



CITY OF DAHLONEGA REGULAR COUNCIL MEETING MINUTES

Date:	June 3, 2019
Time:	6:00 p.m.
Place:	Dahlongega City Hall – Mayor McCullough Council Chamber.
Council Present:	Mayor Sam Norton, Council Members Ron Larson, Bruce Hoffman, Roman Gaddis, Mitchell Ridley, Helen Hardman and JoAnne Taylor.
Staff Present:	City Manager Bill Schmid, Community Development Director Kevin Herrit, Finance Director Melody Marlowe, Public Works Director Mark Buchanan, City Marshal Jeff Branyon, Water Plant Supervisor John Jarrard and City Clerk Mary Csukas.
Other Attendees:	City Attorney Doug Parks, Downtown Development Authority Executive Director Jan Harris, Downtown Development Assistant Carolyn McDuffie and Cemetery Committee Chairman Chris Worwick.

Summary Vote by Council		
Agenda Item to be Voted upon by Council	Approval	Motion
Ordinance 2019-13 – Records Management Amendment; Records Management Program and Records Control Schedule	Approved 6/0	Motion - Hardman Seconded – Larson
Ordinance 2019-15 - Cemetery Hours; Change summer visitation hours of Mount Hope and Memorial Park Cemetery	Approved 6/0	Motion – Ridley Seconded – Taylor
Resolution 2019-07 - Adoption of GDOT Procurement Policy	Approved 6/0	Motion - Taylor Seconded- Gaddis
Resolution 2019-08 - Owens Farm Lift Station Upgrades; Awarding Bid and establishing Funds.	Approved 6/0	Motion - Larson Seconded -
Alcoholic Beverage License for TRS901PIE LLC dba Your Pie	Approved 6/0	Motion – Gaddis Seconded -
Alcoholic Beverage License for Aandand Investment LLC dba Quick Food Mart	Approved 6/0	Motion – Gaddis Seconded - Ridley
Appointment to Tree Committee – Patrick Fuestenburg and Seth Alhadeff	Approved 6/0	Motion – Larson Seconded -
Appointment to Dahlongega Downtown Development Authority Ryan Puckett.	Approved 6/0	Motion – Taylor Seconded - Gaddis
Transfer of Management of Head House Property and Choice Street Parking to Dahlongega Downtown Development Authority	Approved 6/0	Motion – Taylor Seconded-
Formally engage Dahlongega Downtown Development Authority with their recommendations for the use of the property - 147 Park Street	Approved 6/0	Motion – Taylor Seconded- Gaddis

Recognition: Mayor Norton informed Council that the Gold Adventure All-Abilities Playground opened this past weekend in Hancock Park, and was a huge success. Public Works Director Mark Buchanan, who also serves as our Engineer, was instrumental in the Playground opening on time and such a success. The City would like to honor Director Buchanan with a plaque showing the City's appreciation for his efforts to make the Gold Adventure All-Abilities Playground a city-wide accomplishment. Mayor Norton pointed out that Director Buchanan had assistance from members of staff, Chris York, Vince Hunsinger and Garrett Harris, who were unable to attend this meeting after working a long day in the field. Mayor Norton stated that Director Buchanan will make sure that each of these individuals is given their plaque within the coming days.

Mayor Norton informed Council, that Ms. Hannah Daniels, our newest intern was in the audience and she will be part of the DDA team under Carolyn McDuffie.

Resolutions and Ordinances

Agenda Item / Approval of Ordinance 2019-13 Record Retention

Purpose: Mayor Norton called for a motion to approve Ordinance 2019-13 Record Retention.

Discussion: Motion made by Council Member Hardman to approve Ordinance 2019-13 Record Retention and seconded by Council Member Larson.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Approval of Ordinance 2019-15 Cemetery Hours

Purpose: Mayor Norton called for a motion to approve Ordinance 2019-15 Cemetery Hours.

