant was stating that putting a monument sign would limit visibility from people pulling out of the restaurant. The applicant stated that was correct.

Councilmember Bagley asked City Attorney Parks to clarify the ordinance with the Mayor and Council Members. City Attorney Parks explained the ordinance to the council.

City Attorney Parks stated that the hearing was concluded.

## 2. Executive Session - Personnel

Mayor Taylor called for a motion to enter into an executive session for Personnel reasons at 4:09 P.M.

Motion made by Councilmember Reagin to enter into executive session for personnel reasons, Seconded by Councilmember Bagley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor called for a motion to adjourn the executive session.

Motion made by Councilmember Brown to exit the executive session, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor called for a motion from Councilmember Bagley.

Councilmember Bagley made a motion to accept the resignation of City Clerk, Mary Csukas, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor stated that Ms. Csukas has served the community well and faithfully for a long time. We appreciate everything she has done. Mayor Taylor stated that all City Clerks in all cities in the state of Georgia are considered a charter position. This means it is defined in the charter of the city with certain duties and responsibilities. This is why Council must take action. She went on to say that there would be advertising for the position soon.

## ADJOURNMENT

Mayor Taylor called for a motion to adjourn the July 22, 2024, Special Called Meeting at 4:19

Motion made by Councilmember Gaddis to adjourn, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown



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# CITY OF DAHLONEGA

## Council Work Session Minutes

July 22, 2024, 4:00 PM

Gary McCullough Council Chambers, Dahlonega City Hall

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### OPEN MEETING

Mayor Taylor called the July 22, 2024, City Council Work Session to order at 4:19 P.M.

Mayor Taylor thanked everyone for coming to the meeting this evening.

### PRESENT

Mayor JoAnne Taylor  
Councilmember Roman Gaddis  
Councilmember Johnny Ariemma  
Councilmember Ryan Reagin  
Councilmember Ross Shirley  
Councilmember Lance Bagley  
Councilmember Daniel Brown

### APPROVAL OF AGENDA

Mayor Taylor called for a motion to approve the agenda with the amendment of item 10. She stated that item 10 was the same as item 11.

Motion made by Councilmember Bagley to approve the agenda with the amendment of item 10, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

### BOARD & COMMITTEES

1. Cemetery Committee--June 2024

Mayor Taylor stated there was nothing new from the Cemetery Committee.

2. Dahlonega Downtown Development Authority/Main Street – June 2024

Ariel Alexander, Downtown Development Director

Mayor Taylor asked Downtown Development Director Alexander if there was anything to add to the report. There was nothing to add.

3. Tourism Quarterly Report - 2024 2nd Qtr

Sam McDuffie, Executive Director - CVB

Sam McDuffie, Executive Director, went over the Tourism Quarterly Report with the Mayor and Councilmembers.

Councilmember Shirely asked what the biggest challenge he currently faces is with tourism.

Councilmember Ariemma saw a billboard advertising Dahlonega and asked if it would be better to put it in a remote area than on a highway.

Councilmember Bagley stated that he was looking at page 12 of the presentation about the visitor's center and asked what we could do in the square to bring people in during the summer months.

Mayor Taylor asked about overnight parking in Dahlonega.

Councilmember Ariemma asked if the swimming pool could attract more people.

Mayor Taylor thanked Mr. McDuffie for sharing this information.

DEPARTMENT REPORTS AVAILABLE AT: <https://dahlonega.gov/category/department-reports/>

4. Community Development - June 2024

Allison Martin, City Manager

Councilmember Shirley asked for some more information about some of the projects.

5. Finance and Administration Department – June 2024

Kimberly Stafford, Finance Manager

6. City of Dahlonega Police Department – June 2024

George Albert, Chief of Police.

7. Public Works—June 2024

Mark Buchanan, PW Director/City Engineer

8. Water & Wastewater Treatment Department Report June 2024

John Jarrard, Water/Wastewater Treatment Director

APPOINTMENT, PROCLAMATION & RECOGNITION : ( Vote at Council Meeting)

PRESENTATION

ORDINANCES & RESOLUTIONS

9. Ordinance 2024-06 Urban Camping

Doug Parks, City Attorney

Mayor Taylor asked City Attorney Parks to review this item with the council.

City Attorney Parks stated that this is a subject matter that is very popular now. The restriction of the use of government facilities for residential use. The Supreme Court stated that the western part of the United States became overwhelmed with campers and in June of 2024, the court's decision was rendered. This is an item that my office and the staff have worked on for quite a while and we held this for a while trying to see what the Supreme Court did. A lot of cities are experiencing what happened on the West Coast. The ordinance as presented limits parks and greenspaces as areas not available for someone to take up residence.

Councilmember Ariemma stated that on Page 5, section 36, act 2, part b, it talks about prohibited acts that mention not being able to camp, sleep, lay down, or sit. He asked if this included sidewalks.

Councilmember Bagley asked, after the Supreme Court Case, whether we took this document from others or created it ourselves.

Councilmember Ariemma asked if it was okay if they slept on private property.

AGREEMENTS & CONTRACTS:

~~10. Asphalt Leveling and Resurfacing City Streets LMIG LRA Project #2024-008~~

~~Vince Hunsinger~~

~~Strategic Priority - Infrastructure~~

11. Asphalt Leveling and Resurfacing City Streets LMIG LRA Project #2024-008

Vince Hunsinger

Strategic Priority - Infrastructure

Mayor Taylor asked Capital Projects Manager Vince Hunsinger to speak on this item.

Capital Projects Manager Hunsinger stated that this item informs the Council of the result of the bid to complete asphalt leveling and resurfacing of various city streets in Dahlonaga, identified as LMIG LRA Project #2024-008. LMIG LRA is supplemental money GDOT gives local governments over and above the normal LMIG. This project results from Public Works' annual assessment of city streets and helps achieve resurfacing goals found in our Road Maintenance Plan. The Bid Opening for this project was July 9, 2024. Four bids were received for this project. The lowest bid was \$159,355.39 from Colditz Trucking. The budget for the project as of July 12, 2024, is \$216,355.39, a combination of funds from the City's SPLOST fund for the LMIG grant match and the GDOT Local Maintenance & Improvement Grant Program. GDOT has sent the city a check for \$103,284.73, and the City of Dahlonaga's cost would be around \$56,070.66. Public Works staff recommends a 10% contingency be added to this project to cover runover on asphalt quantities for deep patching and driveway aprons. Staff requests the council approve a total project budget of \$175,290.93. The project will be funded by the additional allocation from GDOT LMIG LRA and a fund balance in SPLOST as the collections in this fund are outpacing budget projections.

Councilmember Ariemma asked if the streets that are labeled are cul-de-sacs or complete streets.

Mayor Taylor offers to put this on the consent agenda.

Councilmember Gaddis suggested adding this to the consent agenda, and the rest of the council agreed.

Councilmember Bagley asked if Capital Projects Manager Hunsinger knew when GDOT would finish Morrison Moore Pkwy.

12. Summit Drive Warning Signal Permit

Mark Buchanan, Director of Public Works

Strategic Priority - Effectively Manage Growth

Mayor Taylor asked Director of Public Works, Mark Buchanan to speak on this item.

Director of Public Works Buchanan stated that the City Council has set a zoning condition for each planned new development off Summit Drive that requires a traffic analysis before building permits are issued. Any intersection modifications must be installed and funded by the developers. The study found that a flashing solar beacon should be installed on either side of the intersection in the area depicted on the attached

map. This item went to Lumpkin County for consideration as both beacons fall on county unincorporated parcels that abut Morrison Moore Parkway. Still, the county chose not to act on the request. Staff confirmed that GDOT would accept the request from the City. This is a standard agreement the city has completed for other areas/entities. He stated that the staff recommends that the council approve this item.

Councilmember Shirley asked about the speed limit and what could be done.

Councilmember Ariemma asked where the street light would go.

Mayor Taylor stated that the people in the area were very pleased that this was happening. She then asked if council would like this item moved to the consent agenda.

Council agreed to move to the consent agenda.

### 13. Lime Slurry System Project

John Jarrard, JWS

Mayor Taylor asked John Jarrard with JWS to explain this item to the council.

John Jarrard stated that in January 2024, the City Council approved the purchase of the double-wall tank for this project to preserve pricing until the city received notice of a pending grant. The city has been awarded \$580,000 towards this project from Congressionally Directed Spending Funds. Staff are ready to move this item forward since we now know the grant funds are awarded and will offset most of the cost of the project. This is a requirement from our insurance carrier. The balance of funding was set aside in the city's capital budget and is sitting in reserves. Any remaining funds will be released and available for use on other projects. The contractor revised his price to account for changes since the bid closed, and that price is still lower than the next most responsive bidder. Grant money was \$580,000. He stated that it is recommended that the Council approve this project.

Councilmember Shirley asked who wrote the grant.

Mayor Taylor asked the council if they would like to move this item to the consent agenda. Council agreed to move this item to the consent agenda.

### OTHER ITEMS:

#### COMMENTS – PLEASE LIMIT TO THREE MINUTES

##### Clerk Comments

Assistant City Clerk Waters had no comments.

