



## CITY OF DAHLONEGA REGULAR COUNCIL MEETING MINUTES

<b>Date:</b>	May 6, 2019
<b>Time:</b>	6:00 p.m.
<b>Place:</b>	Dahlongega City Hall – Mayor McCullough Council Chamber.
<b>Council Present:</b>	Mayor Sam Norton, Council Members Ron Larson, Bruce Hoffman, Roman Gaddis, Mitchell Ridley, Helen Hardman and JoAnne Taylor.
<b>Staff Present:</b>	City Manager Bill Schmid, Community Development Director Kevin Herrit, Finance Director Melody Marlowe, Public Works Director Mark Buchanan, City Marshal Jeff Branyon, Water Plant Supervisor John Jarrard and City Clerk Mary Csukas.
<b>Other Attendees:</b>	City Attorney Doug Parks, Downtown Development Authority Executive Director Jan Harris, Downtown Development Assistant Carolyn McDuffie and Cemetery Committee Chairman Chris Worwick.

Summary Vote by Council		
Agenda Item to be Voted upon by Council	Approval	Motion
Ordinance 2019-16 – Designate Lumpkin County Board of Elections to conduct the 2019 municipal elections	Approved -6/0 Unanimous	Motion - Larson Seconded – Hardman
Ordinance 2019-17 – An ordinance to regulate portable toilets	Approved -6/0 Unanimous	Motion – Taylor Seconded – Hardman
Approval of vendor paving of Mt. Hope Cemetery Streets	Approved -6/0 Unanimous	Motion - Taylor Seconded- Hardman
	Approved	Motion - Seconded
	Approved	Motion – Seconded -
	Approved	Motion – Seconded -
	Approved	Motion – Seconded -

Call to Order:

<u>Person:</u>	Mayor Norton	<u>Time:</u>	6:00 p.m.
<u>Prayer Leader:</u>	Council Member Hardman	<u>Pledge Leader:</u>	Council Member Taylor

Approval of Agenda:

**Purpose** Mayor Norton called for a motion to amend the agenda to include Ordinance 2019-16 Board of Elections and Ordinance 2019-17 Portable Toilets.

**Discussion:** Motion made by Council Member Gaddis to amend the agenda to include Ordinance 2019-16 Board of Elections and Ordinance 2019-17 Portable Toilets. Council Member Taylor seconded the motion.

**Conclusion:** Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Public Comments:

Ms. Julie Knight Brown Lumpkin County School Nutrition Director Julie Brown is requesting volunteers to assist with the free summer school meal program. Ms. Brown is also requesting donations of gas cards to allow the distribution of foods to mobile sites. This free meal program is for all enrolled school age children, residents and non-residents, and children not able to come to the Lumpkin County school facilities. This summer free meal program starts in June and last for 7 weeks.

Mr. Tyler Barnes Mr. Barnes, the owner of Accent Cellars located in the City of Dahlonega, is requesting a Class E alcohol license for consumption of beer on his premise. This consumption on premise license is not available to his Farm Winery at this time due to our Ordinance regulations. Mr. Barnes expounded, that Lumpkin County allows a Farm Winery to serve beer without a food ratio requirement.

Mr. Chris Worick Mr. Worick commented on a possible use of the property located at 147 Park Street, as a parking facility to accommodate patrons of Downtown Dahlonega.

Approval of Minutes:

**Purpose:** Mayor Norton called for a motion to approve the proposed minutes, Regular Council Meeting Minutes April 1, 2019 and Work Session – April 18, 2019.

**Discussion:** Motion made by Council Member Taylor to approve the listed minutes and seconded by Council Member Larson.

**Conclusion:** Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

## Recognition

### Recognition:

- Purpose:** Mayor Norton called for a motion to appoint Ms. Loretta Grizzle to the Dahlonga Housing Authority.
- Discussion:** Motion made by Council Member Ridley to approve the appointment of Ms. Loretta Grizzle to the Dahlonga Housing Authority and seconded by Council Member Gaddis.
- Conclusion:** Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

### Recognition:

- Purpose:** Mayor Norton asked the Main Street Program and Downtown Development Authority to please recognize the winners of the Capturing Dahlonga Photo Contest.
- Discussion:** Ms. Carolyn McDuffie called out the winners of the Capturing Dahlonga Photo Contest and asked each winning participant to please come forward to receive their placement Ribbon:  
First Place – Bryson Slaughter  
Second Place – Adrienne Parham  
Third Place – Michele Kraft DeBlois  
Staff Favorite – Marshal Jeff Branyon
- Conclusion:** Mayor Norton asked all the winners to please come to the front and have a group photo taken with the Council and Mayor.

### Recognition:

- Conclusion:** Mayor Norton informed Council, Staff and the audience that this was City Clerk Week and the Council, Mayor and City Manager had purchased a beautiful plant for Mary Csukas, City Clerk in recognition of her hard work and dedication.

