



CITY OF DAHLONEGA WORK SESSION MINUTES

Date:	July 18, 2019
Time:	4:02 p.m.
Place:	Dahlonega City Hall – Mayor McCullough Council Chamber
Council Present:	Mayor Pro-Tempore Ron Larson, Council Members Roman Gaddis, Helen Hardman, JoAnne Taylor, and Bruce Hoffman
City Staff Present:	City Manager Bill Schmid, Finance Director Melody Marlowe, Community Development Director Kevin Herrit, Public Works Director Mark Buchanan, City Marshal Jeff Branyon, and City Clerk Mary Csukas
Other Attendees:	City Attorney Doug Parks and Downtown Development Authority Project Coordinator Carolyn McDuffie.

Action Items from this Work Session			
<u>Action Item</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
Special Election Resolution 2019-10	Doug Parks	Open	SCM 07.18.19
Ordinance 2019-20 Amend Hours of Operation for Class D, E and F License for Sunday Alcohol Sales	Doug Parks	Open	SCM 07.18.19
Ordinance 2019-19 Small Cell Code Ordinance	Doug Parks	Open	August 15, 2019
City Manager FY2020 Budget Overview	Melody Marlowe	Open	August 5, 2019
Dahlonega Arts in the Park Event	Cari McDuffie	Open	August 5, 2019
Council Member Ron Larson – City Representative on the Census	Mayor Norton	Closed	Done

Agenda Item / City Marshal Department Report -Marshal Branyon

- Discussion:
- GDOT is working with Engineers and the Marshal's department to ensure traffic safety on Chestatee Street in the downtown area; five automobile accidents have occurred in the last few weeks.
 - Council Member Taylor informed Marshal Branyon that reflectors are missing on Hwy 60 heading toward GA 400, Marshal Branyon will inform GDOT. Mayor Pro-Tempore Larson stated that snow plows were probably the culprit of the missing reflectors.
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Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

- Discussion:
- The Historic Preservation Commission approved Solar Panels on the Smith House on the front and back of the structure, as allowed per the HPC guidelines. Director Herrit stated that the panels are removable.
 - The Historic Preservation Commission is reviewing the material needed to repair the exterior damage on the back of Connie's Ice Cream Shop in the downtown area. A blue tarp currently covers the damaged area and it is an eyesore. Director Herrit stated the contractor for the project was behind due to family illness.
 - In the coming months, the zoning ordinance is being reviewed by the Planning and Zoning Commission, Council will be kept informed of any recommendations.
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Agenda Item / Finance Department Report - Director Marlowe

- Discussion: The Finance Department Informed Council that hotel/motel revenue is 3% below budget. It was suggested RBO usage is a contributing factor in these numbers.
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Agenda Item / Public Works Department Reports - Director Buchanan

- Discussion:
- The LMIG asphalt project has begun on Misty Way, West Circle and Hawkins Street. This asphalt crew will progress to Mt. Hope Cemetery roads as time progresses.
 - GDOT has begun a patching project on Morrison Moore Parkway.
 - The Columbarium project will be discussed at the Oct 7th Council Meeting.
 - The Northeast Georgia Hospital signage was coordinated with the Community Development Department.
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Agenda Item / Water and Waste Water Plants Department – Supervisor Jarrard

- Discussion: No new information beyond the report.
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Agenda Item / Cemetery Committee Report – Chris Worick

- Discussion: No new information beyond the report.
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Agenda Item / Dahlonega Downtown Development Authority Report – Project Coordinator McDuffie

- Discussion:
- The Main Street program is assisting merchants with diversifying in advertising and remapping ideas.
 - The July 4th celebration tally shows the following participation: 600 children in the bouncy houses, 250 with face painting and 250 with caricature prints.
 - City Manager Schmid informed council that the Downtown Development Authority Executive Committee approved the job description for the Executive Director of the Downtown Development Authority and the position has been posted.
 - The Downtown Development Authority Board Retreat is on August 1st at the North Grove Hall in Dahlonega.

Agenda Item / Special Election Resolution 2019-10 Brunch Bill

Agenda item / Ordinance 2019-20 Amend Hours of Operation for Class D, E and F License for Sunday Alcohol Sales

- Discussion:
- The Brunch Bill is to allow Sunday Sales from 11:00 a.m. to 12:30 p.m. During legislation last year the Brunch Bill was approved for vote at the City Level. There is a slight deviation in the Resolution as the change in hours would be triggered automatically once the vote is approved.
 - The Council supports this effort to allow Sunday Sales from 11:00 a.m. to 12:30 p.m. and sees this as a support for tourism.
 - Tourism Director Sam McDuffie believes the brunch bill may keep tourist in town longer with the change in hours.

Conclusion: Resolution 2019-10 and Ordinance 2019-20 will be voted on at the Special Called Meeting this afternoon.

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Council Vote	Doug Parks	Open	July 18, 2019

Agenda item / Ordinance 2019-19 Small Cell Code Adoption

- Discussion:
- The Council agreed that the Small Cell Adoption will have an impact on the State of Georgia.
 - Greg Fender, from the Dahlonega Planning Commission, discussed the impact of the recent Small Cell /Wireless Bill on Georgia and the importance of strong language in our ordinance concerning zoning issues. The FCC will be impacted by right of away permits with companies such as Georgia Power and AT&T, not just small cell companies. Small cell towers are needed to boost signals for large gatherings.
 - Council Member Taylor was concerned with the size of the cabinet tower and issues in the past with size limits for cell towers. Mr. Fender explained size problems from the past won't be repeated in the future. Mr. Fender informed Council that the original fees in the Bill were mitigated to ensure size problems were addressed and compensation took second place to visibility and placement of a small cell.

Conclusion: Discussion on small cell and right away ordinances are to be continued at the next work session

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Ordinance 2019-19	Doug Parks	Open	August 15, 2019

Agenda item / City Manager FY2020 Budget Overview

Discussion: City Manager Schmid gave an overview of the history of Dahlonega's budgets.

Conclusion: City Manager Schmid will present the FY2020 Budget to Council at the August 5th Council Meeting.

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Presentation	Bill Schmid	Open	August 5, 2019

Agenda item / Dahlonega Arts in the Park Event

Discussion:

- Dahlonega Arts in the Park is a nonprofit organization requesting a fee waiver for their upcoming event in Hancock Park.
- After a discussion with Council, the request for a fee waiver was denied.

Agenda item / City Representative on the Census Complete Count Committee

Discussion: Mayor Pro-Tempore Larson has been asked by Mayor Norton to be the City Representative on the Census Complete Council Committee. The Council agreed with Mayor Norton. Mayor Pro-Tempore Larson said he was honored to assist with the Census.

Adjournment: Mayor Pro-Tempore Larson adjourned the meeting at 5:02 p.m.