##### City Manager Comments

City Manager Martin was absent from the meeting.

##### City Attorney Comments

City Attorney Parks was appreciative of the time they got to work with Mary.

##### City Council Comments

Councilmember Gaddis had no comment.

Councilmember Ariemma stated that he would be absent until August 22nd.

Councilmember Reagin thanked Mary for everything she did.

Councilmember Shirley had no comment.

Councilmember Bagley thanked Mary.

Councilmember Brown thanked Mary.

Mayor Comments

Mayor Taylor had no comments.

ADJOURNMENT

Mayor Taylor called for a motion to adjourn the July 22, 2024, City Council Work Session at 5:00 P.M.

Motion made by Councilmember Shirley, Seconded by Councilmember Bagley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

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# CITY OF DAHLONEGA Council Meeting Minutes

August 05, 2024, 6:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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## CALL TO ORDER AND WELCOME

Mayor Taylor called the August 5, 2024, City Council Meeting to order at 6:00 P.M.

Mayor Taylor thanked everyone for coming to the meeting. Mayor Taylor went on to say before the meeting started that there will be two meetings tonight, one at six o'clock, which is the regular city council meeting. There will be public comments available for those who want to make them, and then we'll have a second meeting, which is a public hearing on the city's budget and that will occur at 7:00 P.M.

## PRAYER / PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Mayor Taylor asked Councilmember Bagley to lead the Pledge of Allegiance and Councilmember Brown to lead the prayer.

APPROVAL OF AGENDA need to add the call for a motion, the motion for the approval of the agenda, second, and the vote

## APPROVAL OF CONSENT AGENDA

Lime Slurry System Project

John Jarrard, JWS

Summit Drive Warning Signal Permit

Mark Buchanan, Director of Public Works

Strategic Priority - Effectively Manage Growth

Asphalt Leveling and Resurfacing City Streets LMIG LRA Project #2024-008

Vince Hunsinger

Strategic Priority - Infrastructure

Need to add the call for a motion, the motion, second, and vote for the approval of the consent agenda.

## PUBLIC COMMENT – FOUR MINUTE LIMIT

Mayor Taylor opened the floor to public comments.

Ms. Lazarus stated that she is the Summit condominium association's president, and on their behalf, she wanted to voice her appreciation for the City of Dahlonega and its staff.

Mr. Gordineer made public comments on the sign at the 7 Pie restaurant and the Summit signal light. He then stated that the 4th of July was amazing and complimented the staff. He then made comments about Lumpkin County sports and academic leadership.

#### APPROVAL OF MINUTES:

Mayor Taylor called for a motion to approve the Meeting Minutes Items A - E

Motion made by Councilmember Reagin to approve meeting minutes A - E, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

- a. City Council Special Called Meeting Minutes - June 17, 2024  
Assistant City Clerk, Sarah Waters
- b. Appeals Meeting Minutes - June 17, 2024  
Assistant City Clerk, Sarah Waters
- c. Council Meeting Minutes July 8, 2024  
Allison Martin, City Manager
- d. Council Work Session Meeting Minutes - June 17, 2024  
Assistant City Clerk, Sarah Waters
- e. City Council Work Session Meeting Minutes - May 20, 2024  
Assistant City Clerk, Sarah Waters

#### APPOINTMENT, PROCLAMATION & RECOGNITION:

1. Appointment Cemetery Committee – Valerie Green  
Mark Buchanan, Director of Public Works

Mayor Taylor asked Ms. Valerie Green to come to the front of the chambers to be given her oath of office for service on the Cemetery Committee. She went on to thank Ms. Green for volunteering for this committee.

Mayor Taylor administered the oath of office Ms. Green.

Mayor Taylor went on to say the people who volunteer in this community make a big difference in the vitality and sense of community that we have in Dahlonega. She thanked Ms. Green again for volunteering.

#### ANNOUNCEMENTS

##### CITY REPORTS:

2. Financial Report - June 2024  
Allison Martin, City Manager

Mayor Taylor asked City Manager Martin to present the June 2024 Financial Report. City Manager Martin provided an update on the city's financial performance for the year. She reported that the annual property tax bills were issued and mailed by the Tax Commissioner on October 1st, with a due date of December 1st. She stated that the city has collected 98.08% of the budgeted 2023 property taxes. Sales tax collections



continue to perform well, with current collections reflecting a 4.47% increase over Fiscal Year 2023. This positive trend has been bolstered by recent changes in state law regarding internet sales taxation. Additionally, the Insurance Premium Tax revenue for the year stands at \$667,217, representing a 22.37% increase from the previous fiscal year, driven by a pro-rata population formula. Revenue from Alcoholic Beverage Tax and License has shown a slight increase compared to the previous year, while permit revenue has also exceeded last year's figures due to adjustments in the fee schedule. Department expenditures are aligned with budget expectations. Regarding the Downtown Development Authority, operational results are proceeding as planned with the budget. In the Hotel/Motel Tax Fund, tax revenue collections saw a significant rise of 13.49% in Fiscal Year 2024 compared to Fiscal Year 2023. This increase is attributed to changes in legislation affecting third-party online booking agencies and the addition of new hotels. For the Water and Sewer Fund, water and sewer sales are trending in accordance with budget projections, with revenue 4.78% higher than the previous fiscal year. All department expenses are consistent with budget expectations. In the Solid Waste Fund, Refuse Collection Charges have seen a 2.15% increase over the prior year, and expenses are in line with the budget. Finally, in the Stormwater Enterprise Fund, transfers in and indirect charges reflect a nine-month allocation. Stormwater utility charges, first billed in January 2021, are meeting budget expectations, with expenses associated with the utility's startup, projects, and staff pay and benefits.

Councilmember Shirley asked a question about the permits and fees. He stated that a budget of around \$73,000 is now up to \$269,000. He asked what was the reason for that. He then stated that he knows there are a lot of building projects going on at the moment and asked if there are more expected for next year.

Councilmember Ariemma stated that the staff was doing a great job and complimented them on the report.

Mayor Taylor called for a motion to approve the Financial Report for June 2024.

Motion made by Councilmember Ariemma to approve the Financial Report for June 2024, Seconded by Councilmember Gaddis.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

#### ORDINANCES AND RESOLUTIONS:

3. Ordinance 2024-06 Urban Camping  
Doug Parks, City Attorney

Mayor Taylor asked City Attorney Parks to review this item.

City Attorney Parks stated that this is an ordinance that staff requested some time ago. He stated that the United States Supreme Court, based upon a recent case, has validated urban camping regulations. The city staff has recognized a need for this type of legislation. Staff recommends that Ordinance 2024-06 Urban Camping Regulations be approved.

Motion made by Councilmember Shirley to approve Ordinance 2024-06 Urban Camping Regulations, Seconded by Councilmember Reagin.

Councilmember Ariemma asked what the limits were to individual properties or if this was specific to streets and roads in the city.

Councilmember Bagley asked if there were rules and restrictions on giving warnings and arrests.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

#### CONTRACTS & AGREEMENTS:

#### OTHER ITEMS:

##### 4. Written Decision Regarding 7 Pie Appeal

Doug Parks

Mayor Taylor asked City Attorney Parks to review this item for the council.

City Attorney Parks stated that this is a written decision by the Council regarding an appeal by 7 Pie under the provisions of the sign regulations. A sign application for 7 Pie was denied, and an appeal from that denial was then filed. The Council held a hearing regarding the appeal, in which it considered the applicant's evidence and arguments. Pursuant to the Code, the Council must now enter a decision in writing. The suggestion is to approve the written decision.

Councilmember Ariemma recused himself from the vote because the restaurant is located on a parcel adjacent to Councilmember Ariemma.

Mayor Taylor called for a motion.

Motion made by Councilmember Gaddis to deny the appeal, Seconded by Councilmember Bagley.

Councilmember Shirley stated that he looked into the ordinance and stated that there are somethings that would deny the applicant of some common rights. He thinks that the sign has been there for a while, and he suggests that the council look at the different aspects of this sign.

Councilmember Bagley asked when the city started enforcing the ordinances. He stated that there are no perfect layouts for every sign. He asked the council to think about the people who put these ordinances into place before them. He stated that they are pleased that 7 Pie has come to Dahlenega.

Councilmember Brown stated that he went back and forth with this situation, but at the end of the day, he believes that they should be able to keep the sign.

Mayor Taylor reminded the council to think about the other businesses in town that have recently complied with these ordinances in the city.

Councilmember Gaddis asked how the sign was illuminated.

Voting Yea: Councilmember Gaddis, Councilmember Bagley

Voting Nay: Councilmember Reagin, Councilmember Shirley, Councilmember Brown

Voting Abstaining: Councilmember Ariemma

Mayor Taylor called for a motion.

