



CITY OF DAHLONEGA WORK SESSION MINUTES

Date:	April 18, 2019
Time:	4:23 p.m.
Place:	Dahlonega City Hall – Mayor McCullough Council Chamber
Council Present:	Mayor Sam Norton, Council Members Ron Larson, Roman Gaddis, Mitchell Ridley, Helen Hardman, JoAnne Taylor and Bruce Hoffman
City Staff Present:	City Manager Bill Schmid, Finance Director Melody Marlowe, Community Development Director Kevin Herrit, Water Plant Supervisor John Jarrard, City Marshal Jeff Branyon, and City Clerk Mary Csukas
Other Attendees:	City Attorney Doug Parks, Downtown Development Authority Executive Director Jan Harris. Downtown Development Committee Members; Mr. Tony Owens, Mr. Mike Miller, Ms. Donna Logan, Mr. Eddie Wayne, and Mr. Hal Williams.

Action Items from this Work Session			
<u>Action Item</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
Approval of Vendor for Paying of Mount Hope Cemetery	Mark Buchanan	Open	May 6, 2019
Dahlonega Bottle Water	John Jarrard	Open	Bill Schmid
City of Dahlonega Parking Policy	Kevin Herrit	Open	Planning Commission
Zoning Ordinance, Article VI, Off Street Parking, Loading Access Requirements, Section 601	Kevin Herrit	Open	Planning Commission

147 Park Street Committee Meeting

147 Park Street Committee members discussed the possible uses for the property at 147 Park Street. No consensus was determined by the Committee for the property.

Agenda Item / City Marshal Department Report -Marshal Branyon

Discussion: City Marshal Branyon informed Council that Ordinances are needed to support this department with safety and security issues that arise in the City of Dahlonega.

- Council Member Ridley asked Marshal Branyon to compile a list of issues that need enforcement through an updated or new Ordinance.
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Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

Discussion: Community Development Director Herrit reviewed updates concerning the Main Street Hotel Project with Council.

- The Main Street Hotel contractor had reported construction of a covered walkway that has been changed to an open sidewalk. Council Member Ridley expressed concern that City Hall posted an advertisement of the original plans, on our Facebook, without researching the true nature of the contractor's plan. Mayor Norton stated that in the future be diligent when posting information to the Citizens.
- The Main Street Hotel contractor informed City Hall, via email, that a detailed schedule of construction plans will be available this coming Monday.
- Council Member Ridley inquired if the leased parking by the contractor for the Main Street Hotel was charged a fee. Director Herrit stated the total cost will be \$3000 for the first month and \$1500 each consecutive month.
- Council inquired if predetermined truck routes have been given to the Contractor for the Main Street Hotel for removal and delivery. Director Herrit stated that a pre-development meeting will take place with the developer to ensure the routes for dirt removal etc. are understood.

Director Herrit stated that he will be handling the 2020 Census Committee.

Agenda Item / Dahlonega Downtown Development Authority Report - Downtown Director Harris

Discussion: Downtown Director Harris stated that the Hancock Playground components are on the grounds and Opening Day is set for June 1, 2019.

- Connectivity will be a presence on opening day of Hancock Playground.
 - Council Member Gaddis stated the opening of Hancock Park should coincide with the last day of school in Lumpkin County; May 31, 2019.
 - Council Member Ridley stated recognition of persons who assisted with the Hancock Playground project and a children's event show casing the accessibility of the playground, should both take place on Opening Day of the playground. Included with these events is the possibility of face painting, ice cream and food vendors.
 - City Manager Schmid stated that a soft opening might take place prior to June 1st to allow for the City to take full ownership from the developer.
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Agenda Item / Finance Department Report - Director Marlowe

Discussion: Finance Director Marlowe informed Council that the Finance department is reviewing six proposals for financial software.

Agenda Item / Public Works Department Reports - Director Buchanan

Discussion: No comments

Agenda Item / Water and Waste Water Plants Department – Supervisor Jarrard

Discussion: No comments

Agenda Item / Cemetery Committee Report – Chris Worick

Discussion: No comments

Agenda item/ Approval of Vendor for Paving of Mount Hope Cemetery Streets

Discussion: Council had no issue with awarding the paving contract to Colditz Trucking.

Agenda Item / Dahlonega Bottled Water

Discussion: Water Plant Supervisor Jarrard informed Council that the water plant has space available for 10 pallets of Dahlonega bottled water.

- This marketing tool will cost approximately \$4000.00 plus shipping. The bottled water is for distribution only, not for sale, and a high caliber plastic is a must for the bottle.
- Council Member Hoffman and Gaddis believe that the bottled water should be given to tourist, through the Lumpkin County Chamber and to the schools and events through the City.
- Council agrees this project should move forward with the next step of creating a label; one idea is to use the MainStreet Logo for the label.

Conclusion: City Manager Schmid will be tasked with presenting three label ideas to the Council at the next Work Session.

Agenda item/ City of Dahlonega Parking Policy

Discussion: City Manager Schmid informed Council that two changes were in discussion concerning parking in districts B-3 and CBD; 100 % offsite parking allowed at 800 or 1000 feet in distance from the business.

Agenda item / Zoning Ordinance, Article VI, Off Street Parking, Loading Access Requirements, Section 601

Discussion: No issue with a text change to the Zoning Ordinance

Adjournment: Mayor Norton adjourned the meeting at 6:00 p.m.
