



CITY OF DAHLONEGA WORK SESSION MINUTES

Date:	December 20, 2018
Time:	4:00 p.m.
Place:	Dahlonega City Hall – Mayor McCullough Council Chamber
Council Present:	Mayor Norton, Council Member Ron Larson, Bruce Hoffman, Roman Gaddis, Mitchell Ridley, Helen Hardman and JoAnn Taylor
Staff Present:	City Manager Bill Schmid, Finance Director Melody Marlowe, Community Director Kevin Herrit, Public Works Director Mark Buchanan, City Marshal Jeff Branyon, Water Plant Supervisor John Jarrad, and City Clerk Mary Csukas
Other Attendees:	City Attorney Doug Parks. Executive Downtown Development Director Jan Harris and Cemetery Chairman Committee Chris Worick

Action Items from this Work Session

<u>Action Item</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
Radar Detection Device	Marshal Branyon	Open	Open
Cost of Monthly Lights in Square	DDA Director Harris	Open	January 17, 2019
Hitching Post Addition	Public Works Director Buchanan	Open	January 17, 2019
N Grove Street Crosswalk at Boyd Cr.	Public Works Director Buchanan	Open	Ongoing - DOT
Boat Ramp Crossing	Public Works Director Buchanan	Open	Ongoing - DOT

Agenda Item / City Marshal Department Report - Marshal Branyon

Discussion: • Council Member Ridley inquired about the progress of radar detection

Conclusion: • Marshal Branyon informed Council that his department is awaiting approval for an independent permit from Department of Public Safety for the use radar detection

<u>Action:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
Radar Detection	Marshal Branyon	Waiting Approval	Open

Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

Discussion: No Discussion

Conclusion:

<u>Action:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
No Action			

1c. Agenda Item #3 Finance Department Report / Director Marlowe

Discussion: No Discussion

Conclusion:

<u>Action:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
No Action			

Agenda Item / Public Works Department Reports - Director Buchanan

Discussion:

- Public Works Director Buchanan stated that paving on Skyline and Calhoun Road is dependent on the weather.
- Mayor Norton stated that the \$28,000 LMIG funding packet for Calhoun Road will be distributed to Council for review.
- Council Member Hoffman asked for clarification of LMIG and if there would be funding for private roads.
- Council Member Hoffman further inquired if TSPLOST did not pass would this outcome effect LMIG?

Conclusion:

- Director Buchanan stated that the funding's did not affect each other and generally LMIG will give \$75,000 each year to the City but additional assistance, such as the \$28,000 we received, can be sought if funds are available.

<u>Action Item:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
No Action Item			

Agenda Item / Water and Waste Water Plants Department – Supervisor Jarrard

Discussion: No Discussion

Conclusion:

<u>Action Item:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
No Action Item			

Agenda Item / Cemetery Committee Report – Chris Worick

Discussion: No Discussion

Conclusion:

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
No Action Item			

Agenda Item / Dahlonga Downtown Development Authority Report - Downtown Director Harris

Discussion:

- Council Member Ridley asked the DDA department if the Christmas lights could be kept on until Valentine’s day in the Downtown square only.
- Director Harris asked Council Member Ridley if the request included keeping the trees wrapped as well, he affirmed that this request was for lights and wrapped trees.
- Mayor Norton stated that we should run the numbers and see what the cost would be for keeping the lights on through this time period.
- Council, Mayor and Staff discussed the possibility of adding a hitching post to the area in front of Woody’s Barber Shop as the horse and carriage rides have been a big boost to the downtown area. Marshal Branyon stated that the owner of the horse and carriage ride business, Gold City Corral & Carriage Co. refers patrons to their website for hours of operation since his business is based on demand.

Conclusion:

- Director Harris will determine the cost of keeping the Christmas Lights on in the trees in Downtown Dahlonga Square on a monthly basis and report her findings at the next Council Work Session in January 2019.
- Mayor Norton asked Staff to research the development of adding an additional hitching post to the downtown area.

<u>Action Item:</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
Cost of Monthly Lights in Square Trees	DDA Harris	Open	January 17, 2019
Hitching Post Addition	Public Works Director	Open	January 17, 2019

Agenda Item / Gordon Copeland – Requesting Leaves to be blown off Timberland Road

Discussion:

- Mayor Norton asked Director Buchanan to comment on the City’s policy for blowing leaves on City Roads in town.

Conclusion:

- Director Buchanan stated that we do not commit to blowing the leaves off any City street in Dahlonga except in the downtown area, since we do not have the man power

<u>Action Item</u>	<u>Person Responsible</u>	<u>Status</u>	<u>Due Date</u>
No Action Item			

Council and Staff Discussion

Discussion: Council Member Ridley asked Director Buchanan on the status of the crosswalk lights needed on North Grove Street near the intersection of Boyd Circle.

Conclusion: Director Buchanan informed Council that Department of Transportation is responsible for the crosswalk lights on Highway North 9 at North Grove Street and the timeline is at their discretion.

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Crosswalk Light	Public Works Director Buchanan- DOT	Open	Ongoing

Council and Staff Discussion

Discussion: Mayor Norton asked Director Buchanan for direction on a crosswalk to allow pedestrians to cross Morrison Moore Parkway from Wimpy Mill Road. Mayor Norton asked Director Buchanan if a State Engineer could be of assistance with getting traction with this issue.

Conclusion: Director Buchanan explained that he would contact the State Office about locating the best place for a sidewalk to get people across Morrison Moore Parkway as the Mayor Norton indicated. Director Buchanan explained that this will be a DOT project and there is a reluctance unless the sidewalk project is moved further north up Morrison Moore, closer to the boat ramp, as he felt that it would be a much better situation.

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
State Office Engineer	Public Works Director Buchanan	Open	Ongoing

Council and Staff Discussion

Discussion: City Manager Schmid stated that the 2005 Reservoir Management Plan is being redrafted and will be sent back to the State this evening. City Manager Schmid stated that the redraft of the Reservoir Management Plan is to accommodate the Wimpy Mill Area into a Park and the TAP project for the Bridge and the sidewalk to Walmart. City Manager Schmid stated that the redraft will also allow a host of other projects in City.

Conclusion:

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Reservoir Management Plan redraft	City Manager Schmid	Open	Ongoing

Adjournment: Mayor Norton adjourned the Work Session at 4:24 p.m.