Motion made by Councilmember Reagin to approve the sign and deny staff recommendations, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Reagin, Councilmember Shirley, Councilmember Brown

Voting Nay: Councilmember Gaddis, Councilmember Bagley

Voting Abstaining: Councilmember Ariemma

## 5. FY2025 Budget Review

Allison Martin, City Manager

Mayor Taylor asked City Manager Martin to review the proposed budget

City Manager Martin presented the Proposed FY2025 Recommended Budget, highlighting its aim to enhance service levels while adhering to conservative fiscal management practices. The budget follows key guiding financial principles which include balancing revenue sources with expenditures, maintaining fund balance reserves and coverage ratios, enhancing existing programs, and investing in capital and lifecycle replacement projects.

The FY2025 Budget proposes a 4% increase in utility rates. It continues the city's commitment to debt reduction, addressing obligations with the Georgia Environmental Finance Authority (GEFA) and bond issues. Staffing will see growth with the addition of one full-time Police Officer, two positions for the Water Distribution/Collection crew, one Sanitation Worker, and the transition of a part-time Clerk to full-time status. Additionally, the 5-Year Capital Improvement Program will be sustained and funded. Notable updates include the Water & Sewer Master Plan, the TSPLOST-funded Morrison Moore Pedestrian Bridge, a security gate for the Wastewater Treatment Plant, and engineering work for the Upper Crown Mountain Water Tank. The budget also includes compliance with Lead & Copper Service Line Inventory requirements and SPLOST-funded projects such as improvements to Johnson Street's stormwater system, replacement of a damaged excavator, and new equipment for sanitation operations.

However, the budget faces some concerns, notably increased insurance costs. The Health Insurance Renewal is expected to rise by 25%, significantly higher than the anticipated 8%. The city's broker is currently exploring alternative options to manage these costs.

The timeline for finalizing the FY2025 budget involves seeking Council's guidance on the proposed positions, rate increases, and insurance issues. Finance will then balance and publish the budget, with a public hearing scheduled for August 5, 2024, at 7 pm. The final adoption of the budget is planned for August 19, 2024.

There was a conversation between staff, Mayor, and Councilmembers about the FY2025 Budget Review.

Mayor Taylor stated that no action will be taken at this meeting regarding the FY2025 budget.

## 6. Executive Session

Mayor Taylor called for a motion to suspend the City Council Meeting.

Motion made by Councilmember Gaddis to suspend the regular meeting and go into a Public Hearing, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor called for a motion to enter back into the City Council Meeting.

Motion made by Councilmember Reagin to enter back into the regular meeting, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor called for a motion to enter the Executive Session to discuss real estate.

Motion made by Councilmember Gaddis to enter executive session, Seconded by Councilmember Shirley.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Mayor Taylor called for a motion to exit the executive session.

Motion made by Councilmember Ariemma to exit executive session, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

Councilmember Gaddis made a motion to authorize the Mayor to enter into a purchase-sale agreement for the property located at 1976 Highway 19 North, Dahlonega, Georgia, previously known as Ace Hardware, for the purpose of a City Shop. Seconded by Councilmember Shirley.

Councilmember Gaddis stated that he thinks this purchase is a great idea and will be a great improvement for the City.

Mayor Taylor thanked City Manager Martin and City Attorney Parks for helping the City with this purchase.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

#### COMMENTS – PLEASE LIMIT TO THREE MINUTES

Clerk Comments

City Manager Comments

City Attorney Comments

City Council Comments

Mayor Comments

Assistant City Clerk Waters had no comments.

City Manager Martin informed Mayor and Council of upcoming projects.

City Attorney Parks informed the Mayor and Council about an upcoming agenda item.

Councilmember Ariemma will be gone on vacation for the next three weeks.

Councilmember Bagley stated that there are a lot of positives happening at the moment, and we should be proud to live in the City of Dahlonega.

Councilmember Brown had no comments.

Councilmember Reagin had no comments.

Councilmember Gaddis reminded the council that we speak as one voice and may disagree, but we are one body. Regarding the budget, as leaders of the city, we should be looking long term. We are dealing with challenges that people before did not take time to fix.

Councilmember Shirley had no comments.

Mayor Taylor thanked City Manager Martin and the finance team for all of the hard work they have done on the budget.

ADJOURNMENT

Mayor Taylor called for a motion to adjourn at 7:38 P.M.

Motion made by Councilmember Bagley, Seconded by Councilmember Gaddis.  
Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin,  
Councilmember Shirley, Councilmember Bagley, Councilmember Brown

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# CITY OF DAHLONEGA

## City Council Public Hearing Minutes

August 05, 2024, 7:00 PM

Gary McCullough Chambers, Dahlonega City Hall

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### CALL TO ORDER

Mayor Taylor called the August 5, 2024, Public Hearing to order at 7:04 P.M.

#### 1. City Council Public Hearing - Fiscal Year 2025 Budget

Allison Martin, City Manager

Mayor Taylor stated that the council is here to take comments from the citizens and concerned parties about the City of Dahlonega FY25 Budget.

Sam McDuffie, Executive Director of the Convention and Visitor's Bureau, stated that he appreciates everything the City has done for them. He requests that the council consider a percentage amount versus a fixed amount on the next Hotel/Motel Tax contract. He stated that it would be 43.75% versus a fixed amount in the contract for the past couple of years.

Tom Gordineer expressed his concerns over adding a police officer. Mr. Gordineer stated that many citizens question if consolidation might be a better approach to providing services. Mr. Gordineer also read Lumpkin County's taxation ad and asked why there was a difference in what the county levied between incorporated and unincorporated residents. City Manager Martin stated it was not appropriate for the city to speak on a tax levied by the county and suggested that Mr. Gordineer speak with Lumpkin County representatives regarding the discrepancy in millage rates.

City Manager Martin thanked everyone for staying for the Public Hearing.

### ADJOURNMENT

Mayor Taylor called for a motion to adjourn the Public Hearing at 7:13 P.M.

Motion made by Councilmember Gaddis to adjourn the Public Hearing, Seconded by Councilmember Reagin.

Voting Yea: Councilmember Gaddis, Councilmember Ariemma, Councilmember Reagin, Councilmember Shirley, Councilmember Bagley, Councilmember Brown

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Guideline Principles - The City of Dahlonega will be an open, honest, and responsive city that balances preservation and growth and delivers quality services fairly and equitably by being good stewards of its resources. To ensure the vibrancy of our community, Dahlonega commits to Transparency and Honesty, Dedication and Responsibility, Preservation and Sustainability, Safety and Welfare ...for ALL!

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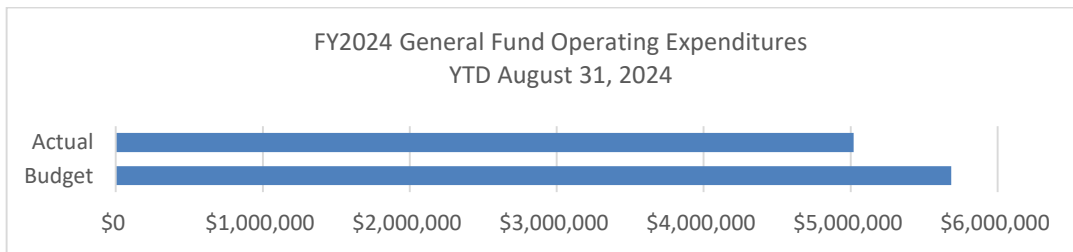
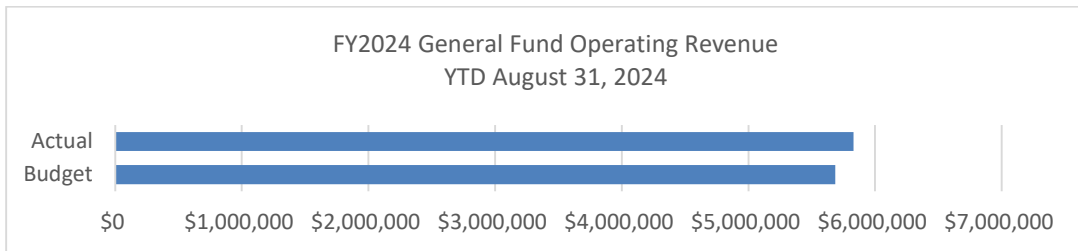


