



CITY OF DAHLONEGA REGULAR COUNCIL MEETING MINUTES

Date:	February 4, 2019
Time:	6:00 p.m.
Place:	Dahlonega City Hall – Mayor McCullough Council Chamber
Council Present:	Mayor Sam Norton, Council Members Ron Larson, Bruce Hoffman, Roman Gaddis, Mitchell Ridley, and JoAnne Taylor
Staff Present:	City Manager Bill Schmid, Finance Director Melody Marlowe, Community Director Kevin Herrit, Public Works Director Mark Buchanan, City Marshal Jeff Branyon and Water Plant Supervisor John Jarrard
Other Attendees:	City Attorney Doug Parks and Downtown Development Executive Director Jan Harris

Summary Vote by Council

Agenda Item to be Voted upon by Council	Approval	Motion
Appointment to Board of Health – Karin Guy	Approved -5/0 Unanimous	Motion – Taylor Second – Larson
2019 Meeting Dates Public Notice	Approved -5/0 Unanimous	Motion – Ridley Second – Hoffman
Resolution 2019-01 Year End Budget Amendment FY 2018	Approved – 5/0 Unanimous	Motion- Larson Second- Ridley
Personnel Management System Policies Amendment – Adopt Policy Changes	Approved – 5/0 Unanimous	Motion - Ridley Second – Gaddis
Personnel Management System Policies Amendment- Municode Acceptance of Policy Changes	Approved – 5/0 Unanimous	Motion – Larson Second - Taylor
Wade Ford Inc. – Sealed Bid	Approved – 5/0 Unanimous	Motion – Gaddis Second - Hoffman
Consideration of Approval for an Alcohol Beverage License for Gin Creek Vineyards and Winery – Wine Tasting Permit- Canvas and Cork	Approved – 5/0 Unanimous	Motion - Hoffman Second- Ridley
Letter to Senator Steve Gooch and Representative Kevin Tanner regarding changes to LCWSA legislation	Approved – 4/1 Hoffman, Larson, Ridley and Taylor all affirm - Gaddis Opposed	Motion – Hoffman Second- Larson
Budget Adjustment for Barlow at \$150,000 & Martin Street at \$100,000	Approved – 5/0 Unanimous	Motion - Gaddis Second- Larson

Call to Order:

Person: Mayor Norton

Time: 6:02 p.m.

Prayer Leader: City Manager Schmid

Pledge Leader: Council Member Taylor

Public Comments:

Name of Commenter
Ms. Shannon Lachot

Comments
Requested bike lanes in Town

Approval of Agenda:

Purpose Mayor Norton called for a motion to approve the agenda

Discussion: Motion made by Council Member Taylor to approve the agenda and second by Council Member Larson.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Approval of Minutes:

Purpose: Mayor Norton called for a motion to approve minutes from the Regular Council Meeting – December 3, 2018, Special Called Meeting Minutes – December 20, 2018, Work Session December 20, 2018, Regular Council Meeting – January 7, 2019 and Work Session – January 17, 2019. Council liked new format of Minutes.

Discussion: Motion made by Council Member Gaddis to approve the listed minutes and second by Council Member Taylor.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Recognition:

Purpose: Mayor Norton called for a motion to appointment Karin Guy to the Board of Health.

Discussion: Motion made by Council Member Taylor to appoint Karin Guy to the Board of Health and second by Council Member Taylor.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Old Business

Agenda Item / 2019 Meeting Dates Public Notice

Purpose: Mayor Norton called for a motion to approve the 2019 Meeting Dates Public Notice.

Discussion: Motion made by Council Member Ridley to approve the 2019 Meeting Dates Public Notice and second by Council Member Hoffman.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Resolution 2019-01 Year End Budget Amendment FY 2018

- Purpose: Mayor Norton called for a motion to approve Resolution 2019-01.
- Discussion: Motion made by Council Member Ridley to approve the 2019 Meeting Dates Public Notice and second by Council Member Hoffman.
- Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Personnel Management System Policies Amendment – Adopt Policy Changes

- Purpose: Mayor Norton called for a motion to approve the adoption of policy changes to the Personnel Management System Policies.
- Discussion: Motion made by Council Member Ridley to adopt policy changes to the Personnel Management System Policies and second by Council Member Gaddis.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Personnel Management System Policies Amendment- Municode Acceptance of Policy Changes

- Purpose: Mayor Norton called for a motion to approve the Municode acceptance of policy changes to the Personnel Management System Policies.
- Discussion: Motion made by Council Member Larson to approve the Municode acceptance of policy changes to the Personnel Management System Policies. And second by Council Member Taylor.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Wade Ford Inc. – Sealed Bid

- Purpose: Mayor Norton called for a motion to approve the Sealed Bid for Wade Ford Inc.
- Discussion: Motion made by Council Member Gaddis to approve the Sealed Bid for Wade Ford Inc. and second by Council Member Hoffman.
- Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

New Business

Agenda Item / Consideration of Approval for an Alcohol Beverage License for Gin Creek Vineyards and Winery – Wine Tasting Permit- Canvas and Cork

