

How do you plan to publicize this event? Include information regarding off-street parking options in your marketing efforts and your attendee databases. Parking information is available from the Main Street Office. Include website & social media pages so they can be incorporated into City of Dahlonega marketing efforts.

Is a parade or 5K run included in your event? YES NO *If yes, please complete the City of Dahlonega Parade and 5K Permit Application and contact staff@dahlongegadda.org or call 706-482-2707. Separate fees may apply. If the route includes a State Route, coordination with GDOT is required.

Will there be road closures? YES NO *If yes, please provide a map showing all proposed closures and detour routes. Events closing roads will be required to work with law enforcement for pedestrian and traffic control. Additional fees may apply.

What times will roads be closed and reopened? _____

Staff Use Only:

Permit Application Received: _____ Permit Reviewed By: _____

Application Recommended for: Approval Denial Council Review

Pre-Event Meeting Scheduled: _____

Post-Event Meeting Scheduled: _____

Fee Paid: _____ Method: _____ Date: _____

Deposit Paid: _____ Method: _____ Date: _____

Deposit Refunded: YES NO

Reason, if No:

Date Refund Check Processed: _____

STAFF USE ONLY

| | | | |
|--------------------------------|-----------------------|--------------------|--------------------|
| SERVICES TO BE PROVIDED | | | |
| ARRANGEMENT TERMS | | | |
| REQUIRED SIGNATURES | EVENT PLANNERS | PRINTED NAME _____ | PRINTED NAME _____ |
| | | SIGNATURE _____ | SIGNATURE _____ |
| | | DATE _____ | DATE _____ |