# CITY OF DAHLONEGA

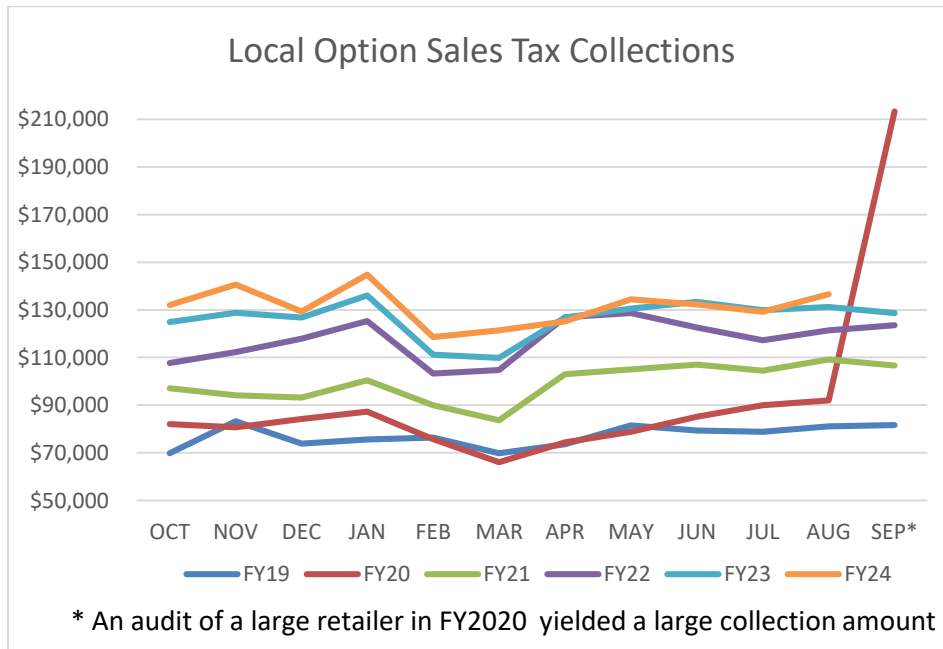
## MONTHLY FINANCIAL REPORTS

For the Eleven Months Ended August 31, 2024

### GENERAL FUND



- The annual property tax bills were levied and mailed by the Tax Commissioner on October 1<sup>st</sup> with a December 1<sup>st</sup> due date. To date, 98.43% of the 2023 taxes budgeted have been collected.
- Sales tax collections remain strong and reflected collections 3.96% greater than FY23. The change in the State law related to internet sales taxation has continued to positively impact our collections.





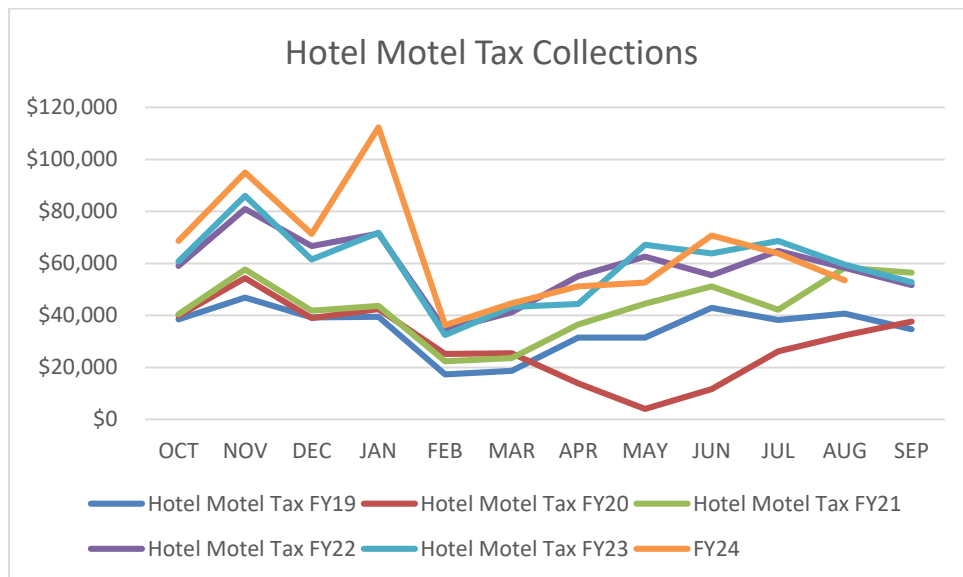
- The annual revenue for Insurance Premium Tax is \$667,217 this year, which is 22.37% greater than last fiscal year. This amount is based on a pro-rata population formula.
- Alcoholic Beverage Tax and License revenue collected year-to-date is slightly more than the prior year.
- Permit revenue collected year-to-date is greater than last year's collections due to a change in the fee schedule.
- Departments expenditures are in line with budget expectations.

### DOWNTOWN DEVELOPMENT AUTHORITY

- Operational results are on track with the budget.

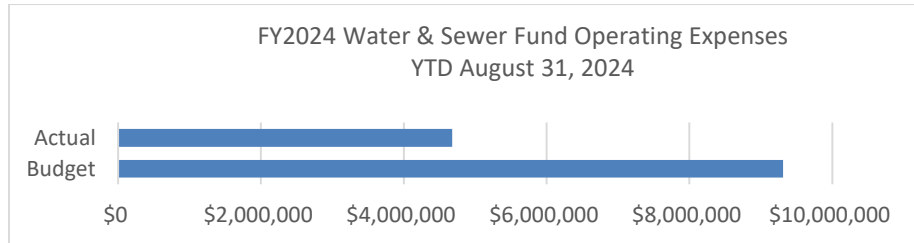
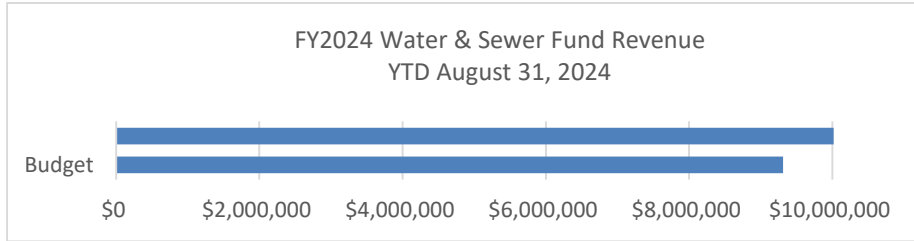
### HOTEL/MOTEL TAX FUND

- Tax revenue collections experienced a sharp decline in April 2020 with the onset of the Pandemic. Beginning in September 2020, collections have remained higher than in previous years. FY24 is trending 9.24% more than FY23. There are two factors for the increase above pre-pandemic levels. One is the change to the law regarding collection by third-party online booking agencies, the other is the new hotel.



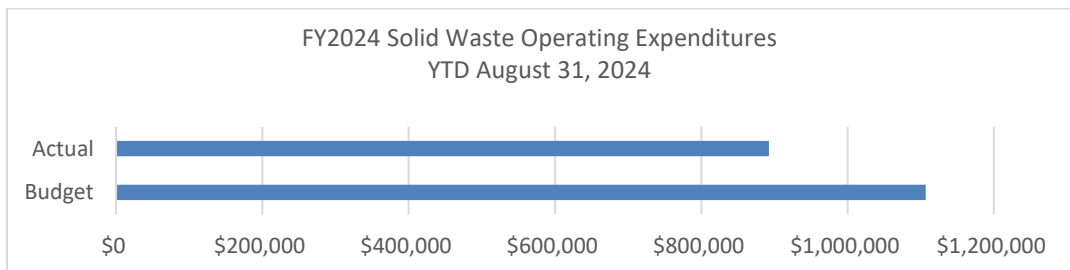
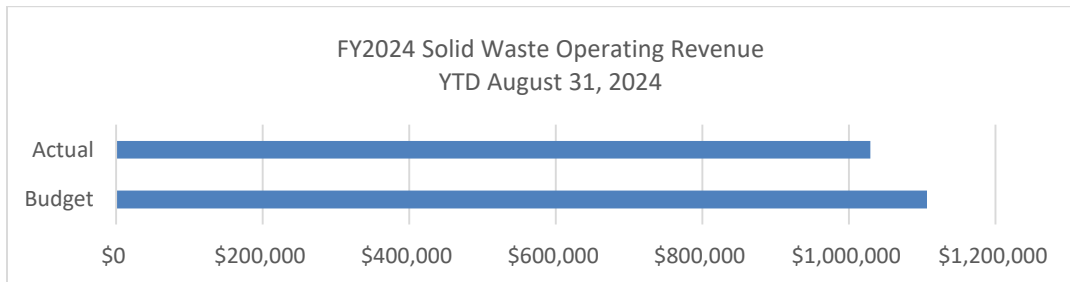
### WATER AND SEWER FUND

- Water and sewer sales are trending along with budget projections. Revenue from water sales and sewer charges is 10.18% greater than the same period in FY23.
- All department expenses are in line with the budget.



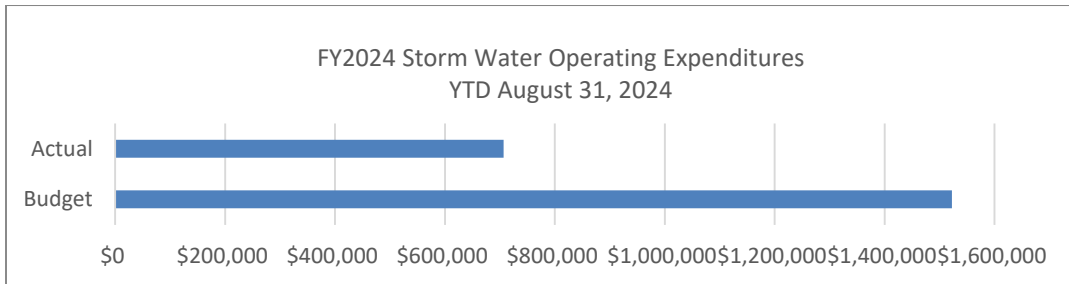
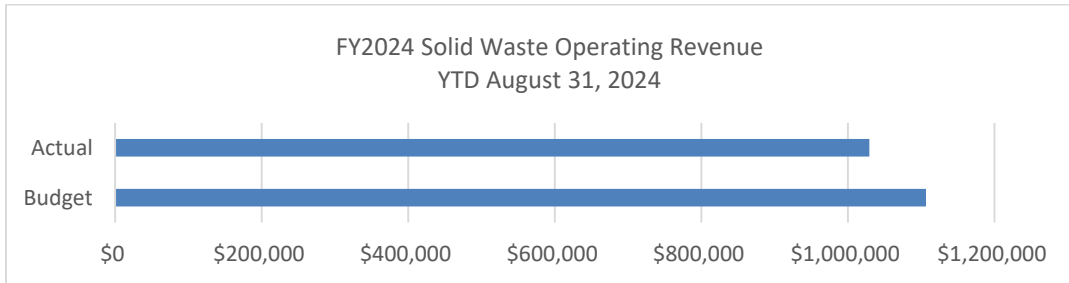
### SOLID WASTE FUND

- Refuse Collection Charges are Revenues are 2.10% greater than the prior year.
- Expenses meet budget expectations.