## Old Business

### Agenda Item / Approval of Vendor Paving of Mt. Hope Cemetery

- Purpose:** Mayor Norton called for a motion to approve the vendor for the Mt Hope Cemetery Paving Project.
- Discussion:** Motion made by Council Member Taylor to approve the vendor for paving of Mt Hope Cemetery and seconded by Council Member Hardman.
- Conclusion:** Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

## New Business

### Agenda Item / Resolution 2019-16 Board of Elections

- Purpose: Mayor Norton called for approval of Ordinance 2016-16 Board of Elections
- Discussion: Motion made by Council Member Larson to approve Ordinance 2016-19 allowing Lumpkin County Board of Elections to conduct the 2019 Municipal Elections and seconded by Council Member Taylor
- Discussion: Council Member Gaddis asked if there was a cost to allow the elections to be conducted by Lumpkin County Board of Elections and Mayor Norton stated that there is a cost for the service. Mr. Parks informed the Council and Mayor that this ordinance allowed the Mayor to negotiate the best contract allowed between Lumpkin County and the City of Dahlonega.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

### Agenda Item / Resolution 2019-17 Portal Toilets

- Purpose: Mayor Norton called for a motion to approve Ordinance 2019-17 - Portable Toilets.
- Discussion: Motion made by Council Member Taylor to approve Ordinance 2019-17 and seconded by Council Member Hardman.
- Discussion: Mr. Parks informed Council that there is a Lumpkin County Department of Public Health regulation that is consistent with this Ordinance, but the Public Health Department is not enforcing their regulation at this time. With Ordinance 2019-17 Portable Toilets, the City of Dahlonega will mirror their regulation and allow the City to enforce the use of portable toilets in the City of Dahlonega.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

## Department Reports

### Agenda Item / City Marshal Department Report -Marshal Branyon

- Discussion: Marshal Branyon informed Council that a license plate reader is being installed in the Marshal's car. Council Member Ridley asked if a list of Ordinances needing revision had been compiled. Marshal Branyon informed Council that the list had been transmitted to the City Manager for review.

### Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

- Discussion:
- Director Herrit informed Council that building plans for 40 E Main street had been submitted to his office and he expected the review process to take two weeks.
  - Council and Mayor discussed issues with this building project and were informed that the plans showed the actual plans for the interior of the building, but no franchise name had been included. The review process of these plans is dependent on our contractor and any issue found with the submitted plans. The time frame for the approval is an open process.
  - Parking was a topic of discussion involving the free parking on Choice street and its availability to the contractors on this project. City Manager Schmid informed Council that he would have a recommendation to discuss at the Work Session on May 16<sup>th</sup>.

Agenda Item/ Downtown Development Authority

Discussion: The Downtown Dahlonga Development Authority/Main Street has been named a 2019 Accredited Main Street City.

Agenda Item / Finance Department Report - Director Marlowe

Discussion: Work has begun on the Fiscal Budget 2020

Agenda Item / Public Works Department Reports - Director Buchanan

- Discussion:
- The Hancock Park playground is near completion and we will meet our deadline of June 1st.
  - Council asked that we recognize the Armstrong family for their contribution to the masonry work on the stone wall and Cari informed Council that we do have plans for recognition of the Armstrong family.
  - The restrooms at Hancock Park are ADA compliant, but we do not have more space to add any additional ADA parking spaces. A space sufficient for a school bus has been provided.

Agenda Item / Water and Wastewater Plants Department – Supervisor Jarrard

Discussion: No additional comments

Committee Reports

Agenda Item / Cemetery Committee Report –Chairman Chris Worick

Discussion: Next Saturday will begin the City cleanup of Mt. Hope Cemetery

Comments

City Manager Comments:

Discussion: City Council /Board of Commissioners Joint Meeting in Blairsville on the 8<sup>th</sup> of May.  
City Manager Schmid will not attend the next Work Session on the 16<sup>th</sup> of May.

City Attorney Comments

Discussion: Mr. Parks informed Council that his office will begin work on alternate language for the Class E alcoholic beverage license and Farm Winery license for an upcoming Work Session.

City Council Comments

- Discussion:
- Council Member Hardman asked Director Buchanan if all the playground equipment had been installed and was informed the City still had items to install as part of the design.
  - Council Member Ridley informed Council and Mayor that the City has begun a replacement program of the dogwood trees on Park Street. Mayor Norton had discussed this replacement program at the recent Arbor Day presentation.
  - Council Member Larson stated he would not attend the May 16<sup>th</sup> Work Session.
  - Council Member Taylor informed Council and Mayor that she participated in the Work Force Georgia Board Meeting in Lithonia. The Board discussed educational programs to assist with keeping people in High School and helping to achieve their GED. The hope of the Board is to reach a broader audience of people in need of educational programs.

Mayor Comments

Discussion: Mayor Norton stated that the First Friday in the Park and the Farmers Market were well attended this past weekend. The music on the lawn of the Gold Museum was enjoyed by many people over the weekend. Downtown Dahlonga is a wonderful small town that is proud of its achievements.

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Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_ Sam Norton, Mayor

Attest: \_\_\_\_\_ Mary Csukas, City Clerk