



**MINUTES OF CITY OF DAHLONEGA
SPECIAL CALLED MEETING
JULY 20, 2017, 3:30 P.M.**

The Dahlongega City Council met Thursday, July 20, 2017 at 3:30 p.m. for a Special Called Meeting.

Council Members Michael Clemons, Roman Gaddis, Sam Norton, Mitchell Ridley and Mayor Pro Tem Bruce Hoffman were present. Mayor Gary McCullough and Council Member Ron Larson were absent.

Staff Present were City Manager Bill Schmid, City Attorney Doug Parks, Finance Director Melody Marlowe, Public Works Director Mark Buchanan and City Clerk Kimberly Smith

Agenda Approval

Mayor Pro Tempore Hoffman called for a motion to approve the agenda. Motion by Council Member Clemons, second by Council Member Ridley. Mayor Pro Tempore called for a vote. The motion was approved unanimously with 4 votes in favor.

Council Approval of Purchase of Modular Building

Finance Director Marlowe gave a presentation detailing the cost of rehabbing the existing annex building at approximately \$20,000 and cost to purchase install and furnish two new modular units at \$175,000. Marlowe said there is currently a need for ten offices. The new units will provide 14 offices, conference space and records storage space.

Council Member Clemons asked the amount currently budgeted for replacement of the annex with one modular unit. City Manager Schmid replied, there is \$70,000 in the current budget for a replacement. Schmid said the proposal is to replace the current unit with a slightly larger unit that is 64' long and to install a 50' long unit perpendicular to the 64' unit. Schmid said this will allow for parking at the rear of the units behind City Hall without using any of the park property.

Finance Director Marlowe said that the total of \$175,000.00 includes a 10% contingency for landscaping, thicker doors, data drops, landscaping and furnishings.

Council Member Clemons asked if consideration has been given to purchase two 64' units. Finance Director Marlowe replied that it had been explored but would cost an additional \$16,000.00 for just two more offices.

Finance Director Marlowe said the approval being sought is for funding of \$175,000.00 to purchase two modular units and to allow the City Manager to purchase the units in the best interest of the City.

Council Member Clemons made a motion allowing purchase of two modular units to replace the existing unit at an amount not to exceed \$175,000.00 and giving City Manager discretion to finalize contract for purchase. Second by Council Member Ridley. Mayor Pro Tempore Hoffman called for a vote. The motion was approved unanimously with four votes in favor.

City Manager Comments

No comments.

**MINUTES OF CITY OF DAHLONEGA
SPECIAL CALLED MEETING
JULY 20, 2017, 3:30 P.M.
PAGE 2**

City Attorney Comments

No comments.

Mayor Comments

No comments.

Council Comments

Council Member Norton said he would appreciate seeing amounts for purchases prior to meetings in the future.

Adjournment

Mayor Pro Tempore Hoffman called for a motion to adjourn the meeting. Motion made by Council Member Clemons and seconded by Council Member Ridley. Mayor Pro Tempore Hoffman called for a vote. The motion was approved unanimously with a vote of four in favor.

The meeting adjourned at 3:44 p.m.

Approved this _____ day of _____, 2017.

_____ Bruce Hoffman, Mayor Pro Tempore

Attest: _____ Kimberly A. Smith, City Clerk