### STORMWATER ENTERPRISE FUND

- Transfers In and Indirect Charges reflect an eleven-month allocation.
- Stormwater utility charges were first billed in January 2021 and are meeting budget expectations.
- Expenses are related to the startup of the new utility, projects, and allocated staff pay and benefits.



**(Prepared for Council and Management by Finance Department September 27, 2024)**

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 100 - GENERAL FUND				
	GENERAL PROPERTY TAXES	1,878,289.00	1,863,888.03	99.23
	GENERAL SALES AND USE TAXES	1,430,000.00	1,312,717.86	91.80
	SELECTIVE SALES AND USES TAXES	224,600.00	212,602.74	94.66
	ALCOHOLIC BEVERAGES LICENSES	178,000.00	152,175.00	85.49
	BUSINESS TAXES	705,247.00	827,617.58	117.35
	PENALTIES AND INTEREST	1,200.00	3,459.82	288.32
	PERMITS AND FEES	73,000.00	299,146.46	409.79
	INTERGOVERNMENTAL REVENUE	15,539.00	28,124.09	180.99
	CHARGES FOR SERVICES	730,133.00	677,622.64	92.81
	FINES AND FORFEITURES	199,302.00	167,085.89	83.84
	INVESTMENT INCOME	90,000.00	115,535.19	128.37
	MISCELLANEOUS REVENUE	3,000.00	15,305.85	510.20
	OTHER FINANCIAL SOURCES	35,000.00	45,775.00	130.79
	OTHER CHARGES FOR SERVICES	15,500.00	15,445.31	99.65
	TRANSFERS IN FROM OTHER FUNDS	105,875.00	94,370.87	89.13
	<b>TOTAL REVENUES</b>	<b>5,684,685.00</b>	<b>5,830,872.33</b>	<b>102.57</b>
	LEGISLATIVE	264,522.00	490,336.96	179.60
	EXECUTIVE	289,711.00	212,691.47	73.42
	ELECTIONS	12,600.00	21,844.54	173.37
	GENERAL ADMINISTRATION	1,136,427.00	890,169.16	78.05
	MUNICIPAL COURT	302,668.00	227,107.79	75.04
	POLICE DEPARTMENT	938,482.00	728,675.50	76.90
	PUBLIC WORKS ADMINISTRATION	260,494.00	169,450.58	65.05
	STREETS	1,350,170.00	1,197,730.17	85.68
	MAINTENANCE AND SHOP	127,348.00	82,264.29	64.60
	CEMETERY	112,054.00	98,628.62	88.02
	PARKS	69,500.00	50,869.20	73.19
	COMMUNITY DEVELOPMENT	282,914.00	426,555.01	150.77
	NON-DEPARTMENTAL	76,536.00	0.00	0.00
	TRANSFERS OUT TO OTHER FUNDS	461,259.00	422,820.75	91.67
	<b>TOTAL EXPENDITURES</b>	<b>5,684,685.00</b>	<b>5,019,144.04</b>	<b>87.23</b>
Fund 100 - GENERAL FUND:				
	TOTAL REVENUES	5,684,685.00	5,830,872.33	102.57
	TOTAL EXPENDITURES	5,684,685.00	5,019,144.04	87.23
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>811,728.29</b>	<b>1,167.02</b>

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY				
	CHARGES FOR SERVICES	300.00	1,235.70	411.90
	INVESTMENT INCOME	6,000.00	8,823.05	147.05
	CONTRIBUTIONS AND DONATIONS	100.00	1,605.00	1,605.00
	MISCELLANEOUS REVENUE	1,500.00	15,052.60	1,003.51
	TRANSFERS IN FROM OTHER FUNDS	184,875.00	169,468.75	91.67
	APPROPRIATED FUND BALANCE	128,890.00	0.00	0.00
	TOTAL REVENUES	321,665.00	196,185.10	60.99
	DDA ADMINISTRATION	155,893.00	130,609.30	83.78
	TOURISM	60,032.00	48,757.96	81.22
	DOWNTOWN DEVELOPMENT	105,740.00	141,808.94	134.11
	TOTAL EXPENDITURES	321,665.00	321,176.20	99.85
Fund 230 - DOWNTOWN DEVELOPMENT AUTHORITY:				
	TOTAL REVENUES	321,665.00	196,185.10	60.99
	TOTAL EXPENDITURES	321,665.00	321,176.20	99.85
	NET OF REVENUES & EXPENDITURES	0.00	(124,991.10)	100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 275 - HOTEL/MOTEL TAX FUND				
	HOTEL/MOTEL TAXES	700,000.00	720,331.80	102.90
	PENALTIES AND INTEREST	0.00	8,069.76	100.00
	INVESTMENT INCOME	600.00	1,869.13	311.52
	TOTAL REVENUES	700,600.00	730,270.69	104.24
	PURCHASES/CONTRACTED SERVICES	297,063.00	224,142.61	75.45
	TRANSFERS OUT TO OTHER FUNDS	403,537.00	366,678.62	90.87
	TOTAL EXPENDITURES	700,600.00	590,821.23	84.33
Fund 275 - HOTEL/MOTEL TAX FUND:				
	TOTAL REVENUES	700,600.00	730,270.69	104.24
	TOTAL EXPENDITURES	700,600.00	590,821.23	84.33
	NET OF REVENUES & EXPENDITURES	0.00	139,449.46	100.00

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 505 - WATER AND SEWER ENTERPRISE FUND				
	INTERGOVERNMENTAL REVENUE	0.00	19,874.99	100.00
	FINES AND FORFEITURES	0.00	753.00	100.00
	INVESTMENT INCOME	160,000.00	284,238.12	177.65
	MISCELLANEOUS REVENUE	3,000.00	23,968.67	798.96
	WATER CHARGES	3,173,461.00	2,933,921.46	92.45
	TAP FEES - WATER	175,000.00	1,261,634.00	720.93
	SEWER CHARGES	2,339,413.00	2,806,569.33	119.97
	TAP FEES - SEWER	175,000.00	1,286,620.00	735.21
	OTHER CHARGES FOR SERVICES	70,300.00	82,552.83	117.43
	TRANSFERS IN FROM OTHER FUNDS	1,438,032.00	1,318,196.00	91.67
	APPROPRIATED NET ASSETS	1,778,564.00	0.00	0.00
	TOTAL REVENUES	9,312,770.00	10,018,328.40	107.58
	SEWER LIFT STATIONS	278,654.00	189,436.85	67.98
	SEWER TREATMENT PLANT	918,621.00	745,717.58	80.75
	DISTRIBUTION AND COLLECTION	1,202,602.00	1,365,397.32	98.82
	WATER SUPPLY	322,504.00	165,405.59	51.29
	WATER TREATMENT PLANT	2,427,976.00	1,610,396.21	65.69
	CAPITAL OUTLAYS	3,976,673.00	485,457.88	11.54
	INTERFUND CHARGES	125,740.00	115,261.63	91.67
	OTHER COSTS	60,000.00	0.00	0.00
	TOTAL EXPENDITURES	9,312,770.00	4,677,073.06	47.97
Fund 505 - WATER AND SEWER ENTERPRISE FUND:				
	TOTAL REVENUES	9,312,770.00	10,018,328.40	107.58
	TOTAL EXPENDITURES	9,312,770.00	4,677,073.06	47.97
	NET OF REVENUES & EXPENDITURES	0.00	5,341,255.34	1,220.46

