



**CITY OF DAHLONEGA
SPECIAL CALLED MEETING
NOVEMBER 27, 2017, 5:00 P.M.
MINUTES**

Members Present:

Mayor Gary McCullough, Council Members Roman Gaddis, Bruce Hoffman, Ron Larson and Mitchell Ridley were present.

Staff Present:

City Manager Bill Schmid, City Attorney Doug Parks, Finance Director Melody Marlowe and City Clerk Kimberly Smith were present. Executive Director of the Dahlonega Downtown Development Authority Jan Harris was present.

Call to Order

Mayor McCullough called the meeting to order at 5:02 p.m.

Agenda Approval

Mayor McCullough called for a motion to approve the agenda. Motion by Council Member Ridley, seconded by Council Member Larson. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

Ratification of City of Dahlonega Election Results from November 7, 2017

Mayor McCullough called for a motion to approve Resolution 2017-23, for ratification of election results from the municipal election November 7, 2017 conducted by Lumpkin County Elections. Motion to approve by Council Member Larson, seconded by Council Member Hoffman. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

Swearing in of Council Member JoAnne Taylor

Mayor McCullough asked Council Member Elect JoAnne Taylor to step forward for the Oath of Office. City Clerk Smith administered the Oath of Office for a City Council Member to Ms. Taylor. Ms. Taylor took her seat at the Council bench and was in attendance for the remainder of the meeting.

Approval of Meeting Dates for 2018

Mayor McCullough called for a motion to approve the City meeting dates for 2018. Motion to approve by Council Member Gaddis, seconded by Council Member Ridley. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

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Probation Contract Approval

City Attorney Doug Parks said this is the contract reviewed at the Work Session and recommended approval.

Mayor McCullough called for a motion to approve the Probation Services Contract between the City of Dahlonega and Northeast Georgia Probation Services, Inc. Motion to approve by Council Member Hoffman, seconded by Council Member Taylor. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

Science Festival Special Event Permit Approval

Mayor McCullough called for a motion to approve the Special Event Permit for the Dahlonega Science Festival. Council Member Gaddis made a motion to approve the Special Event Permit for the Dahlonega Science Festival contingent upon the following conditions:

1. The Dahlonega Science Festival will follow the 2018 special event fee structure when that is determined later this year.
2. A traffic flagger is required at the Fudge Factory intersection (Park Street and East Main Street).
3. EMS personnel will be present for hands-on science experiments in Hancock Park.

Council Member Larson seconded the motion.

City Manager Bill Schmid asked for a fourth condition to be added that the event sponsors market and promote parking availability for the event at the UNG Parking Deck. Council Member Gaddis amended his motion to include the condition for promotion of parking availability. Council Member Larson seconded the amendment to the motion. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

Approval of Purchase of a Sanitation Truck and Dump Bed

City Manager Schmid said this is a budgeted expenditure and recommended approval.

Mayor McCullough asked why the Council is approving a budgeted purchase. Finance Director Marlowe stated any purchase over \$50,000 must be approved by Council to comply with purchasing procedures.

Mayor McCullough called for a motion to approve the purchase of a sanitation truck and dump bed. Council Member Taylor made a motion approve Project 2017-004 for purchase of a 2018 International 4400 SBA & 20-yard rear loader in the amount of \$152,844.61 by the lease purchase option offered by Georgia Municipal Association. Motion seconded by Council Member Larson.

Council Member Larson asked when delivery of the truck is expected. Finance Director Marlowe said the bid specified ninety days.

Mayor McCullough called for a vote of those in favor to raise their right hand, like sign for those opposed. The motion carried with a unanimous vote in favor.

Approval of Vertical Earth Change Request 2 for West Main Storm Drain Pipe

City Manager Schmid referred Mayor and Council to the last page of their agenda packet for explanation of the change order. The contractor is mobilized on site with another project and staff recommendation is for approval of the change order.

Mayor McCullough called for a motion to approve Vertical Earth Change Request 2 to LMIG Project 2017-002 for installation of storm drainage on West Main Street not to exceed \$60,000.

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Motion by Council Member Larson, seconded by Council Member Gaddis.

Mayor McCullough said if this is Change Order 2 what was Change Order 1. City Manager Schmid said it was a smaller purchase order that did not require Council approval. The work was performed this week. It was a storm drain perpendicular to West Main Street that connected to Price Memorial Hall area.

Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

Mayor McCullough called for a motion to adjourn the meeting. Motion by Council Member Gaddis, seconded by Council Member Taylor. Mayor McCullough called for a vote of those in favor to signify so by saying aye, like sign for those opposed. The motion carried with a unanimous vote of approval.

The meeting adjourned at 5:15 p.m.

APPROVED THIS ____ DAY OF _____, 2017.

_____ Gary McCullough, Mayor

Attest: _____ Kimberly A. Smith, City Clerk