- Discussion: Mayor Norton asked if the paperwork was in order to approve the Alcohol License for Gin Creek Vineyards and Winery – Wine Tasting Permit- Canvas and Cork. Finance Director Marlowe stated that the application was in Order
- Purpose: Mayor Norton called for a motion to approve the Alcohol License for Gin Creek Vineyards and Winery – Wine Tasting Permit- Canvas and Cork.
- Discussion: Motion made by Council Member Hoffman to approve the Alcohol License for Gin Creek Vineyards and Winery – Wine Tasting Permit- Canvas and Cork. and second by Council Member Ridley.
- Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Agenda Item / Letter to Senator Steve Gooch and Representative Kevin Tanner regarding changes to LCWSA legislation

Purpose: Mayor Norton called for a motion to approve changes to LCWSA legislation. A letter has been sent to Senator Gooch and Representative Tanner to support change in LCWSA Bylaws. The purpose is to allow for a designee to substitute Mayor Norton.

Discussion: As LCWSA is a County Authority, the City representative can easily be removed as a voting member. The letter in question may lead to the elimination per Council Member Gaddis, but Mayor Norton stated they can eliminate now without the letter. Council Member Larson asked if the Water Supervisor could act as Mayor designee. Council Member Gaddis asked if the Letter had been sent, the response was the letter has been sent. It is understood that LCWSA works very well with City presently. The Letter explained that Council was voting on the issue with the understanding that LCWSA must approve too. The Council agreed that a seat at the LCWSA table is important and should be maintained.

Discussion: Motion made by Council Member Hoffman to approve changes to LCWSA legislation and second by Council Member Larson.

Conclusion: Mayor Norton called for a vote of all in favor signifying so by saying aye, like sign for those opposed. The motion carried with a vote of 4/1. Hoffman, Taylor, Larson and Ridley affirmed, and Gaddis opposed.

Agenda Item / Budget Adjustment for Barlow & Martin Street

Purpose: Mayor Norton Called for a motion to approve an adjustment of the \$352,000 Johnson Street Stormwater Budget for Barlow & Martin Street.

Discussion: Motion made by Council Member Gaddis to re-appropriate Budget Funds for the amounts of \$150,00 for Barlow and \$100,000 for Martin Street. The motion was second by Council Member Larson.

Conclusion: Mayor Norton called for a vote all in favor signifying so by saying aye, like sign for those opposed. The motion carried with unanimous vote in favor.

Department Reports

Agenda Item / City Marshal Department Report -Marshal Branyon

Discussion: GMA Committee to address e-scooter issue. Marshal Branyon is member of this committee that is pushing for legislation on State level.

Conclusion: Marshal Branyon will bring Ordinances to the City Council with recommendations.

Agenda Item / Community Development and Historic Preservation Commission Report - Director Herrit

Discussion: Director Herrit will send five Historic Preservation Commissioners and one Planning Commissioner to training.

Agenda Item / Finance Department Report - Director Marlowe

Discussion: The City of Dahlonge is expecting the S&P Bond Rating Review tomorrow – February 5th

Agenda Item / Public Works Department Reports - Director Buchanan

Discussion: LAP - Locally Administered Projects. GDOT requires LAP certification to get Federal money. Director Buchannan is enrolled in classes for recertification of LAP certification.

Discussion: STIP – Statewide Transportation Improvement Program. The Pedestrian Bridge at Reservoir is on the State Project list which is encouraging that project may move forward.

Agenda Item / Water and Waste Water Plants Department – Supervisor Jarrard

Discussion: Owens Farm Lift Station – The Turnipseed plans are being drawn this week. The budget is approved for this project.

Committee Reports

Agenda Item / Cemetery Committee Report – Chris Worick

Discussion: First year anniversary of Cemetery Committee. We have enjoyed many successes over this past year. We give many thanks to the Public Works Department for their assistance.

Agenda Item / Dahunega Downtown Development Authority Report - Downtown Director Harris

Discussion: This Saturday an event is planned to remove Christmas decorations. City Staff has removed some garland and decorations. Volunteers will assist with removal of litter in Downtown area. Mayor Norton thanked staff for Social Media

Comments

City Manager Comments:

Discussion: Ricky Iwanski has been awarded Employee of the Year. On Saturday Community Service Workers assisted with cleaning of roadways. The Mayor and Council Retreat is being held on February 15-16, 2019.

City Attorney Comments

Discussion: No Comments

City Council Comments

Discussion: Council Member Gaddis asked if we should extend bike sharrows

Mayor Comments

Discussion: Mayor Norton stated that Council will be traveling to Athens for the Mayor and Council Planning Retreat. Even though no action items are expected, meeting notices have been posted for the event.

<u>Action Item:</u>	<u>Person Responsible:</u>	<u>Status:</u>	<u>Due Date</u>
Public Notices	Ms. Mary Csukas		

Adjournment: Mayor Norton called for a motion to adjourn the meeting at 6:45 p.m. Motion by Council Member Hoffman to adjourn. This motion was approved with a unanimous vote in favor.

Approved this _____ day of _____, 2019.

_____ Sam Norton, Mayor

Attest: _____ Melody Marlowe, Assisted City Clerk