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 540 - SOLID WASTE ENTERPRISE FUND</b>				
	CHARGES FOR SERVICES	300.00	275.00	91.67
	INVESTMENT INCOME	10,000.00	16,060.56	160.61
	MISCELLANEOUS REVENUE	0.00	2,873.40	100.00
	OTHER FINANCIAL SOURCES	0.00	1,778.67	100.00
	OTHER CHARGES FOR SERVICES	7,000.00	7,776.62	111.09
	REFUSE COLLECTION CHARGES	1,067,401.00	1,000,279.65	93.71
	APPROPRIATED NET ASSETS	22,005.00	0.00	0.00
	<b>TOTAL REVENUES</b>	<b>1,106,706.00</b>	<b>1,029,043.90</b>	<b>92.98</b>
	<b>PERSONAL SERVICES AND EMPLOYEE BENEFITS</b>	<b>551,986.00</b>	<b>431,075.15</b>	<b>78.10</b>
	PURCHASES/CONTRACTED SERVICES	291,150.00	268,495.27	92.22
	SUPPLIES	160,700.00	85,607.06	53.27
	CAPITAL OUTLAYS	0.00	49,775.00	100.00
	INTERFUND CHARGES	62,870.00	57,630.87	91.67
	OTHER COSTS	40,000.00	0.00	0.00
	DEBT SERVICE	0.00	10.00	100.00
	<b>TOTAL EXPENDITURES</b>	<b>1,106,706.00</b>	<b>892,593.35</b>	<b>80.65</b>
<b>Fund 540 - SOLID WASTE ENTERPRISE FUND:</b>				
	TOTAL REVENUES	1,106,706.00	1,029,043.90	92.98
	TOTAL EXPENDITURES	1,106,706.00	892,593.35	80.65
	<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>136,450.55</b>	<b>100.00</b>



GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	YTD BALANCE 08/31/2024 NORMAL (ABNORMAL)	% BDGT USED
Fund 560 - STORMWATER ENTERPRISE FUND				
	INVESTMENT INCOME	1,500.00	13,388.15	892.54
	OTHER CHARGES FOR SERVICES	1,000.00	1,510.37	151.04
	TRANSFERS IN FROM OTHER FUNDS	1,165,544.00	1,068,415.37	91.67
	STORMWATER UTILITY CHARGES	354,150.00	323,857.44	91.45
	TOTAL REVENUES	1,522,194.00	1,407,171.33	92.44
	PERSONAL SERVICES AND EMPLOYEE BENEFITS	81,402.00	73,024.89	89.71
	PURCHASES/CONTRACTED SERVICES	79,000.00	2,980.26	3.77
	SUPPLIES	33,500.00	888.61	2.65
	CAPITAL OUTLAYS	819,913.00	163,952.51	16.74
	INTERFUND CHARGES	508,379.00	466,014.12	91.67
	TOTAL EXPENDITURES	1,522,194.00	706,860.39	42.03
Fund 560 - STORMWATER ENTERPRISE FUND:				
	TOTAL REVENUES	1,522,194.00	1,407,171.33	92.44
	TOTAL EXPENDITURES	1,522,194.00	706,860.39	42.03
	NET OF REVENUES & EXPENDITURES	0.00	700,310.94	438.44
	TOTAL REVENUES - ALL FUNDS	18,648,620.00	19,211,871.75	103.02
	TOTAL EXPENDITURES - ALL FUNDS	18,648,620.00	12,207,668.27	63.20
	NET OF REVENUES & EXPENDITURES	0.00	7,004,203.48	1,050.22



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## 2025 Benefits Renewal

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September 16, 2024



# Option 1 – Renew “As Is” with GMA



	3000	1500
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Monthly Total</b>	<b>33</b>	<b>12</b>
<b>Annual Total</b>		<b>45</b>
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current		Renewal - Option #1	
POS 80/60 3000	POS 80/60 1500	POS 80/60 3000	POS 80/60 1500
1,012.96	1,073.28	1,203.28	1,275.04
2,025.92	2,146.56	2,405.52	2,549.04
1,925.04	2,040.48	2,285.92	2,423.20
3,036.80	3,218.80	3,606.72	3,823.04
<b>\$55,295</b>	<b>\$16,099</b>	<b>\$65,672</b>	<b>\$19,122</b>
	<b>\$856,727</b>		<b>\$1,017,532</b>
			<b>18.77%</b>
OAPOS	OAPOS	OAPOS	OAPOS
\$3,000	\$1,500	\$3,000	\$1,500
80%	80%	80%	80%
\$40	\$40	\$40	\$40
\$50	\$50	\$50	\$50
\$200	\$200	\$200	\$200
\$60	\$60	\$60	\$60
\$6,500	\$5,000	\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
\$10	\$10	\$10	\$10
\$35	\$35	\$35	\$35
\$60	\$60	\$60	\$60
\$1,600	\$1,600	\$1,600	\$1,600
<b>Semi-monthly (24)</b>		<b>Semi-monthly (24)</b>	
43.00	71.08	43.00	71.08
150.51	206.67	150.51	206.67
139.98	193.54	139.98	193.54
258.15	342.39	258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>	<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>		<b>\$120,069</b>
	<b>\$736,658</b>		<b>\$897,463</b>
			<b>21.83%</b>

**Notes:**

- Assuming no change in employee deductions
- No change in either medical plan design
- Net Cost to City would increase approximately \$160K

# Option #2



	3000	1500
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Monthly Total</b>	<b>33</b>	<b>12</b>
<b>Annual Total</b>		<b>45</b>
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current		Option #2	
POS 80/60 3000	POS 80/60 1500	POS 80/60 5000	POS 80/60 2000
1,012.96	1,073.28	1,137.76	1,248.00
2,025.92	2,146.56	2,276.56	2,496.00
1,925.04	2,040.48	2,164.24	2,373.28
3,036.80	3,218.80	3,414.32	3,744.00
<b>\$55,295</b>	<b>\$16,099</b>	<b>\$62,143</b>	<b>\$18,720</b>
	<b>\$856,727</b>		<b>\$970,357</b>
			<b>13.26%</b>
OAPOS	OAPOS	OAPOS	OAPOS
\$3,000	\$1,500	\$5,000	\$2,000
80%	80%	80%	80%
\$40	\$40	\$40	\$40
\$50	\$50	\$50	\$50
\$200	\$200	\$200	\$200
\$60	\$60	\$60	\$60
\$6,500	\$5,000	\$7,000	\$5,500
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
\$10	\$10	\$10	\$10
\$35	\$35	\$35	\$35
\$60	\$60	\$60	\$60
\$1,600	\$1,600	\$1,600	\$1,600
<b>Semi-monthly (24)</b>		<b>Semi-monthly (24)</b>	
43.00	71.08	43.00	71.08
150.51	206.67	150.51	206.67
139.98	193.54	139.98	193.54
258.15	342.39	258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>	<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>		<b>\$120,069</b>
	<b>\$736,658</b>		<b>\$850,289</b>
			<b>15.43%</b>

**Notes:**

- Assuming no change in employee deductions
- Increase both the deductible and medical maximum out-of-pocket for both plans
- Projected annual net cost increase of \$114,000

# Option #3



	3000	1500
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Monthly Total</b>	<b>33</b>	<b>12</b>
<b>Annual Total</b>		<b>45</b>
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current		Option #3	
POS 80/60 3000	POS 80/60 1500	POS 70/50 5000	POS 80/60 3000
1,012.96	1,073.28	1,098.24	1,203.28
2,025.92	2,146.56	2,197.52	2,405.52
1,925.04	2,040.48	2,088.32	2,285.92
3,036.80	3,218.80	3,294.72	3,606.72
<b>\$55,295</b>	<b>\$16,099</b>	<b>\$59,975</b>	<b>\$18,046</b>
	<b>\$856,727</b>		<b>\$936,250</b>
			<b>9.28%</b>
OAPOS	OAPOS	OAPOS	OAPOS
\$3,000	\$1,500	\$5,000	\$3,000
80%	80%	70%	80%
\$40	\$40	\$60	\$40
\$50	\$50	\$85	\$50
\$200	\$200	\$300	\$200
\$60	\$60	\$60	\$60
\$6,500	\$5,000	\$7,000	\$6,500
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
\$10	\$10	\$15	\$10
\$35	\$35	\$45	\$35
\$60	\$60	\$75	\$60
\$1,600	\$1,600	\$1,600	\$1,600
<b>Semi-monthly (24)</b>		<b>Semi-monthly (24)</b>	
43.00	71.08	43.00	71.08
150.51	206.67	150.51	206.67
139.98	193.54	139.98	193.54
258.15	342.39	258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>	<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>		<b>\$120,069</b>
	<b>\$736,658</b>		<b>\$816,181</b>
			<b>10.80%</b>

## Notes:

- Assuming no change in employee deductions
- Base Plan would increase deductible, coinsurance, copays and medical max out-of-pocket. Buy-Up Plan would move from \$1,500 to \$3,000 deductible
- Projected annual net cost increase of \$80,000

