



**CITY OF DAHLONEGA
WORK SESSION MEETING MINUTES
JULY 19, 2018 2:00 P.M.**

Mayor Norton called the Work Session to order at 2:00 p.m.

Members Present

Mayor Sam Norton and Councilmembers Bruce Hoffman, Ron Larson, JoAnne Taylor and Mitchell Ridley were present.

Staff Present

City Manager Bill Schmid, Finance Director Melody Marlowe, Community Development Director Kevin Herrit, Public Works Director Mark Buchanan and City Clerk Mary Csukas were present.

Water & Sewer Fund:

Revenue

- Operating revenue \$5,297,927, increase 5.1% (\$259,202)
- Rate increase 4% for all water and sewer customers

Expenses

- Department expenses \$3,857,000, decrease 3.3% (\$132,762)
- Reservoir Maintenance: \$23,500, decrease \$29,000
 - Professional: Emergency Action Plan in FY18, not in FY19
 - Dues & Fees: Dredging permit application in FY18, not in FY19
- Reservoir Expense: \$153,049 Interest on GEFA loan
- Water Treatment \$1,738,761, no increase/decrease
 - Capital equipment = \$11,000 replace lab equipment (spectrophotometer)
- Distribution & Collection \$1,022,720, 3.4% decrease (\$35,861)
 - Personal services: decrease in pay and benefits due to staff changes
 - Capital equipment = \$30,000 for jackhammer and air compressor
- Sewage Treatment \$686,725, 8.5% decrease (\$63,428)
 - Repairs: lower due to new facility and prior year high-dollar needs

- Electricity: decrease \$20,000 due to new facility efficiencies
 - Capital assets: no current needs
- Sewage Lift Stations \$232,245, 0.5% decrease (\$1,243)
 - Capital assets: no current needs
- Transfers/Depreciation
 - Transfer from SPLOST to reimburse for WWTP Upgrade \$554,374
 - Depreciation expense = \$1,792,792
- Contingency of 1% Operating revenue is included (\$52,979)