



**CITY OF DAHLONEGA  
SPECIAL CALLED MEETING MINUTES  
MAY 18, 2017  
4:30 PM**

The Dahlonega City Council met Thursday, May 18, 2017 for a Special Called Meeting

Council Members Michael Clemons, Bruce Hoffman, Ron Larson, Sam Norton and Mayor Gary McCullough were present. Council member Mitchell Ridley and Roman Gaddis was absent. City Manager Bill Schmid and City Attorney Doug Parks were present. Director of Planning and Zoning Chris Head, Finance Director Melody Marlowe, Public Works Director Mark Buchanan were present. City Clerk Kimberly Smith was absent. Downtown Development Authority Director Rebecca Shirley was present.

Mayor McCullough called the meeting to order at 4:30 p.m.

Pray led by Mayor McCullough

Pledge of allegiance led by Council Member Michael Clemons

Agenda approved by Council Members Clemons and Larson

**Comments by Public**

Helen Hardeman stated that Dahlonega had a very successful visit from Leaders from the Southeastern Tourism Society Marketing College. This group of tourism leaders from 12 states brought information concerning tourism updates to the leaders in Dahlonega.

**Appointments**

Council Member Clemons made a motion to approve the Appointment of Alice Sampson and Jimmy Anderson to the HPC Board. Council Member Norton seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

Council Member Clemons made a motion to approve the Appointment of Mary Csukas to the position of Assistant City Clerk. Council Member Larson seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

City Manager Bill Schmid, stated that Rebecca Shirley will retain her position as Assistant City Clerk until she leaves her position. Council Member Norton stated that the City Clerk position will be appointed by the Council.

Council Member Norton made a motion to approve Council Members Ron Larson and Bruce Hoffman to the Budget Committee. Council Member Clemons seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

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**Information Technology Services Contract Award**

Council Member Clemons made a motion to approve the Information Technology Services Contract Award to App Services, LLC. For \$2,000.00 per month, not to exceed \$24,000.00 per year. Council Member Larson seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**TEA 21 Agreement for Streetscapes**

Council Member Larson made a motion to approve the TEA21 Agreement for Streetscapes between the City of Dahlonega and Georgia Department of Transportation authorizing John Mark Buchanan to authorize and execute the contract; to execute and file an assurance or other documents required by Title VI of the Civil Rights act; to furnish any and all additional information required by Ga DOT; and set forth and execute affirmative disadvantaged business policies. Council Member Clemons seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

Council Member Larson made a motion to approve the Authorizing Resolution 2017-12. Council Member Norton seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**Project Management for Streetscapes**

Council Member Larson made a motion to approve moving Part-time employees to Full-time employees for the duration of the Streetscapes Project. Council Member Norton seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

City Manager Bill Schmid asked for a discussion that the Council approve the addition of one part-time employee for Streetscapes project. Council Member Larson made a motion to approve the addition of one part-time employee. Council Member Norton seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously. No Council Member voted against the motion

**W.K. Dickson Amendment 2**

Council Member Clemons made a motion to approve Amendment 2 to the Contract 20140068.00.AG with W.K. Dickson adding Water Conservation Plan and Drought Contingency Plan to the Standards of the Environmental Protections Division's Rules and Regulations. Council Member Hoffman seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**Festival Alcohol Tent Alternate Location**

Mayor McCullough asked if we should wait until more pertinent information was available showing the design of this idea, before we voted. Council Member Clemons stated that the Council had discussed this issue at length. Council Member Norton stated that we are only asking to allow for one alternate location. Council Member Norton made a motion to approve the Festival Alcohol Tent Alternate Location in Hancock Park at the corner of Meaders Street and Hawkins Street. Council Member Larson seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

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**Public Works Director (PE) Job Title Change**

Council Member Clemons made a motion to approve a change in job title from Public Works Director to Public Works Director/Professional Engineer and increase of 10% in pay. Council Member Larson seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**Old Water Plant Pump Station Financing**

Council Member Larson made a motion to approve the Old Water Pump Station Financing with GEFA for \$500,000.00. Council Member Norton seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**GIRMA- Renewal of Property and Liability Coverage**

Council Member Clemons made a motion to approve the GIRMA- Renewal of Property and Liability Coverage. Council Member Hoffman seconded the motion. Mayor McCullough asked for all in favor to say aye, all opposed like sign, motion carried unanimously.

**City Manager Comments**

City Manager Bill Schmid stated two Department Head positions were open, with the pending departures of Chris and Rebecca. The positions have been advertised nationally and we have had response already. He further stated has been in discussions with someone to service in the interim role for DDA; someone who would not be applying for a full time position but familiar with the role. He will have more information later. He stated he had the same idea for Chris's position but he had no options at this time.

Mayor McCullough called for a motion to adjourn the meeting

The meeting adjourned at 5:30 p.m.

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2017.

\_\_\_\_\_ Gary McCullough, Mayor

Attest: \_\_\_\_\_ Mary Csukas, Assistant City Clerk