# Option #4



	3000	1500
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b>	7	0
<b>Monthly Total</b>	33	12
<b>Annual Total</b>		45
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
<b>Employee</b>	18	9
<b>Employee + Spouse</b>	4	3
<b>Employee + Child(ren)</b>	4	0
<b>Employee + Family</b>	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current		Option #4	
POS 80/60 3000	POS 80/60 1500	HSA 4000	POS 80/60 3000
1,012.96	1,073.28	1,034.80	1,203.28
2,025.92	2,146.56	2,068.56	2,405.52
1,925.04	2,040.48	1,966.64	2,285.92
3,036.80	3,218.80	3,045.12	3,606.72
<b>\$55,295</b>	<b>\$16,099</b>	<b>\$56,083</b>	<b>\$18,046</b>
	<b>\$856,727</b>		<b>\$889,549</b>
			<b>3.83%</b>
OAPOS	OAPOS	OAPOS	OAPOS
\$3,000	\$1,500	\$4,000	\$3,000
80%	80%	80%	80%
\$40	\$40	Ded. / Coin.	\$40
\$50	\$50	Ded. / Coin.	\$50
\$200	\$200	Ded. / Coin.	\$200
\$60	\$60	Ded. / Coin.	\$60
\$6,500	\$5,000	\$7,000	\$6,500
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.	Ded. / Coin.	Ded. / Coin.
\$10	\$10	Ded. then \$10	\$10
\$35	\$35	Ded. then \$35	\$35
\$60	\$60	Ded. then \$60	\$60
\$1,600	\$1,600	Combined w/Medical	\$1,600
<b>Semi-monthly (24)</b>		<b>Semi-monthly (24)</b>	
43.00	71.08	43.00	71.08
150.51	206.67	150.51	206.67
139.98	193.54	139.98	193.54
258.15	342.39	258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>	<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>		<b>\$120,069</b>
	<b>\$736,658</b>		<b>\$769,481</b>
			<b>4.46%</b>

**Notes:**

- Assuming no change in employee deductions
- HSA plan is a high deductible health plan that does not cover services until deductible & coinsurance met
- City could contribute HSA funds to employees as option
- Projected annual net cost increase of \$33,000 (does not include potential HSA city contributions)



# Option #5 – UHC

	3000	1500
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Monthly Total</b>	<b>33</b>	<b>12</b>
<b>Annual Total</b>	<b>45</b>	<b>45</b>
<b>In-network</b>		
Deductible (Individual)		
Coinsurance		
PCP Copay		
Specialist Copay		
Emergency Room		
Urgent Care		
Max Out-of-Pocket (Individual)		
Outpatient Surgery		
Inpatient Hospitalization		
Prescription		
Tier 1 - Generic		
Tier 2 - Formulary		
Tier 3 - Non-Formulary		
Rx Out-of-pocket		
<b>Employee Contributions</b>		
Employee	18	9
Employee + Spouse	4	3
Employee + Child(ren)	4	0
Employee + Family	7	0
<b>Total Monthly Deductions</b>		
<b>Annual Deductions</b>		
<b>Net Cost to City</b>		

Current (GMA)	
POS 80/60 3000	POS 80/60 1500
1,012.96	1,073.28
2,025.92	2,146.56
1,925.04	2,040.48
3,036.80	3,218.80
<b>\$55,295</b>	<b>\$16,099</b>
	<b>\$856,727</b>
OAPOS	OAPOS
\$3,000	\$1,500
80%	80%
\$40	\$40
\$50	\$50
\$200	\$200
\$60	\$60
\$6,500	\$5,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$60	\$60
\$1,600	\$1,600
<b>Semi-monthly (24)</b>	
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,069</b>
	<b>\$736,658</b>

Option #5 - UHC Option	
DUU5 - \$3,000 Ded	DUU7 - \$2,000 Ded
1,111.36	1,161.66
2,222.73	2,323.33
2,111.59	2,207.17
3,331.87	3,482.67
<b>\$60,665</b>	<b>\$17,425</b>
	<b>\$937,078</b>
	<b>9.38%</b>
Choice Plus	Choice Plus
\$3,000	\$2,000
80%	80%
\$35	\$25
\$70	\$50
Ded. / Coin.	Ded. / Coin.
\$50	\$50
\$6,000	\$6,000
Ded. / Coin.	Ded. / Coin.
Ded. / Coin.	Ded. / Coin.
\$10	\$10
\$35	\$35
\$75	\$75
Combined with Medical	Combined with Medical
<b>Semi-Monthly (24)</b>	<b>Semi-Monthly (24)</b>
43.00	71.08
150.51	206.67
139.98	193.54
258.15	342.39
<b>\$7,486</b>	<b>\$2,519</b>
	<b>\$120,066</b>
	<b>\$817,012</b>
	<b>10.91%</b>

## Notes:

- Assuming no change in employee deductions
- UHC rates include 2.5% bundling discount by adding dental and vision
- Note: Emergency Room is “Deductible & Coinsurance” instead of copay
- UHC’s Choice Plus network is very similar to Anthem’s POS network

# What is an HSA?

HSA stands for Health Savings Account. An HSA may be funded by both the City and employees and is designed to cover medical, dental, and vision expenses not covered under the insurance.

- Only available to employees if they enrolled in the HSA 4000 plan (option #4 - must be enrolled in a High Deductible Health Plan to be compatible for HSA per IRS guidelines)
- City could contribute certain dollar amount. Example:
  - Employee Only - \$500 Contribution
  - Employee + Spouse or Employee + Children - \$750 Contribution
  - Employee + Family - \$1,000 Contribution
  - **With current census of employees on the “Base” \$3,000 deductible plan, it would cost the City \$22,000 in HSA contributions (18 EE only, 4 E+S, 4 E+C, 7 FAM)**
- Would be administered by AdminAmerica (\$4.50 PEPM fee)
- Employees receive a Visa Debit card
- Employee contributions are tax free
- Unused dollars rollover year-to-year
- The account is owned by the employee and will remain active post employment if funded (individual pays admin fee if no longer an active employee)



# Dental Renewal

		Delta Dental	Anthem BCBS	United Healthcare
		Current	Renewal	UHC Option
Employee	23	25.00	25.00	34.45
Employee + Spouse	0	76.00	76.00	68.91
Employee + Child(ren)	0	76.00	76.00	82.33
Employee + Family	19	76.00	76.00	123.17
	42	2,019	2,019	3,133
<b>Annual Total</b>			<b>\$24,228</b>	<b>\$37,591</b>
<b>DENTAL PLAN</b>				
Preventive Procedures		100%		100%
Basic Procedures		80%		80%
Major Procedures		50%		50%
Endodontics		80%		80%
Periodontics		80%		80%
Orthodontia Coverage		50% up to \$1,000 Adults and Children		50% up to \$1,000 Children Only
Deductible per person		\$50		\$50
Yearly Maximum per person		\$1,500		\$1,500
<b>Employee Deductions</b>		<b>Deductions (24)</b>		<b>Deductions (24)</b>
Employee	23	12.50	12.50	17.23
Employee + Spouse	0	38.00	38.00	34.46
Employee + Child(ren)	0	38.00	38.00	41.17
Family	19	38.00	38.00	61.59

## Notes:

- Anthem is replacing Delta Dental as the GMA dental provider in 2025
- UHC option only offers orthodontia coverage for children only (under 19 years old)
- UHC plan has 4 coverage tiers, while GMA only offers Employee or Employee + Family
- Dental is employee-paid

# Vision Renewal

		<i>Current</i>	<i>Proposal</i>
		<b>Avesis</b>	<b>United Healthcare</b>
Employee Only	13	10.50	7.45
Employee + 1 Dependent (Spouse)	5	18.36	14.12
Employee + 1 Dependent (Child)	1	18.36	16.57
Employee + Family	5	27.27	23.32
<b>Annual Premium</b>	<b>24</b>	<b>\$4,376</b>	<b>\$3,607</b>
<b>IN-NETWORK</b>			<b>-17.56%</b>
Routine Eye Exam		\$10 copay (1 per year)	\$10 copay (1 per year)
Eyeglass Frames		\$50 Wholesale or up to \$150 retail allowance (Every 24 months)	\$130 retail allowance + 30% off remaining balance (Every 24 months)
Eyeglass Lenses		Every 12 months	Every 12 months
Standard Plastic Single		\$10 copay	\$10 copay
Standard Plastic Bifocal		\$10 copay	\$10 copay
Standard Plastic Trifocal		\$10 copay	\$10 copay
Contact Lenses		Every 12 months	Every 12 months
Non-Elective Contact Lenses		Covered in full	Covered in full
Elective Conventional Lenses		\$130 allowance	\$125 allowance
Elective Disposable Lenses		\$130 allowance	\$125 allowance
<b>OUT-OF-NETWORK</b>			
Routine Eye Exam		\$35 allowance	\$40 allowance
Eyeglass Lenses		\$25 - \$80 allowance	\$40 - \$80 allowance
Contact Lenses - Elective		\$130 allowance	\$100 allowance
Non-Elective		\$250 allowance	\$210 allowance
Frame		\$45 allowance	\$45 allowance
		<b>Deductions (24)</b>	<b>Deductions (24)</b>
Employee Only	13	5.25	3.73
Employee + Dependent (Spouse)	5	9.18	7.06
Employee + Dependent (Child)	1	9.18	8.29
Employee + Family	5	13.64	11.66
<b>Percentage of Change</b>			<b>-17.56%</b>

## Notes:

- Avesis vision renewal has not yet been released. Anticipating renewal near the end of September or early October.
- Do not expect a change in vision rates from Avesis.