Discussion: Motion made by Council Member Ridley to approve Ordinance 2019-15 Cemetery Hours and seconded by Council Member Taylor.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Approval of Resolution 2019-07 Adoption of GDOT Procurement Policy

Purpose: Mayor Norton called for a motion to approve Resolution 2019-07 Adoption of GDOT Procurement Policy.

Discussion: City Manager Schmid informed Council that the last sentence of the 3rd paragraph in the policy should read "authorize the transmittal of a letter substantially consistent in form to "Attachment A". City Manager Schmid wanted to ensure that this amended sentence was included in the policy that was being approved tonight. Council Member Taylor made a motion to approve Resolution 2019-017 Adoption of GDOT Procurement Policy with the last sentence to read as read stated by City Manager Schmid and second by Council Member Gaddis.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Approval of Resolution 2019-08 Owens Farm Lift Station

- Purpose: Mayor Norton called for a motion to approve Resolution 2019-08 Owens Farm Lift Station.
- Discussion: Motion made by Council Member Larson to approve Resolution 2019-08 Owens Farm Lift Station and seconded by Council Member Hardman.
- Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Old Business

Agenda Item / Head House and Choice Parking Lot

- Purpose: Mayor Norton called for a motion to allow the Downtown Development Authority Board the authority to manage the Head House property and the Choice Street Parking Lot, both City owned properties. The DDA Board has the abilities and experience to take charge in the management of these properties.
- Discussion: Motion made by Council Member Taylor to approve the transfer of management of the Head House Property and the Choice Parking lot to the Downtown Development Authority Board and seconded by Council Member Hardman.
- Discussion: Council Member Larson reminded the DDA Board that the task is to analyze the use of the properties and set goals and objective with definitive dates for these actions to take place. Mayor Norton stated that he has confidence that the DDA Board is ready to take on this challenge.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / 147 Park Street Discussion- Downtown Development Authority

- Purpose: Mayor Norton called for a motion to formally engage the Downtown Development Authority Board to assist the Dahlonega City Council with the best use of the property at 147 Park Street also known as the kindergarten property in Dahlonega, GA.
- Discussion: Motion made by Council Member Taylor to approve the formal engagement of the Downtown Development Authority Board to assist the Dahlonega City Council with the best use of the property at 147 Park Street also known as the kindergarten property in Dahlonega, GA. seconded by Council Member Hardman.
- Discussion: Council Member Hoffman stated that the City Council will have final approval in the use of the property at 147 Park Street, also known at the kindergarten property. Mayor Norton stated that the Council values the ideas of the Downtown Development Board, but the elected officials of the City Council will make the final decision on the use of this property. Council Member Larson stated that he hoped that all parties engaged in this exercise will be open to a wide range of ideas for the use of this property.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

New Business

Agenda Item / Consideration of Approval for an Alcoholic Beverage License for TRS9017PIE LLC dba Your Pie – Beer and Wine Consumption on Premises- Todd and Rhonda Strickland

- Purpose: Mayor Norton called for a motion to approve an Alcoholic Beverage License for TRS9017PIE LLC dba Your Pie – Beer and Wine Consumption on Premise. .
- Discussion: Motion made by Council Member Gaddis to approve the Alcoholic Beverage License for TRS9017PIE LLC dba Your Pie – Beer and Wine Consumption on Premise and seconded by Council Member Hoffman
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Consideration of Approval for an Alcoholic Beverage License for Aandand Investments LLC Quick Food Mart – Beer and Wine Retail Package Sale – Rishi Bhardwaj.

- Purpose: Mayor Norton called for a motion to approve an Alcoholic Beverage License for Aandand Investments LLC Quick Food Mart – Beer and Wine Retail Package Sale – Rishi Bhardwaj
- Discussion: Motion made by Council Member Gaddis to approve the Alcoholic Beverage License for Aandand Investments LLC Quick Food Mart – Beer and Wine Retail Package Sale – Rishi Bhardwaj and second by Council Member Ridley
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Department Reports

Agenda Item / City Marshal Department Report -Marshal Branyon

- Discussion: City Manager Schmid stated that the license plate reader has been installed in the Marshal's car.

Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

- Discussion: Director Herrit informed Council that Waffle House project is progressing as expected.

Agenda Item/ Downtown Development Authority

- Discussion: The Downtown Dahlonga Development Authority is accepting applications for the 4th of July Parade and we expect to have more information in the coming days about the full activities that will take place at the 4th of July celebration.
- Mr. Robb Nichols informed Council that the fireworks for this celebration will be bigger this year and have been moved to a new location for better viewing by the public.

Agenda Item / Finance Department Report - Director Marlowe

- Discussion: Director Marlowe informed Council that her department is closer to a final choice in financial software. Mayor Norton and Director Marlowe stated that the team involved in this process have visited three cities to see the software in action. Council Member Taylor stated that the team involved in the process of choosing financial software is doing an excellent job and the citizens will reap the rewards of this process.

Agenda Item / Public Works Department Reports - Director Buchanan

Discussion: Director Buchanan informed Council that his team is involved in several projects at this time:

- Asphalt at Hawkins street and West Circle
- Pot holes throughout town
- Wimpy Mill Area expansion
- Stormwater issues at Barlow Street
- Team members are needed in the Solid Waste department

Council Member Larson asked if the project of the Columbarium could be made more of a priority. City Manager Schmid will touch base with the City Manager in Cleveland on the topic of construction of a Columbarium and keep both Director Buchanan and Committee Chairman Worick informed. Mayor Norton asked the City Manager to reach out to Lumpkin County to see if they had interest in the columbarium project.

Agenda Item / Water and Wastewater Plants Department – Supervisor Jarrard

Discussion: The bottle water project is on track, we are working on the final design of the label.

Committee Reports

Agenda Item / Cemetery Committee Report –Chairman Chris Worick

Discussion: Chairman Worick informed Council that the shuttle service is bringing tourists to the cemetery at their direction due to the history of our historic cemetery. The cemetery committee is also working on updating veterans’ graves that are without markers and headstones. This committee is down a few members, but Anderson Funeral Home may have some employees that are interested in joining the committee.

Comments

City Manager Comments:

Discussion: City Manager Schmid informed Council the hospital conversion is on track and we expect the opening to be on schedule. The Lumpkin County Chamber is celebrating their 65th anniversary at Three Sisters Vineyard this Wednesday starting at 5:30 p.m.

City Attorney Comments

Discussion: No comments.

City Council Comments

Discussion:

- Council Member Hardman thanked the staff and volunteers for their assistance with the opening of the all-abilities park that is a huge hit with the children.
- Council Members Gaddis and Ridley thanked everyone for their involvement in creating and opening the new addition to Hancock Park. Mayor Norton thanked Council Member Ridley for his watermelon eating contest at the opening celebration.
- Council Member Larson thanked Council Member Helen Hardman for her vision of the all-abilities park. Council Member Larson asked City Manager Schmid if the new downtown hotel was on track. City Manager Schmid stated that the review comments of the hotel plans have been shared with the contractor and we are waiting on their response.
- Council Member Taylor agreed that the all-abilities aspect of the new park was a great vision and that she will be attending a cyber workshop at UNG in the coming week.

Mayor Comments

Discussion: Mayor Norton stated that the City Council will be attending the Georgia Municipal Association professional conference in Savannah, Ga this month and our attendance will constitute a quorum, but no official business will be discussed. At the conference Mayor Norton will be discussing the new Gold Adventure All-Abilities playground, due to interest from other cities around the state.

Mayor Norton called for a motion to adjourn the meeting at 6:53 p.m. Motion by Council Member Hoffman to adjourn the meeting. Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Approved this _____ day of _____, 2019.

_____ Sam Norton, Mayor

Attest: _____ Mary Csukas, City Clerk