# Summary

	Annual Premium	% Increase	Employee Cost	Net Annual Cost	Net % Increase	Annual Net Difference To City	Annual Net Difference To Employee
<b>MEDICAL</b>							
<b>GMA</b>							
Current	\$856,727		\$120,069	\$736,658			
Option #1 - Renewal "As Is"	\$1,017,532	18.77%	\$120,069	\$897,463	21.83%	\$160,805	\$0
Option #2	\$970,357	13.26%	\$120,069	\$850,289	15.43%	\$113,630	\$0
Option #3	\$936,250	9.28%	\$120,069	\$816,181	10.80%	\$79,523	\$0
Option #4	\$889,549	3.83%	\$120,069	\$769,481	4.46%	\$32,822	\$0
Option #5 (UHC)	\$937,078	9.38%	\$120,066	\$817,012	10.91%	\$80,354	\$0
<b>DENTAL</b>							
<b>GMA</b>							
Current (Delta Dental)	\$24,228		\$24,228	\$0			
Renewal (Anthem)	\$24,228	0.00%	\$24,228	\$0		\$0	\$0
UHC Option	\$37,591	55.16%	\$37,591	\$0		\$0	\$13,363
<b>Vision</b>							
<b>Avesis</b>							
Current	\$4,376		\$4,376	\$0			
UHC Option	\$3,607		\$3,607	\$0		\$0	-\$768



# City Council Agenda Memo

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**DATE:** 9/27/2024  
**TITLE:** Koyo Lift Station Rehab Buy American Change Order  
**PRESENTED BY:** Allison Martin, City Manager  
**PRIORITY:** Strategic Priority - Infrastructure

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## AGENDA ITEM DESCRIPTION

Koyo Lift Station Rehab Buy American Change Order

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## HISTORY/PAST ACTION

The City was awarded Congressionally Directed Spending Funds for the Koyo Lift Station Project. The funds are administered by the EPA. As the grant writers, engineer, and staff navigated the EPA's rules and regulations, it was discovered there is a Buy American provision attached to the \$580,000 in funds the city is receiving. \$74,337.92 is the cost of Buy American. There are adequate funds in fund 505 to cover this cost.

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## FINANCIAL IMPACT

There is no adverse impact as the grant funds have relieved funds in our Water/Sewer Enterprise Fund.

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## RECOMMENDATION

It is the recommendation of staff to approve the change order.

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## SUGGESTED MOTIONS

n/a

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## ATTACHMENTS

Change order transmittal letter and change order document

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ATLANTA  
AUGUSTA  
ST. SIMONS ISLAND

August 16, 2024

Sol Construction, LLC  
4120 Presidential Parkway  
Suite 115  
Atlanta, Georgia 30340

Via Electronic Mail: [mthameem@solconstructionllc.com](mailto:mthameem@solconstructionllc.com)

Re: City of Dahlonega  
Koyo Lift Station Upgrade  
Project No. 222575

Gentlemen:

We are enclosing one (1) copy of Change Order No. One on your contract with the City of Dahlonega on subject project. Please sign and date where indicated and return to our office by email for further execution.

Yours truly,

A handwritten signature in blue ink, appearing to read "Greg Ashworth", is written over a faint, illegible printed name.

Greg Ashworth, P.E.

GJA:km  
Enclosure

cc: Ms. Allison Martin, City Manager  
Mr. Jamie Ricketts, Waste Water Treatment Supervisor

**CHANGE ORDER NO. ONE  
AUGUST 16, 2024**

**OWNER: CITY OF DAHLONEGA, GEORGIA**  
**PROJECT: KOYO LIFT STATION UPGRADE**  
**PROJECT NO. 222575**

**CONTRACTOR: SOL CONSTRUCTION, LLC**

The following quantities of work items are hereby added to the contract:

<b>ITEM NO.</b>	<b>QTY.</b>	<b>UNIT</b>	<b>DESCRIPTION</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
1.	1	LS	PIPING AND VALVES	\$23,822.35	\$23,822.35
2.	1	LS	XYLEM PUMPS	\$50,341.69	\$50,341.69
3.	1	LS	HATCH	\$173.88	\$173.88
4.			245 DAY TIME EXTENSION	\$0.00	\$0.00

<b>TOTAL CHANGE IN CONTRACT AMOUNT:</b>	<u>\$74,337.92</u>
<b>ORIGINAL CONTRACT AMOUNT:</b>	<u>\$736,290.00</u>
<b>REVISED CONTRACT AMOUNT WITH CHANGE ORDER NO. FOUR</b>	<u>\$810,627.92</u>
<b>ORIGINAL SUBSTANTIAL COMPLETION DATE:</b>	<u>March 9, 2025</u>
<b>ORIGINAL FINAL COMPLETION DATE:</b>	<u>April 8, 2025</u>
<b>CHANGE IN CONTRACT TIME:</b>	<u>245 Days</u>
<b>REVISED SUBSTANTIAL COMPLETION DATE:</b>	<u>November 9, 2025</u>
<b>REVISED FINAL COMPLETION DATE:</b>	<u>December 9, 2025</u>

REASON FOR CHANGE: Additional materials cost and procurement time required for BABA compliance.

REQUESTED BY:

\_\_\_\_\_  
SOL CONSTRUCTION, LLC

\_\_\_\_\_  
DATE

RECOMMENDED BY:

\_\_\_\_\_  
TURNIPSEED ENGINEERS

\_\_\_\_\_  
DATE

ACCEPTED BY:

\_\_\_\_\_  
CITY OF DAHLONEGA, GEORGIA

\_\_\_\_\_  
DATE



# City Council Agenda Memo

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**DATE:** 9/23/2024  
**TITLE:** Temporary Special Event Alcohol License - Gold Rush Alumni Mixer  
**PRESENTED BY:** Doug Parks, City Attorney & Sarah Waters, Assistant City Clerk  
**PRIORITY:** Select a Priority

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## AGENDA ITEM DESCRIPTION

Proposal by the University of North Georgia Alumni Association to approve the location of their Temporary Special Event Alcohol License.

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## HISTORY/PAST ACTION

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## FINANCIAL IMPACT

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## RECOMMENDATION

Staff recommend approving the location of the event.

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## SUGGESTED MOTIONS

I make a motion to approve the location of the Gold Rush Alumni Mixer hosted by the University of North Georgia Alumni Association.

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## ATTACHMENTS

The Temporary Special Event Alcohol License Application.

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## City of Dahlonega Request for Temporary Special Event Alcohol License

Name of Special Event:	<i>Held Rush Alumni Mixer</i>
Civic Group or Association:	<i>University of North Ga Alumni Association</i>
Name of Applicant:	<i>Mwend Huguely Benthies</i>
Street Address of Applicant:	<i>70 Alumni Drive</i>
City and State of Applicant	<i>Dahlonega, Ga 30533</i>
Applicant Contact Numbers:	<i>706 864 1545 706 300 0025</i>
Location of Special Event:	<i>Alumni House, 70 Alumni Drive</i>
Date of Special Event:	<i>Saturday, Oct. 19, 2024</i>
Circle the type of alcohol being served:	Distilled Liquor <input type="checkbox"/> Beer <input checked="" type="checkbox"/> Wine <input checked="" type="checkbox"/>
This application once approved by the City Council, City Police Department, and as needed by the Planning Department will be submitted for approval by DOR at the Centralized Alcohol Portal. Payment to City will be obtained after State Approval. Class J - Temporary Special Events Alcohol License, Beer \$100.00 Wine \$100.00 or Liquor \$100.00	

### SECTION 57: ELIGIBILITY FOR ISSUANCE OF A TEMPORARY SPECIAL EVENT LICENSE

- A) A temporary license may be issued to any person, firm or corporation, for a period not to exceed the maximum number of days available pursuant to State of Georgia regulations in any one year for an approved special event, but not to exceed three consecutive days at any one time regardless of State regulations. The person, firm or corporation must make application and pay the fee that may be required by the ordinances and shall be required to comply with all the general ordinances and the licensing and regulations for a consumption on the premises establishment with the exception of the full service kitchen requirement.
- B) The special event should be noticed to the City of Dahlonega Police Department for approval of any necessary crowd control and security measures.
- 1) The special event must be associated with and benefit the cause of a charitable, local trade or civic organization.
  - 2) The special event must receive approval from the City of Dahlonega Police Department on crowd control and security measures.
  - 3) The special event must receive approval from the City Council, on traffic control measures and such other regulations of the City of Dahlonega as applicable;
  - 4) The location at which the special event is to take place must be properly zoned and approved by the City of Dahlonega Planning Department.
  - 5) The premises at which the special event is to take place must be approved by the City Council.
- C) Any employee or volunteer of the special event licensee, working the special event in any position dispensing, selling, serving, taking orders or mixing alcoholic beverages shall not be required to obtain a pouring permit for the special event.
- D) The City Council or its designee may immediately revoke any temporary license for a special event if continued alcohol sales may endanger the health, welfare or safety of the public.
- E) As a condition on the issuance of a temporary special event license, the licensee may be required to provide insurance satisfactory to the city and/or to indemnify and hold the City of Dahlonega harmless from claims, demand or cause of action that may arise from activities associated with the special event.
- F) The fee for this permit shall be as established by the City Council.

*Mwend Huguely Benthies*  
 Signature

*9/16/2024*  
 Date



BY: .....